

RFQQ 3818 - Universal Health Care Work Group Questions and Answers

QUESTION	ANSWER
What are the dates of the Work Group meetings?	Specific dates and times have not yet been finalized. Please refer to Schedule A, Statement of Work, subsection 10, Timelines, within the draft contract for targeted Work Group meetings.
How long is each Work Group meeting?	Timing of Work Group meetings have not been finalized. Bidder proposals are encouraged.
What entities are invited to participate on the Work Group?	Section 1.2.1 lists the stakeholders the legislature has directed be included as members of the work group. HCA has added tribal representatives to the list of stakeholders. HCA has invited public submission of nominations at https://www.hca.wa.gov/ . HCA also requested nominations from organizations representing the stakeholder groups. Work group meetings will be open to the public. Meeting agendas and schedules will publicly available prior to the meetings.
Does HCA require actuarial attestation on any of the financial work products?	Per section 1.3 of the RFQQ, HCA does not require actuarial licensure as a minimum requirement. The budget proviso calls for "actuarial and financial analyses necessary to develop options..." Bidders should demonstrate their ability to provide sufficient analytical detail to meet the needs of the Work Group.
<u>Exhibit A: Certifications and Assurances.</u> Text immediately before the signature block includes - "If electronic, also include: We are submitting a scanned signature of this form with our proposal." Where should vendors include this statement in their response? Within the proposal somewhere, or in the body of the proposal submittal email?	The statement "We are submitting a scanned signature of this form with our proposal." should be put within the Letter of Submittal.
Is it acceptable to include a subcontractor's experience in the identified category components and if we do, it will count towards the overall bidder experience and evaluation/scoring?	Yes, subcontractor experience will be included in overall evaluation and scoring of bids.
What firms has HCA worked with in the past two years on the topic of universal healthcare?	HCA has not worked with contractors on the topic of universal health care coverage in the past two years.

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Please clarify the role of the contractor as facilitator. Will the contractor lead and facilitate discussions with the work group, or will the contractor play a supporting role to HCA's facilitator?	The contractor will facilitate Work Group meetings, HCA will support and act as a participant during Work Group meetings. The HCA agency director will also chair the Work Group meetings.
Is the contractor required to include an Actuary (FSA or ASA) to conduct the actuarial analysis?	Per section 1.3 of the RFQQ, HCA does not require actuarial licensure as a minimum requirement. The budget proviso calls for "actuarial and financial analyses necessary to develop options..." Bidders should demonstrate their ability to provide sufficient analytical detail to meet the needs of the Work Group.
What are the expectations for work group meeting locations and on-site presence? Will meetings be held in-person or via webinar?	Unless otherwise directed by the Work Group, all Work Group meetings will be in-person.
What can you share about the topics of the three reports required as part of the contract? Will the reports be authored / drafted by the contractor?	Report topics will be determined by the Work Group and guided by HCA. HCA will be the principle author for first report, the contractor will be the principle author for the second and third report. Please refer to Schedule A, Statement of Work, subsection 9, Reports, within the draft contract for additional details.
What data sources have been identified by HCA for analysis as part of Washington universal healthcare?	Specific data sources have not been identified.
Please provide a list of the stakeholders invited to participate in the work group. What is the expected size of the work group? Will stakeholder groups be limited to one participant?	Section 1.2.1 lists the stakeholders the legislature has directed be included as members of the work group. HCA has added tribal representatives to the list of stakeholders. HCA has invited public submission of nominations at https://www.hca.wa.gov/ . HCA also requested nominations from organizations representing the stakeholder groups. Work group membership is expected to be at least 30 persons. Stakeholder group membership will be limited, however some stakeholder groups will have more than one member to comply with the legislative directive.
Will points be granted to bidders that include a minority or women-owned business as part of its bid?	OMWBE Certification form, Exhibit B, is a mandatory document, but it is <u>not</u> scored. The state of Washington is not allowed at this time to give points for being a minority or women-owned small, micro, or mini business.