

Tribal Mobile Crisis Endorsement Process

Applying for an endorsement

Tribal eligible organizations may seek endorsement through the government-to-government process as described in WAC [182-140-0060](#) and outlined below.

Application submission periods

Applications for Tribal teams will be received on a rolling basis. Teams will be endorsed on a quarterly basis in alignment with the Indian Nation Agreement (INA) contracting periods.

Application Process

- (1) **Complete the Application Form.** To apply for an endorsement, an eligible organization must submit the application for endorsement form (HCA 82-0588) to the authority and all required documentation. You can either:
 - a. [Download the endorsement application form](#). For additional forms, [visit the HCA website](#).
- (2) **Submit supporting documentation.** A tribal eligible organization applying for an endorsement must also submit the following documentation with their application form:
 - a. **Tribal Endorsement Attestation form:** (HCA 82-0599), confirming the organization meets the state minimum standards for mobile crisis services as described in [WAC 182-140-0080](#), [182-140-0090](#), and [182-140-0100](#);
 - b. **Policies and procedures:** Documentation on how your organization complies with the training requirements outlined in [WAC 182-140-0090](#).
 - c. **Vehicle photographs:** Documentation that the organization's vehicle or vehicles meet the requirements of [WAC 182-140-0100](#).
- (3) **Review of application.**
 - a. After the application form and supporting documentation are submitted the authority and Tribal organization will review and finalize the application and materials.
 - b. Technical assistance will be provided to Tribal teams as needed.
 - c. After the review and acceptance of the application and supporting documentation:
 - i. The authority will issue the Tribal organization an endorsement.
 - ii. The authority will notify all Behavioral Health Administrative Services Organizations (BH-ASO); and
 - iii. Negotiate an Indian Nation Agreement (INA) with the Tribe.
- (4) **Endorsement Renewal**

- a. Endorsed teams seeking renewal will need to follow this same application process.
- b. Endorsed teams must complete their renewal every three years.
- c. Renewals must be completed in the contract cycle prior to the expiration of the endorsement, to remain active.
- d. Failure to renew an endorsement on time may evoke the terms outlined in the Indian Nation Agreement (INA) regarding suspension, revocation, and denial.

Application checklist

- ☐ Complete endorsement application form (HCA 82-0588)
- ☐ Required documentation:
 - ☐ Tribal Endorsement Attestation form (HCA 82-0599)
 - ☐ Policies and procedures training requirements.
 - ☐ Vehicle photographs
- ☐ Submit application and all supporting documentation to HCAMobileCrisisOutreachEndorsement@hca.wa.gov
- ☐ Schedule meeting for technical assistance.