

**AMENDMENT NO. 6
RFA NO. 2021HCA2**

**Substance Use Disorder Prevention (SUD Px) and Mental Health Promotion Project (MHPP)
Community-Based Organization (CBO) Enhancement Grants**

Date Issued: March 19, 2021
To: RFA Applicants
From: Heidi Jones, RFA Coordinator
Purpose: Week 4 Q&A

This amendment hereby modifies the RFA to provide HCA's responses to Week 4 questions, March 16, 2021 through March 18, 2021.

All other terms, conditions and specifications remain unchanged.

**RFA - 2021HCA2 - MHPP and SUD Px/MHPP CBO Grants
Week 4 Questions through March 18, 2021**

#	Section	Applicant Questions	HCA Responses
1	Word format for Attachment B Funding Source Packet (Narrative and Action Plan)	I have a question regarding the subject funding opportunity. I'm having a little bit of a hard time finding all of the documents. On the WEBS page, it is only giving the word documents for the budget and face page. Is there another place for me to find the "packet" in word form? I'm looking for the Narrative and the action plan and don't see in on that location or the Athena Forum. Any information would be greatly appreciated.	The Adobe pdf format of the RFA has the capability for people to enter information in the fields provided. However, after receiving a couple initial emails on the problems people were having with using Adobe and the requests for the attachment in Word format, Amendment 5 was posted on Wednesday, March 17, 2021, in WEBS, which referenced the Word version of Attachment B-3 (Funding Source Packet for Applicant Type A) and Attachment B-4 (Funding Source Packet for Applicant Type B) also being posted in WEBS. If you haven't already done so, I would direct all Applicants to sign up as a vendor in WEBS so that you can receive all communications, amendments and uploads that are being provided.

RFA - 2021HCA2 - MHPP and SUD Px/MHPP CBO Grants
 Week 4 Questions through March 18, 2021

#	Section	Applicant Questions	HCA Responses
2	<p>Schedule/process for responding to questions</p> <p>Word format for Attachment B Funding Source Packet (Narrative and Action Plan)</p>	<p><i>[Addressed to HCA staff member]</i> I know that questions are supposed to go to Heidi, but I have not heard from her in a few days. I thought you may have the answer because it's a simple question, if not that's okay! I am looking for the action plan document for the DMA grant but all that is available in word document on the WEBS site is the budget and face page. Am I looking in the wrong area?</p>	<p><i>Questions submitted via email:</i> Please use the email HCAProcurements@hca.wa.gov to submit questions. The email box is monitored daily and responses are posted at least every Monday.</p> <p><i>Q&A Schedule:</i> Per our standard solicitation process and what is laid out in the RFA, instead of responding directly to emails that come in, we publish all questions and answers in the form of amendments in WEBS every Monday. This is to maintain fairness to all applicants so that all interested parties have access to all questions and all answers. It also gives HCA a couple days to solicit feedback from program experts to answer questions. In addition, as referenced in the RFA schedule, questions submitted by Thursday each week to the HCAprocurements@hca.wa.gov email are included with responses when the amendment is published on Monday. In exceptional circumstances, we might post more than one amendment in a given week.</p> <p><i>Access to Attachment D in Word format:</i> The Adobe pdf format of the RFA has the capability for people to enter information in the fields provided. However, after receiving a couple initial emails on the problems people were having with using Adobe and the requests for the attachment in Word format, Amendment 5 was posted on Wednesday, March 17, 2021, in WEBS, which referenced the Word version of Attachment B-3 (Funding Source Packet for Applicant Type A) and Attachment B-4 (Funding Source Packet for Applicant Type B) also being posted in WEBS. If you haven't already done so, I would direct all Applicants to sign up as a vendor in WEBS so that you can receive all communications, amendments and uploads that are being provided.</p>

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#	Section	Applicant Questions	HCA Responses
3	Fiscal Sponsor Eligibility	Our agency is identified as the Contracted Entity for an existing coalition for whom we serve as fiscal sponsor. They are reapplying, and we would also like to submit an application for the same fund for a project unrelated to the existing coalition. We are a CBO who holds a contract directly with HCA/DBHR, and this project is aligned with a separate CPWI. How should we ensure the distinction is clear to avoid confusion?	HCA will recognize a coalition as a single organization, understanding that they may need to use a fiscal agent to receive grant funds. An organization that acts a fiscal agent for multiple coalitions is allowable, however each coalition may not receive multiple awards from single funding sources. Indicate on the face page under #14 on both applications to avoid confusion.
4	Eligibility	We are currently applying for status as a "promising practice" program, but do not currently have certification as such. Our Behavioral Health programming does include many Evidence-Based modalities. Is our organization required to be Evidence-Based/Research-Based to be eligible for these funds?	HCA is not evaluating entities based on their Evidence/Research based status. HCA will evaluate program proposals with the program selection based on the Evidence/Research/Promising Program status, as indicated in the Funding Source Packet.
5	Coalitions	Can you give us more details about the CPWI Community/Coalition?	CPWI Community Coalitions provide substance use disorder prevention services and strategies through local coalitions in high-need communities. CPWI coalitions have proven to be an effective organizing force for bringing evidence-based policies and programs to scale, improving public health. More information can be found at: https://www.theathenaforum.org/community_prevention_and_wellness_initiative_cpwi . To find a coalition in your area, please go to: https://www.theathenaforum.org/cpwi_coalitions .