

Community Health Worker (CHW) Grant

RFA No. 2022HCA24

Amendment No. 2

Date Issued: 8/30/2022

To: RFA Applicants

From: Lyudmila Kozlova, RFA Coordinator

Purpose: To provide questions and answers from the Pre-Application Webinar

This amendment hereby modifies and is attached to RFA No. 2022HCA24. All other terms, conditions, and specifications remain unchanged.

Question Number	Question	Applicable RFA Section	HCA Response
1.	Is there a budget as part of the application?		No. We did not ask for a formal budget in the application.
2.	Can you talk more about what you are looking for in the letter of support? Our CEO already approves all grant applications.	Section 5.5	It's mandatory. It is limited to one page. Desire is to make sure highest level of leadership and clinic is in support. It is not scored.
3.	What is the grant amount per CHW per year?	Section 2.4	\$100,000 per CHW per year.
4.	Will there additional training dates since the deadline for hiring is in April 2023 and the training is in February 2023.	Section 3.2, subsection 3.2.2.1	Ongoing conversation with DOH. Ideally, CHW is hired by January 2, 2023. Training will be February 2023 to prepare CHWs for their work. If further feedback is received that hiring is difficult, will work with DOH to adjust.
5.	Is there an expected case load per CHW?		No.
6.	If a clinic applies for two positions, could they be awarded in part? or is it full or none?		Yes, they can be awarded in part.

7.	In the case of a partnership between a clinic and a CBO, am I understanding right that the primary care clinic must be the applicant?		Yes.
8.	Is each site limited to one of each type of CHW (ERH and K12)? Or could a site apply for 2 ERHs. for example?		One of each type, you can't have 2 ERHs in one clinic.
9.	Do all funded CHWs need to be NEW roles at a site, or could the funding be used to sustain a role that has previously existed through other expiring funding (not Medicaid reimbursement)?		Can't have a position funded by another source.
10.	When completing the application are the number for patient counts to include FFS only or can they include Medicaid MCO patients?	Attachment 1, Section 5.	For patient counts, asking for pediatric patients overall. For Medicaid, total Medicaid population for MCO and FFS.
11.	For the CHW supervisors, can part of their salary be on this grant and part of their salary on another grant?		This grant is not for CHW, not funding CHWs supervisors. Utilizing some of the funding beyond the requirements does allow for CHW supervisor's FTE. There are no restrictions for funding of CHW supervisors.
12.	Who can be a supervisor for CHW? Social worker, physician, health navigator, clinic manager?	Section 1	Reference to definition "Supervision" in the RFA.
13.	Is there a job description for the CHW?	Exhibit C	Refer to Exhibit C- CHW Position Description Example, in the RFA.
14.	How many clients will be served by each CHW?		Hoping to learn from project and part of reporting requirement. No specific requirement.
15.	Do you anticipate one CHW per County?		No. Awards will be based on priority and narrative questions.
16.	The SVI areas shown on page 34 appear to include parts of South King County, which seems to make sense given the CDC SVI website shows tracts in South King having high social vulnerability scores. Just to confirm: Do you regard some South King County tracts as socially vulnerable relative to this application?	Exhibit B	The list in the application is what is identified as SVI county.

17.	Where would an organization find a statewide vendor number?	Attachment 1	Vendor Payee Registration Office of Financial Management (wa.gov) .
18.	Sorry if I missed this as I joined late, but can you be awarded both 0-5 and K-12 CHW at the same site?		Yes, you can be awarded both at the same site.
19.	Our company in Ohio, is interested in collaborating with the primary care setting. Is it possible to share information to contact?		Please refer your request to the Public Disclosure Department: publicdisclosure@hca.wa.gov
20.	What time frame do you want for data pull?	Exhibit D	Quarterly basis, biannual, and annual.
21.	Can you give specific practical examples of how CHWs are used for early relational health and school aged patients/their families?	Section 2, subsection 2.1	Please review subsection 2.1, Background and Purpose of the RFA.
22.	Given a situation where a clinic and CBO or behavioral health org are doing this in partnership, can the CHW be employed by the partner rather than the primary care organization?		Clinic has to be the Applicant. Then they have freedom on how the CHW is on the team.
23.	We have a member of our Integrated Behavioral Health team who helps families with getting referrals completed and schedule clinic visits. We are hoping to transition this person into a CHW role- could she continue in her current role as a CHW (we are not currently funded for her position)	Exhibit C	Encourage to look at job description. Can't have a position funded by another source.
24.	Where is the definition for primary care setting serving children and youth?	Section 1.	Primary Care Settings – References a setting that provides integrated comprehensive and continuously accessible health care services who are accountable for addressing a large majority of personal health care needs, including preventive services. Providers in primary care settings develop sustained partnerships with clients, and practice in the context of family and communities.
25.	In question 2h. do you expect the allocation of the four activities to be reported in	Attachment 4, section 2.	Not restricted. Able to respond either percentage or hours.

	number of hours per week or percent of time?		
26.	I believe this was addressed...but to clarify, if a primary care provider is awarded, could the CHW be employed by a partnering CBO?		To primary care clinic - if they choose to enter into partnership with CBO, it is not restricted, but it is the responsible of the primary care clinic to deliver on the grant requirements.
27.	If the goal is to serve the most needy patients, there are large differences among the total number of pediatric patient's different primary care groups serve. Can you consider adding the total number of Medicaid patients in addition to just the percent?		The goal is to elevate the composition of the clinics - that's why it's percentage not volume.
28.	Are there any expectations that the CHW would be assessing patient eligibility for Apple Health?		That's not called out. It's likely something the CHW would be engaging in but depends on needs of clinics.
29.	If awarded the grant, is it a lump sum payment or is it a reimbursement for hours or other deliverable?		Paid lump sum quarterly, starting in January 2023. Reports submitted quarterly are your accountability measures to demonstrate you are aligning with the grant.