

MetLife Billing Options-WA State Health Care Authority-SEBB

Deb Marshall
May 22, 2019

Agenda

1. Welcome/Introductions
2. Enrollment
3. Billing Options
4. Decisions
5. Questions

Enrollment

MetLife has been selected as the insurance carrier for SEBB Program Life Insurance Benefits effective 1/1/2020.

The SEBB Program provides basic life and accidental death and dismemberment (AD&D) insurance at no cost to SEBB benefits-eligible school employees.

Supplemental life and AD&D insurance is also available to purchase for eligible employees and dependents thru Metropolitan Life Insurance Company. Employees will have the ability to enroll online beginning October 1, 2019.

MetLife will maintain all enrollment and beneficiary records and provide telephonic customer servicing. There are 2 billing options available.

Billing Option # 1

List Bill

List Bill Lifecycle:

- **Employees enroll for coverage with MetLife. We will maintain records of the coverage details for your employees.**
- **MetLife calculates the premium due.**
- **MetLife will create a List Bill using our standard template and fax to school/agency.(See sample)**
- **The deductions are taken from the Employees' paychecks and any discrepancies are noted on list bill template.**
- **This List Bill template is returned to MetLife via fax with discrepancies noted. (Example- billed amount shows \$5.00, you deducted \$0)**
- **Payment that matches the List Bill total is then sent to MetLife**
- **This cycle is repeated each month.**

Billing Option #2

Direct Bill

Direct Bill Lifecycle:

- **Employees enroll for coverage with MetLife. We will maintain records of the coverage details for your employees.**
- **MetLife calculates the premium due.**
- **MetLife will create a Direct Bill and mail to employee home address.**
- **Employee remits payment to MetLife (multiple payment methods and frequencies are available)**
 - Mail a check with payment coupon included in billing statement
 - Set-up EFT which would allow MetLife to auto draft premium from the participants checking or savings account on the day of their choice
 - Set-up Ebox payments through the participants own bank electronic bill pay system to MetLife
- **This cycle is repeated each month. ****

**The billing frequencies available are monthly, quarterly, semi-monthly, and annually

Decisions

Billing Options Selections are due by 5/31/19.

- 1) List Bill-Signed agreement due by 5/31/19.**
- 2) Direct Bill-if this option is selected no action is required , we will automatically move agencies to direct bill on 5/31/19 if we have not received signed List Bill Agreement.**

Questions?

Thank you.



MetLife