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# NOTICE OF COMPETITIVE SOLICITATION

**HCA Solicitation #2025HCA4**

**SOLICITATION TITLE: Washington Community Information Exchange (CIE) Program Lead Organization**

**SOLICITATION BUDGET: $91,172,000**

**SOLICITATION POSTING DATE:** 5/1/2025

**RESPONSE DUE DATE:** 7/16/2025

**Find the full solicitation on** [Washington’s Electronic Business Solution (WEBS)](https://pr-webs-vendor.des.wa.gov/). Vendors not registered in WEBS will not receive updates or amendments to the solicitation, which may put them at a disadvantage.

**Estimated Schedule of Procurement Activities**

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| Issue Request for Proposals | May 1, 2025 |
| Pre-Proposal Conference | May 14, 2025 |
| Bidder Questions Round 1 Due  | May 22, 2025 |
| HCA Answers Round 1 Posted**\*** | May 30, 2025 |
| Interested Subcontractor Responses Due | June 4, 2025 |
| Interested Subcontractor List Posted\* | June 5, 2025 |
| Bidder Questions Round 2 Due | June 6, 2025 |
| HCA Answers Round 2 Posted | June 13, 2025 |
| Letter of Intent Due | June 23, 2025 |
|  Complaints Due (if applicable) | July 9, 2025 |
| Proposals Due | July 16, 2025 by 12 p.m. Pacific Time |
| Evaluate Proposals**\*** | July 17, 2025 – August 6, 2025 |
| Conduct Oral Presentations with Finalists (if required) | August 13, 2025 |
| Announce Apparent Successful Bidder via WEBS\* | August 20, 2025 |
| Debrief Request Deadline | August 25, 2025 |
| Negotiate Contract | August 21, 2025 – September 11, 2025 |
| Begin Contract Work | September 12, 2025 |

**Purpose and Objectives**

The purpose of this RFP is to identify and contract with an LO to support the development and implementation of the Washington State CIE Program within the direction of HCA.

The objectives of the LO activities in developing and implementing the CIE Program include, but may not be limited to:

* Engaging community members in the co-design of the CIE Program and the State-supported CIE Technology
* Establishing and conducting a transparent and inclusive governance process for the CIE Program
* Establishing, operating, and governing the CIE Program and the State-supported CIE Technology
* Promoting and supporting adoption of Statewide CIE, the CIE Program, and the State-supported CIE Technology
* Providing technical assistance to HCA-approved partners in adopting a Statewide CIE and utilizing the State-supported CIE Technology

Supporting HCA in monitoring and evaluating the CIE Program and its effectiveness in supporting Medicaid Transformation Project (MTP 2.0)

**Minimum Qualifications**

The following are the minimum qualifications for Bidders:

1. Licensed to do business in Washington State or provide a commitment that it will become licensed in Washington State within thirty (30) calendar days of being selected as the Apparent Successful Bidder.
2. Must have referenceable clients for experience in convening community members and collaborating with them to develop program principles, technology requirements, and governance structures.
3. Must have referenceable clients for experience managing implementation and operation of technology solutions of a size appropriate for the CIE Program. Experience in procuring and operating managed software-as-a-service technology solutions and managing cloud-based technology solutions is highly desirable.
4. Must have referenceable clients for experience implementing technology solutions applicable to and of sufficient scale for the CIE Program.
5. Must have referenceable clients for experience creating APIs between disparate systems to support the secure exchange of information. Experience in the exchange of PII and/or PHI is highly desirable.
6. Must have referenceable clients for experience in evaluating the effectiveness of technology solutions in meeting program goals.

Upon request, Bidder agrees to provide its most recent audited financial statements to demonstrate its financial stability.

**Solicitation Coordinator**

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| --- | --- |
| Name | **Jack Kent** |
| E-Mail Address | Jack.Kent@hca.wa.gov  |

**WEBS Commodity Codes**:

948-07-Administration Services, Health

948-47-Health Care Center Services

948-48-Health Care Services (Not Otherwise Classified)

918-67-Human Services Consulting (To Include Mental Health Consulting Services)

918-71-IT Consulting

918-75-Management Consulting

918-78-Medical Consulting

918-90-Strategic Technology Planning and Consulting Services

918-27-Community Development Consulting

952-15-Case Management

958-56-Health Care Management Services (Including Managed Care Services)

Submit any questions or concerns regarding this solicitation to the Solicitation Coordinator shown above.