
HCA Fraud and Abuse Detection Solution (FADS)

RFP No. 2020HCA14

Amendment No. 2

Date Issued: 4/30/2021

To: RFP Bidders

From: Laura Shayder, RFP Coordinator

Purpose: Amend contents of RFP No. 2020HCA14

This amendment hereby modifies and is attached to RFP No. 2020HCA14. All other terms, conditions, and specifications remain unchanged.

The above referenced solicitation is amended as follows:

1. RFP Section 1.1, *Definitions*, the definition for “Mandatory Response (MR)” has been deleted as is replaced with the following:

Mandatory Response (MR) – Bidders are required to supply a response to elements indicated as “MR” in order for the proposal to be considered responsive; however, these items are not scored. Where appropriate, a statement, “[Bidder Name] has read, understands, and fully complies with this requirement” is acceptable, along with any additional information requested.

2. RFP Section 1.1, *Definitions*, the definition for “Mandatory Scored Response (MS)” has been deleted as is replaced with the following:

Mandatory Scored Response (MS) – Bidders are required to supply a response to elements indicated as “MS” in order for the proposal to be considered responsive. Elements marked “MS” are those that are awarded points as part of the evaluation process described in RFP Section 4.1, Evaluation Procedure.

3. RFP Section 3.1, *Overview*, has been deleted and is replaced with the below. The changes are identified in red.

The competitive procurement process, facilitated by the RFP Coordinator, is expected to maximize the opportunity between Bidders and state evaluators to explore Bidder capabilities in detail in order to obtain the best possible outcome.

This RFP document includes Appendices and Response Forms that are intended to support Bidders’ overall understanding of the project scope and objectives.

The Appendices are outlined below:

- a. Appendix A – Statement of Work
- b. Appendix B.1 – Instructions to the Bidder
- c. Appendix C.1 – Requirements
- d. Appendix D – Draft Contract
- e. Appendix E – Draft BAA/DSA
- f. Appendix F – OCIO 141.10 Security Standards
- g. Appendix G – RCW 42.56
- h. Appendix H – RCW 40.14
- i. **Appendix I – Claims by State Fiscal years 2018-2020**

The Response Forms are outlined below:

- a. Response Form 01 – Minimum Qualifications
- b. Response Form 02 – Certifications and Assurances
- c. Response Form 03 – Key Staff Skill Sets
- d. Response Form 04 – Cost Proposal Template
- e. Response Form 05 – Diverse and Small Business Inclusion Plan
- f. Response Form 06 – SOW issues list
- g. Response Form 07 – Draft Contract/BAA/DSA Issues List
- h. Response Form 08 – Executive Order 18-03 Contractor Certification
- i. Response Form 09 – Wage Theft Prevention
- j. Response Form 10.1 – Proposal checklist
- k. **Response Form 11 – Letter of Submittal**

The competitive procurement process will consist of three (3) Phases as briefly described below. For a detailed explanation of the instructions, see *Appendix B Instructions to the Bidder*.

Phase 1: Administrative Requirements, Minimum Qualifications, Knowledge, Experience and Management

Bidders will submit written Responses to the administrative requirements and minimum qualifications as well as questions around Bidder knowledge, experience, and management approach. The objective of this phase is to confirm that Bidders meet administrative requirements and minimum qualifications, and possess the knowledge, experience, and management controls necessary to be successful in performing the work. Bidders must also demonstrate key objectives as detailed in *Appendix B Instructions to the Bidder* within their Proposed Solution. Bidders' responses must include the completed following Appendix and Response Forms:

- Appendix C.1 – FADS Requirements and Checklist
- Response Form 01 – Minimum Qualifications
- Response Form 02 – Certifications and Assurances
- Response Form 03 – Key Staff Skill Sets
- Response Form 05 – Diverse and Small Business Inclusion Plan
- Response Form 09 – Wage Theft Prevention
- Response Form 10.1 – Proposal Checklist
- **Response Form 11 – Letter of Submittal**

Bidders with the highest scoring Phase 1 Proposal submissions will advance to the Phase 2 evaluation. The Phase 1 scores will carry forward to Phase 2. There is no minimum or maximum number of Bidders that will be selected to advance.

Phase 2: Assessing Best Value: Written Proposal Evaluation

Bidders will submit written Responses to questions around the Solution description, the Solution capability, and the approach to the Statement of Work. In this section, Bidders will also submit a cost proposal. Lastly, Bidders will respond to the following Response Forms:

- Response Form 04 – Cost Proposal Template

- Response Form 08 – Executive Order 18-03 Contractor Certification

Bidders with the highest scoring in Phase 2 Proposal submissions will advance to the Phase 3 evaluation. The Phase 2 scores will carry forward to Phase 3. There is no minimum or maximum number of Bidders that will be selected to advance.

Phase 3: Presentations and product demonstration and References.

Bidders will conduct a virtual presentation and product demonstration to the evaluators. Upon HCA's discretion, HCA may also check and score references. Lastly, Bidders will respond to the following Response Forms. The Presentation and Demonstration, References, and Issues will all be scored.

- Response Form 06 – SOW Issues List
- Response Form 07 – Draft Contract/BAA/DSA Issues List

Evaluators will score Phase 3 evaluations as described within Section 4.5, *Scoring Methodology: Phase 3*.

4. Appendix B – Instructions to the Bidders has been deleted in its entirety and replaced by Appendix B.1 – Instructions to the Bidders. The changes from Appendix B to Appendix B.1 are identified within Appendix B.1 in red.
5. Appendix C – FADS Requirements has been deleted in its entirety and replaced by Appendix C.1 – FADS Requirements. The changes from Appendix C to Appendix C.1 are identified within Appendix C.1 in red.
6. NEW – Appendix I – Claims by State Fiscal Years 2018-2020, has been added to the RFP.
7. Response Form 10 – Proposal Checklist has been deleted in its entirety and is replaced by Response Form 10.1 – Proposal Checklist. The changes from Response From 10 to Response Form 10.1 are identified within Response Form 10.1 in red.
8. NEW – Response Form 11 – Letter of Submittal, has been added to the RFP.