

SEBB Sample Full Year EG File 23-1.txt

XXXXX6088	XXXXX6088	202201	600HXX	1	JONATHAN	Q	PUBLIC	JR	19570317	Y	VA	EMPLOYEE	Y	20200101	123	EASY ST	ISSAQUAH	WA	98029-6251	0	0	202301	US	000123456	A	SEBB	
XXXXX6088	XXXXX6088	202202	600HXX	1	JONATHAN	Q	PUBLIC	JR	19570317	Y	VA	EMPLOYEE	Y	20200101	123	EASY ST	ISSAQUAH	WA	98029-6251	0	0	202301	US	000123456	A	SEBB	
XXXXX6088	XXXXX6088	202203	600HXX	1	JONATHAN	Q	PUBLIC	JR	19570317	Y	U	RETIREE	Y	20220301	123	EASY ST	ISSAQUAH	WA	98029-6251	XXXXX6088	1	0	202301	US	000123456	A	PEBB
XXXXX6088	XXXXX6088	202204	600HXX	1	JONATHAN	Q	PUBLIC	JR	19570317	Y	U	RETIREE	Y	20220301	123	EASY ST	ISSAQUAH	WA	98029-6251	XXXXX6088	1	0	202301	US	000123456	A	PEBB
XXXXX6088	XXXXX6088	202205	600HXX	1	JONATHAN	Q	PUBLIC	JR	19570317	Y	U	RETIREE	Y	20220301	123	EASY ST	ISSAQUAH	WA	98029-6251	XXXXX6088	1	0	202301	US	000123456	A	PEBB
XXXXX6088	XXXXX6088	202206	600HXX	1	JONATHAN	Q	PUBLIC	JR	19570317	Y	U	RETIREE	Y	20220301	123	EASY ST	ISSAQUAH	WA	98029-6251	XXXXX6088	1	0	202301	US	000123456	A	PEBB
XXXXX6088	XXXXX6088	202207	600HXX	1	JONATHAN	Q	PUBLIC	JR	19570317	Y	U	RETIREE	Y	20220301	123	EASY ST	ISSAQUAH	WA	98029-6251	XXXXX6088	1	0	202301	US	000123456	A	PEBB
XXXXX6088	XXXXX6088	202208	600HXX	1	JONATHAN	Q	PUBLIC	JR	19570317	Y	U	RETIREE	Y	20220301	123	EASY ST	ISSAQUAH	WA	98029-6251	XXXXX6088	1	0	202301	US	000123456	A	PEBB
XXXXX6088	XXXXX6088	202209	600HXX	1	JONATHAN	Q	PUBLIC	JR	19570317	Y	U	RETIREE	Y	20220301	123	EASY ST	ISSAQUAH	WA	98029-6251	XXXXX6088	1	0	202301	US	000123456	A	PEBB
XXXXX6088	XXXXX6088	202210	600HXX	1	JONATHAN	Q	PUBLIC	JR	19570317	Y	U	RETIREE	Y	20220301	123	EASY ST	ISSAQUAH	WA	98029-6251	XXXXX6088	1	0	202301	US	000123456	A	PEBB
XXXXX6088	XXXXX6088	202211	600HXX	1	JONATHAN	Q	PUBLIC	JR	19570317	Y	U	RETIREE	Y	20220301	123	EASY ST	ISSAQUAH	WA	98029-6251	XXXXX6088	1	0	202301	US	000123456	A	PEBB
XXXXX6088	XXXXX6088	202212	600HXX	1	JONATHAN	Q	PUBLIC	JR	19570317	Y	U	RETIREE	Y	20220301	123	EASY ST	ISSAQUAH	WA	98029-6251	XXXXX6088	1	0	202301	US	000123456	A	PEBB
YYYYY2133	YYYYY2133	202201	600HXX	1	JANE	A	DOE		19640702	Y	KW1	EMPLOYEE	Y	20210101	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
YYYYY2133	YYYYY2133	202202	600HXX	1	JANE	A	DOE		19640702	Y	KW1	EMPLOYEE	Y	20210101	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
YYYYY2133	YYYYY2133	202203	600HXX	1	JANE	A	DOE		19640702	Y	KW1	EMPLOYEE	Y	20210101	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
YYYYY2133	YYYYY2133	202204	600HXX	1	JANE	A	DOE		19640702	Y	KW1	EMPLOYEE	Y	20210101	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
YYYYY2133	YYYYY2133	202205	600HXX	1	JANE	A	DOE		19640702	Y	KW1	EMPLOYEE	Y	20210101	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
YYYYY2133	YYYYY2133	202206	600HXX	1	JANE	A	DOE		19640702	Y	KW1	EMPLOYEE	Y	20210101	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
YYYYY2133	YYYYY2133	202207	600HXX	1	JANE	A	DOE		19640702	Y	KW1	EMPLOYEE	Y	20210101	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
YYYYY2133	YYYYY2133	202208	600HXX	1	JANE	A	DOE		19640702	Y	KW1	EMPLOYEE	Y	20210101	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
YYYYY2133	YYYYY2133	202209	600HXX	1	JANE	A	DOE		19640702	Y	KW1	EMPLOYEE	Y	20210101	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
YYYYY2133	YYYYY2133	202210	600HXX	1	JANE	A	DOE		19640702	Y	KW1	EMPLOYEE	Y	20210101	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
YYYYY2133	YYYYY2133	202211	600HXX	1	JANE	A	DOE		19640702	Y	KW1	EMPLOYEE	Y	20210101	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
YYYYY2133	YYYYY2133	202212	600HXX	1	JANE	A	DOE		19640702	Y	KW1	EMPLOYEE	Y	20210101	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
YYYYY2133	ZZZZZ1055	202210	600HXX	2	JOHN	B	DOE		19650507	Y	KW1	EMPLOYEE	Y	20221001	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
YYYYY2133	ZZZZZ1055	202211	600HXX	2	JOHN	B	DOE		19650507	Y	KW1	EMPLOYEE	Y	20221001	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
YYYYY2133	ZZZZZ1055	202212	600HXX	2	JOHN	B	DOE		19650507	Y	KW1	EMPLOYEE	Y	20221001	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202301	US	000654321	A	SEBB	
AAAAA0001	AAAAA0001	202212	600HXX	1	SHEILA	S	NEWBY		19920511	Y	V	EMPLOYEE	Y	20221201	789	CRAIG AVENUE	ELLENSBURG	WA	98926	0	0	202301	US	000222333	A	SEBB	

