



STATE OF WASHINGTON  
**HEALTH CARE AUTHORITY**

626 8th Avenue, SE • P.O. Box 45502 • Olympia, Washington 98504-5502

March 14, 2018

Dear Insurance Carrier,

I am reaching out to your organization because the Legislature recently passed Engrossed Substitute Senate Bill (ESSB) 6241, which changed the data gathering requirements and submission deadlines related to the School Employees Benefits Board (SEBB) Program.

ESSB 6241 changes the deadline for data that benefits providers and insurance carriers are required to provide to the Health Care Authority (HCA). The HCA will administer school employees' benefits under the School Employees Benefits Board (SEBB) Program starting January 1, 2020. We are requesting carrier data now, in anticipation of the Governor signing the legislation, as the HCA requested the data provisions in the bill with support from the Governor's Office.

**Why am I receiving this letter?**

The HCA has identified your organization as an insurance carrier that sells policies in Washington State and may provide (or recently provided) insurance coverage to some of Washington's K-12, educational service district (ESD), and/or charter school employees. This coverage could include medical, pharmacy, vision, dental, life insurance, accidental death and dismemberment, long-term disability, and short-term disability.

According to [Section 14\(3\) of ESSB 6241](#), insurance carriers that currently serve (or have served) the school employee population must provide the requested claims data and other information to the HCA by **April 1, 2018**.

Your submission of this data is not considered a solicitation or intention to contract with the HCA for future SEBB Program benefit offerings. The HCA will release procurements for various SEBB insurance benefits later this year.

**What action do I need to take?**

Carriers are required to provide information for the benefits offered to Washington K-12, ESD, and charter school employees since the 2014-2015 school year. This data will support the SEBB Program's future benefit designs, procurement activities, and risk pool analyses to establish future employer and employee cost sharing.

You can find the requirements and instructions for this data request in the enclosed letter and appendices from Milliman. Because insurance carriers may have many business lines that cover parts of Washington's current K-12, ESD, and charter school employee population, the enclosed letter and appendices includes all data requirements for many different insurance products. Please respond with the requested data for all insurance products in which your organization covered Washington's K-12, ESD, and charter school employees during the noted timeframes.

Upon completion of the data request, please submit the data to Milliman as directed. Milliman is HCA's consulting actuary under contract for the data collection and analysis. The enclosed letter also specifies

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the protections to use to maintain the security and confidentiality of the claims data; HCA staff and Milliman will work with your organization to ensure that all arrangements for the data transfer are acceptable.

**Who do I contact with questions?**

If your organization has any questions about fulfilling this request, please contact Matthew Toney at 360-725-1453 or [matthew.toney@hca.wa.gov](mailto:matthew.toney@hca.wa.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "D M Iseminger".

David M. Iseminger, JD/MPH  
Director, Employees and Retirees Benefits Division  
360-725-1108  
[david.iseminger@hca.wa.gov](mailto:david.iseminger@hca.wa.gov)

Enclosures