

## Health Technology Clinical Committee - Retreat Agenda

**Date:** Friday, February 12, 2010: 8:00 a.m to 5:00 p.m.

**Location:** Cedarbrook, SeaTac WA

Purpose: Provide an opportunity for committee members to reflect on committee goals and evaluate progress; identify what process and structure are satisfactory and what may need change. Build committee rapport and encourage supportive environment in order to effectively address substantive work. Provide direction to program staff.

Note: No committee action or decisions (e.g. review or re-review of health technologies or bylaw changes) will be taken at the retreat.

		TOPIC	OUTPUT
<b>Breakfast (7 – 8 am)</b>			
8:10 – 9 am	Guest	<b>An External View: Use of Evidence in Decisions</b> Guest Speaker Tom McGinn, MD will provide insights on use of EBM in US medical decisions (students, colleagues, patient care, policy) and reflections on WA HTA <ul style="list-style-type: none"><li>• <i>Resources:</i> Presentation</li></ul>	Presentation and Discussion
9 – 9:30 am	Richard Onizuka	<b>State Executive View – State Health Purchasing</b> Richard Onizuka, HCA Policy Director will provide an update on health reform, budget, state health purchasing (PEBB, UMP) and relationship to HTA	Presentation and Discussion
9:30 – 10 am	HTA	<b>Program View</b> Program update on outcomes and feedback	Information Update
<b>Break (15 min)</b>			
10:15 – 10:45	HTA  All	<b>Committee View</b> Reflections on committee’s purpose, whether & how well it is being achieved <ul style="list-style-type: none"><li>• Each person identifies one positive thing and an area needing improvement</li></ul>	Gather Individual Input And Reflection
10:45 – 12 pm	All	<b>Committee Effectiveness –Decision quality</b> Discussion and review of committee decisions <ul style="list-style-type: none"><li>• <i>Decision Summaries</i><ul style="list-style-type: none"><li>○ <i>Correlation of evidence to decision</i></li></ul></li><li>• <i>Consistency across decisions (level of evidence and criteria or factors considered)</i><ul style="list-style-type: none"><li>○ <i>Decision Tool sufficiency</i></li></ul></li><li>• <i>Appropriate role in balancing payment policy decision and provider-patient preference</i></li></ul>	Discussion of Decision Outcomes and process
<b>Lunch (1hour)</b>			



1 – 2 pm	All	<b>Decision Quality - Changes / Solutions</b> Discuss potential changes to committee decision <ul style="list-style-type: none"><li>• <i>Resources:</i> Discussion material</li></ul>	Proposals and discussion on process changes
2– 3 pm	All	<b>Committee Effectiveness - Structure</b> Discuss committee meeting structure and process, staff support, etc <ul style="list-style-type: none"><li>• <i>Clinical Expert Role</i></li><li>• <i>Ad Hoc Subgroup</i></li><li>• <i>Evidence Reports</i></li><li>• <i>Leadership</i></li><li>• <i>Other</i></li></ul>	Discussion of Structure
3- 3:45 pm	All	<b>Changes / Solutions</b> Discuss potential changes to committee meeting structure and process, staff support, etc <ul style="list-style-type: none"><li>• <i>Resources:</i> Discussion material</li></ul>	Proposals and discussion on process changes
<b>Break (15 min)</b>			
4-4:30	Staff	<b>Procedural</b> <ul style="list-style-type: none"><li>• Electronic Voting</li><li>• Committee Meeting Times</li><li>• Other Items</li></ul>	Procedural Items
4:30-5	Vice-Chair All	<b>Continue Discussions and Wrap Up</b> Individual Comments on retreat; closing vice-chair comments, assignments if needed	Summarize day Identify tasks and responsibilities