**Department of Health**

**Policy**

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| Title: | Tobacco Free Campuses | Number: | 07.014 |
| Procedure: | No associated procedure |
| References: | [Governor Executive Order 88-06](http://www.governor.wa.gov/execorders/eoarchive/eo88-06.htm), [RCW 70.160](http://apps.leg.wa.gov/RCW/default.aspx?cite=70.160) |
| Applies to: | All DOH employees and Visitors – Town Center, PPE and Public Health Laboratory |
| Contact: | Labor Relations Manager |
| Effective Date: | February 16, 2010 | Review Date: | February 16, 2013 |
| Supersedes: | DOH policy 07.014 dated April 7, 2006 |
| Approved: | Signed by Mary C. Selecky | Secretary, Department of Health |

**Policy Statement:**

The Department of Health strives to provide a healthy working environment for its employees and as such, is a tobacco free environment for both employees and visitors. The use of tobacco products on the Tumwater campuses and Public Health Laboratory campus is prohibited, including parking lots and the Town Center Parking Garage.

For represented employees the collective bargaining agreement (CBA) supersedes specific provisions of agency policies with which it conflicts.

**Framework:**

There shall be no smoking or use of smokeless tobacco in any of the Department of Health facilities (to include, but not limited to: offices, hallways, conference rooms, restrooms, reception areas, meeting rooms, department owned or state motor pool vehicles). This prohibition applies to parking lots on the Tumwater campus, Town Center Parking Garage, Point Plaza East, Public Health Laboratory campus, and personally owned vehicles while on DOH property.

Employees who request help to stop smoking or using tobacco products will be provided with information on smoking or tobacco cessation resources.

**Review and Approval:**

The Labor Relations Manager will be responsible for coordinating any updates or rescinding of this policy or its associated procedure(s). The Secretary, Department of Health, has full authority to review and approve this policy and associated procedure. The Secretary also has the authority to delegate this responsibility.