How to access FSA/DCAP deduction files in Benefits 24/7.

From your Administrative Dashboard, select the tile named "Date Depot".
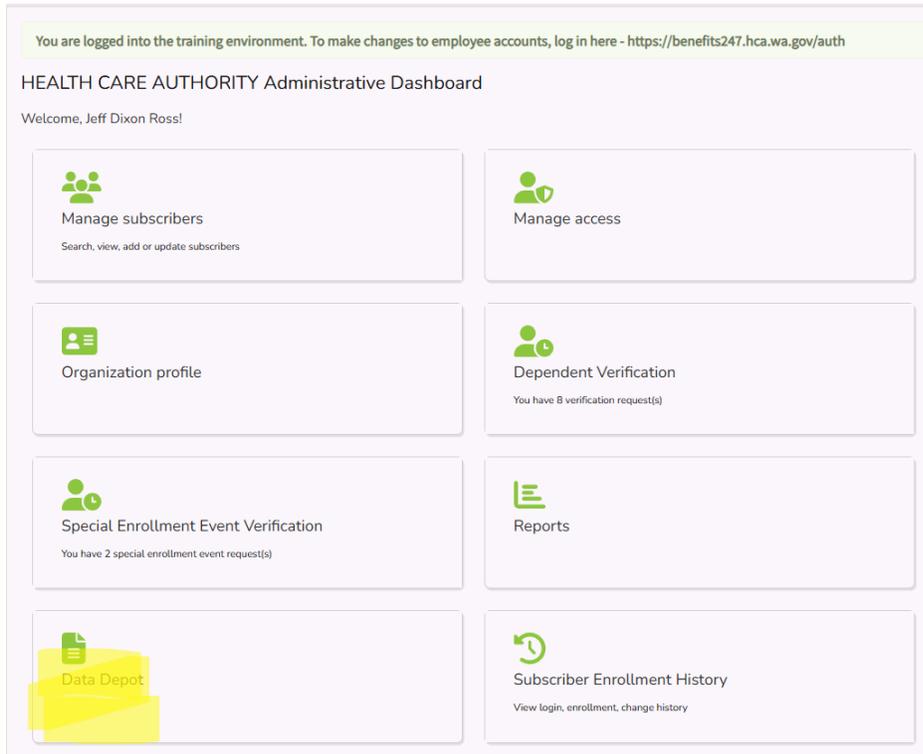
The file will appear under the heading of "previously uploaded files".

The image below is an example of how files appear in the Data Depot. In the example, the file is for the Health Care Authority (agency 107).

Download the file by clicking on the green image with an X, with the following naming convention:

Hhmm_ccyy-mm-dd(agency number) ccyy.xlsx