



NOTICE OF COMPETITIVE SOLICITATION

HCA Solicitation #2023HCA19

SOLICITATION TITLE: Certified Peer Specialist (CPS) Enhanced Certification Training

SOLICITATION BUDGET: \$400,000

SOLICITATION POSTING DATE: 11/09/2023

RESPONSE DUE DATE: 12/11/2023 by 12:00PM Olympia, Washington, USA

Find the full solicitation on [Washington's Electronic Business Solution \(WEBS\)](#). Vendors not registered in WEBS will not receive updates or amendments to the solicitation, which may put them at a disadvantage.

Estimated Schedule of Procurement Activities

Issue Request for Qualifications	November 9, 2023
Bidder Questions Due	November 20, 2023 @ 12:00PM
HCA Answers Posted*	November 22, 2023
Interested Subcontractor Responses Due	November 29, 2023 @ 12:00PM
Interested Subcontractor List Posted*	December 1, 2023
Complaints Due (if applicable)	December 4, 2023 @ 12:00PM
Bids Due	December 11, 2023 @ 12:00PM
Evaluate Bids*	December 13-22, 2023
Announce "Apparent Successful Bidder" via WEBS*	December 22, 2023
Debrief Request Deadline (3 Business Days after the ASB announcement)	December 29, 2023 @ 12:00PM
Negotiate Contract	January 2-12, 2024
Begin Contract Work	January 15, 2024

Purpose and Objectives

The Washington State Health Care Authority, hereafter called "HCA," is initiating this Request for Qualifications (RFQ) to solicit Bids from organizations interested in participating on a project to develop a complete, Certified Peer Specialist (CPS) Training, approximately 80 hours in duration, built off of the current, 40-hour Certified Peer Counselor (CPC) curriculum. In conjunction with the CPS Training, ASB will create the curriculum for a Gap Training, in a Learning Management System format, to provide a learning path to bring current CPCs to CPSs as defined by the Department of Health.

The development and refining of the Curriculum will be done in partnership with a work group consisting of community members and stakeholders coordinated by the resulting ASB and will include the presentation of

one (1) statewide Train the Trainer Event and two (2) regional CPS trainings. Both Curriculums and all related materials will be required in both English and Spanish.

Minimum Qualifications

- A. Licensed to do business in the state of Washington or provide a commitment that it will become licensed in Washington within thirty (30) calendar days of being selected as the Apparent Successful Bidder.
- B. Main offices must be located within Washington State.
- C. Must be a Washington State Peer Run Organization as defined in Section 1.1, Definitions, above.
- D. Project Lead must be a Washington State CPC, with at least one (1) year experience providing Behavioral Health Services as defined in Section 1.1, Definitions, above.
- E. Organization must be an HCA approved CPC trainer with at least one (1) year, or five (5) completed training events', experience presenting the most recent CPC curriculum.

Solicitation Coordinator

Name	Cassie Bryden
E-Mail Address	HCAProcurements@hca.wa.gov

WEBS Commodity Codes:

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| 924-77 Teacher Certification Services | 918-38 Education and Training Consulting |
| 924-18 Educational Services, Alternative | 948-48 Health Care Services (Not Otherwise Classified) |
| 924-35 In-Service Training (For Employees) | 924-25 For Credit Classes, Seminars, Workshops, etc. |
| 948-86 Therapy and Rehabilitation Services | 918-83 Organizational Development Consulting |
| 952-06 Alcohol and Drug Prevention | 924-64 Partnering Workshop Facilitation Services |
| 948-43 Health Information Services | 924-78 Teaching and Instruction Services |
| 952-60 Job Search Workshop | 924-86 Vocational Training, All Types |
| 952-90 Training and Instruction | 924-05 Advisory Services, Educational |
| 924-40 Instructor-led, Classroom Training (Technical) | |
| 924-41 Instructor-led, Classroom Training (Non-Technical) | |
| 924-60 Not-For-Credit Classes, Seminars, Workshops, etc. | |
| 924-16 Course Development Services, Instructional/Training | |
| 952-62 Mental Health Services: Vocational, Residential, Etc. | |

Submit any questions or concerns regarding this solicitation to the Solicitation Coordinator shown above.