



**STATE OF WASHINGTON  
WASHINGTON STATE HEALTH CARE AUTHORITY  
REQUEST FOR PROPOSAL (RFP)  
NO. K1807**

**AMENDMENT No. 8**

**1. PROCUREMENT SCHEDULE**

The HCA has made adjustments to the evaluation periods. Accordingly, the Procurement Schedule found in the RFP is hereby deleted in its entirety and replaced with the following:

<b>Activity</b>	<b>Due date/time</b>
<b>Pre-Bid Conference #1</b>	July 22, 2016
<b>Pre-Bid Conference #2</b>	September 7, 2016
<b>RFP Released</b>	November 21, 2016
<b>Letters of Intent and DSA for Data Files Due</b>	December 16, 2016
<b>Round 1 - Bidder Questions Due</b>	January 4, 2017
<b>Anticipated Release of Responses to Bidder Questions</b>	January 20, 2017
<b>Round 2 - Bidder Questions Due</b>	February 24, 2017
<b>Repricing Files Due to Milliman</b>	March 1, 2017
<b>Anticipated Release of Responses to Bidder Questions</b>	March 15, 2017
<b>Complaints Deadline</b>	April 14, 2017
<b>Repricing Files Finalized</b>	April 21, 2017
<b>Proposals Due</b>	April 21, 2017 – 3:00 pm PT
<b>Evaluation Period</b>	April 24 – July 10, 2017

Activity	Due date/time
Finalist Announcement for Oral Presentations	July 14, 2017
Finalist Oral Presentations	August 7 – 10, 2017
Oral Presentation Evaluation Period	August 14 – 17, 2017
Best and Final Offer Period	August 18 – November 30, 2017
Anticipated Announcement of ASB	December 15, 2017
Debrief Period	December 18 – December 21, 2017
Protest Period End Date	December 28, 2017
Contract Signed	December 29, 2017

## 2. Section 1.5 Proposal Format & Length

The HCA wishes to provide further clarification regarding the following questions posed and answered in Amendment Nos. 5 and 7 regarding the inclusion of “Key Elements” in the Proposals:

From Amendment No. 5	
Q1	Regarding Section 1.5, <i>Proposal Format &amp; Length</i> , does the HCA have a preference or requirement as to whether or not the Bidder (a) includes all the Key Elements at the top of the Bidder’s response to the Exhibit, or (b) includes the text for each Key Element right before each response?
A1	All of the Key Elements for each Exhibit should be restated on a separate page(s) and placed immediately prior to the Bidder’s response.
Q2	Regarding Section 1.5, <i>Proposal Format &amp; Length</i> , will the repeated Key Element text count toward the page limit for each Exhibit?
A2	No.
From Amendment No. 7	
Q1	In terms of preparing a Response, should “Key Elements” be included in each exhibit response twice: once on a separate page, and again within the response? Or should they be included on a separate page, then addressed within the response without being explicitly called out the second time? Overall, we are trying to understand if the element must precede every response independently, or is a narrative following all elements desired.
A1	The HCA would prefer that each “Key Element” be included in the Proposal only once, with the Bidder’s response to each immediately following. For example:  A. [Text from “Key Element” A].

[Bidder's response to "Key Element" A].

B. [Text from "Key Element" B].

[Bidder's response to "Key Element" B].

First, the HCA's response to questions Q1 and Q2 in Amendment No. 5 were intended to make it easier for evaluators to have the "Key Elements" in the same document that they are reviewing, rather than flipping back and forth between two documents (the RFP and the Proposal). If those "Key Elements" are restated on separate pages, then those separate pages would not be included in determining the page count of a Bidder's response.

The question answered in Amendment No. 7 was whether the "Key Elements" needed to be listed twice. The short answer to that question is no, they do not need to be listed twice. Rather, the format suggested ("The HCA would prefer...") is simply to make the task of reviewing Proposals easier on the evaluation team. HCA considered the number of "Key Elements" when determining the page limits included in the RFP and those numbers will not be increased if the individual elements are set forth in the response.

In short, the HCA is not trying to micromanage how potential Bidders assemble their responses. Only minimal formatting requirements have been established, but the clearer the connection between any particular "Key Element" and the Bidder's response, the easier it will be for the evaluation team.

### **3. Miscellaneous**

All capitalized terms used in this amendment will have the meaning ascribed to them in the RFP.

All other terms and conditions of the RFP remain unchanged.