SEBB Sample Amended Employer Group (EG) File 23-1

Purpose:

This document provides examples of new data records that amend previously provided data records. See "PAY1 EG Medical Enrollment Data Dictionary 23-1.PDF" for definitions of all data fields.

In certain cases, data previously provided for a past year may need to be corrected. For example:

- A record was not previously provided (e.g., retroactive enrollment of a subscriber, spouse, or dependent);
- A record that was previously provided should now be deleted (e.g., retroactive termination); or
- Changes occurred to a record that was previously provided (e.g., corrections to SSN, enrollment indicator, health carrier, eligibility type, originating SSN, Medicare or Split Account Indicators).

Sample Distribution Calendar:

- January 2023: Distribute summary file of prior year enrollment records (e.g. 2022). This file also may contain corrections to earlier year enrollment records (e.g. 2016, 2017, 2018, 2019, 2020, 2021).
- February 2023+: Monthly, distribute records that amend a prior year enrollment record (e.g. 2016, 2017, 2018, 2019, 2020, 2021, 2022). Most employers won't receive monthly amended record files.

Procedure:

Sample records below amend (add, change or delete) records provided in the "SEBB Sample Full Year EG File 23-1.txt" file.

Compare each record (below) to records provided in "SEBB Sample Full Year EG File 23-1" (see above) and determine if the amended record is new, or amends a previously provided record.

Field 3 "For Coverage Year/Month" identifies the year and month to which the amended record refers.

If a record is provided for a member for a "For Coverage Year/Month" that:

- Was not previously provided, it is a new record provided in addition to any other records previously provided for the member. In some cases, a new record with a "Record Status" of "D" may be provided; these records should be ignored.
- Was previously provided and the "Record Status" is "D"; then the new record indicates the old record should be deleted (and the new record should otherwise be ignored).
- Was previously provided and the "Record Status" is "A"; then the new record replaces the previous record. One or more values in the previous record may be changed in the new record. In some cases, an identical "A" record may be provided with no value change (no change is needed).
- Provides an SSN correction, then a record with "Record Status" "D" will delete the incorrect SSN; and a record with "Record Status" "A" will provide the correct SSN. (e.g., a correction of SSN for subscriber, spouse, or dependent who was enrolled initially with an incorrect SSN and later corrected.) (Note: When the SSN of a SEBB enrollee is corrected, we may only provide corrected records for SEBB enrollment. If the employee previously was enrolled in PEBB coverage for a prior year, you should review the previous PEBB enrollment records to determine if an SSN correction is needed.)

IMPORTANT NOTE: Because a member's record may be changed more than once, it is very important to consider amended record data files in sequential order. Both "full year" and "amended" employer group file names, and field 24 data, indicate the year and month the record was created.

For example, if you receive an amended data file for the same record in 202302 and 202303, you should work the 202302 data file before the 202303 data file.

Sample Amended Records:

Sample #1: Adding a new record when none previously existed (e.g., spouse was enrolled beginning in September 2022, instead of beginning in October 2022 as originally reported):

YYYYY2133	ZZZZZ1055	202209	600HXX	2	JOHN	B	DOE		19650507	Y	KW1	EMPLOYEE	Y	20220901	456	MAIN STREET	FEDERAL WAY	WA	98063-9777	0	0	202302	US	000654321	A	SEBB
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Sample #2: Deleting a record that was previously provided (e.g., retiree termed medical enrollment November 30, 2022, and was not enrolled in December 2022 as originally reported):

XXXXX6088	XXXXX6088	202212	600HXX	1	JONATHAN	Q	PUBLIC	JR	19570317	N	U	RETIREE	Y	20220301	123	EASY ST	ISSAQUAH	WA	98029-6251	XXXXX6088	1	0	202302	US	000123456	D	PEBB
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Sample #3: Changing a record that was previously provided (e.g., medical plan was Kaiser Permanente WA SoundChoice and not UMP Achieve 2 in January 2022 as originally reported):

XXXXX6088	XXXXX6088	202201	600HXX	1	JONATHAN	Q	PUBLIC	JR	19570317	Y	KWS	EMPLOYEE	Y	20220101	123	EASY ST	ISSAQUAH	WA	98029-6251	XXXXX6088	1	0	202302	US	000123456	A	SEBB
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Sample #4: SSN Correction (A subscriber SSN correction is illustrated below. When SSN correction is for a spouse or dependent, similar records will be provided; however, the "SSN (Subscriber)" field will remain the same.):

AAAAA0001	AAAAA0001	202212	600HXX	1	SHEILA	S	NEWBY		19920511	Y	V	EMPLOYEE	Y	20221201	789	CRAIG AVENUE	ELLENSBURG	WA	98926	0	0	202302	US	000222333	B	SEBB
AAAAA5585	AAAAA5585	202212	600HXX	1	SHEILA	S	NEWBY		19920511	Y	V	EMPLOYEE	Y	20221201	789	CRAIG AVENUE	ELLENSBURG	WA	98926	0	0	202302	US	000222333	A	SEBB