



STATE OF WASHINGTON
HEALTH CARE AUTHORITY

626 8th Avenue • P.O. Box 42702 • Olympia, Washington 98504-2702

March 31, 2017

TO: Potential Bidders

FROM: Kathleen Hodge
RFP Coordinator

SUBJECT: Amendment # 1
Request for Proposal (RFP) #2240 – Third Party Administrator for Foundational
Community Supports

The Purpose of Amendment #1, is to remove one of the minimum qualification requirements and adjust the procurement schedule period.

Section 1.3 MINIMUM QUALIFICATIONS AND MANDATORY BIDDER LETTER OF INTENT WITH SUBMISSION OF WRITTEN QUESTIONS has changed. HCA will remove the following minimum qualification requirement “M” for this procurement: “A.M. Best Credit Rating of A- or better at the time of Proposal submittal.”

HCA may request Bidder to obtain a surety bond, if requested as outlined in Section 2.18
INSURANCE COVERAGE.

Section 2.2 ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES is amended as follows:

Conduct Bidders Oral Presentation with finalists, if required	May 31, 2017
Announce “Apparently Successful Bidder” and send notification via e-mail to unsuccessful Bidders	June 1-2, 2017
Debriefing Conferences request deadline	June 7, 2017 by 2:00 p.m.

The date for the Letter of Intent to Propose, with any written questions, remains to be April 13, 2017 by 2:00 p.m. for this procurement.

If there are other individuals within your organization who may need this information, please ensure they receive this Amendment.