



SOLE SOURCE PUBLIC NOTICE

*****This is not a request for bids*****

The Washington State Health Care Authority (HCA) contemplates awarding a sole source contract to Cornell University to provide training and technical assistance to develop a cohort of credentialed benefit planners to serve Foundational Community Supports (FCS) enrolled participants in Washington State.

HCA plans to issue a four (4) month contract with Cornell University. The contract will be issued on or after May 31, 2023 and will continue for a four (4) month initial term. The cost of the initial term is \$50,000.

This is not an invitation to bid. However, vendors contemplating the below requirements can submit capability statements demonstrating their ability to meet HCA's requirements for providing the services within ten (10) business days of this announcement.

The following information must be included in the capability statements:

1. Provide a course outline of your organization's related certified work incentive training program that your organization has participated/hosted in that is of the same scope of work.
2. Demonstrated experience:
 - a. Provide a summary of your organization's experience in providing: 1) Advanced trainings in Social Security work incentive trainings; and 2) Your organization's knowledge, policies, and social inclusion practices to support people with disabilities in workplaces, schools, and communities.
 - b. A detailed account of your organization's experience hosting seminars and trainings directed to 1) Government agencies; 2) Behavioral health agencies; 3), Persons with lived experience; 4), Benefit specialists; and 5) Attorneys.
 - c. Documentation of your organization providing successful technical assistance and trainings to the 5 groups in 2.b
3. A description of your organization's compendium of Social Security guides, manuals, and publications on work incentive benefits for working individuals with disabilities.
4. A description of how your organization's online hosted platform allows ongoing training for benefit planners to maintain their credentials.
5. A detailed timeline and quote for all expenses for hosting a certified work incentive training program that enables thirty-five or more attendees to be certified by September 30th, 2023.

Interested vendors will be considered only if they respond with clear and convincing documentation that they can meet the above requirements for the same or less expense to HCA. In the absence of other qualified sources, it is HCA's intent to make a sole source award of the contract.

Capability statements must be submitted via email to the Sole Source Coordinator listed below, including the subject line provided, no later than May 25, 2023 at 11:59pm. Pacific Time. The emailed capability statement must be less than 25 Mb. Do not send zipped files.

Sole Source Coordinator Contact Information:

Alexander Agidius
E-mail: HCAProcurements@hca.wa.gov
Email Subject Line: K5852 Sole Source

Note: This contract requires a ten (10) day public inspection period and approval by the Washington State Department of Enterprise Services (DES). HCA will not award the sole source contract unless or until DES approves.