

## Health Technology Clinical Committee

**Date:** November 20, 2020  
**Time:** 8:00 – 3:00 pm  
**Location:** Webinar  
**Adopted:** Pending

Meeting materials are available on the [HTA website](#).

### Draft HTCC Minutes

**Members present:** John Bramhall, MD, PhD; Janna Friedly, MD; Conor Kleweno, MD; Laurie Mischley, ND, MPH, PhD; Sheila Rege, MD; Seth Schwartz, MD; Mika Sinanan, MD, PhD; Kevin Walsh, MD

Staff present: Josh Morse; Christine Masters; Britt Redick

Technology assessment center staff present: Aggregate Analytics (Andrea Skelly, PhD, MPH; Erika Brodt); Center for Evidence-based Policy (Valerie King, MD, MPH; Beth Shaw, MSc; Erika Shaw); Research Triangle Institute (RTI) International (Leila Kahwati, MD, MPH)

### HTCC Formal Action

- Welcome, introductions, and overview:** Dr. Rege, chair, welcomed HTCC members to the meeting, led roundtable introductions and provided an overview of planned activities. Members present constituted a quorum.
- HTA program updates:** Josh Morse, program director, presented HTCC meeting protocols and guidelines, and a high-level overview of the HTA program.
- Previous meeting business:**

**July 10, 2020 meeting minutes:** Draft minutes reviewed. Motion made and seconded to approve the minutes as written.

Action: Seven committee members approved the July 10, 2020 meeting minutes.
- Agency implementation of HTCC decisions:** Drs. Franklin and Zerzan-Thul presented an overview of agency implementation of HTCC determinations and outcomes. Information shared included charts and graphs detailing longitudinal utilization measures for a sub-set of HTCC determinations across health programs.
- GRADE components and discussion:** Aggregate Analytics presented an overview of study design, risk of bias with a focus on observational studies, use of observational studies in HTA and systematic reviews, and the GRADE framework and implications of study design for evaluating strength of evidence. The committee reviewed examples, asked questions and discussed potential opportunities to clarify how GRADE factors into their decision-making.

**Draft**

6. **HTCC process and evidence-based medicine:** The staff from the Center for Evidence-based Policy presented an introduction to GRADE Evidence to Decision (EtD) Frameworks for coverage decisions, and the use of GRADE EtD and MAGIC for communicating coverage decisions. The Center staff initiated a discussion of how these EtD tools overlap with the existing WA HTA analytic tool and identified opportunities for the committee to consider adding some tools to the process.
7. **Quality Improvements:** Committee members discussed potential refinements to the existing decision tool and new tools to support discussion and decision-making during public meetings.
  - a. **Process updates and evaluation:** Committee members reviewed a proposed update to the Disclosure of Interest form and discussed process steps for petitions to be brought to the committee for consideration.
8. **Committee view and final reflections:** The chair led a discussion. Members shared their perception of the HTCC as a formidable working group, their respect for each other, and their confidence for a productive forthcoming working year.
9. **Meeting adjourned**