

# Certificate of Coverage



Effective: January 1, 2018

Washington State  
Health Care Authority  
PUBLIC EMPLOYEES BENEFITS BOARD

Form No. 002- WAPEBB(1/18)  
Underwritten by Willamette Dental of Washington, Inc.



Willamette  
Dental Group

# Welcome to Willamette Dental Group!

**Willamette Dental Group would like to welcome you.**

Please utilize the following contact information for questions or assistance. Members who wish to schedule an appointment may do so by contacting our Appointment Center. Willamette Dental Group has a full staff of member service representatives who will answer any question that you may have about your dental plan or service.

## Contact Information

### Appointments or Emergencies

Toll Free ..... 1.855.4DENTAL (433-6825)

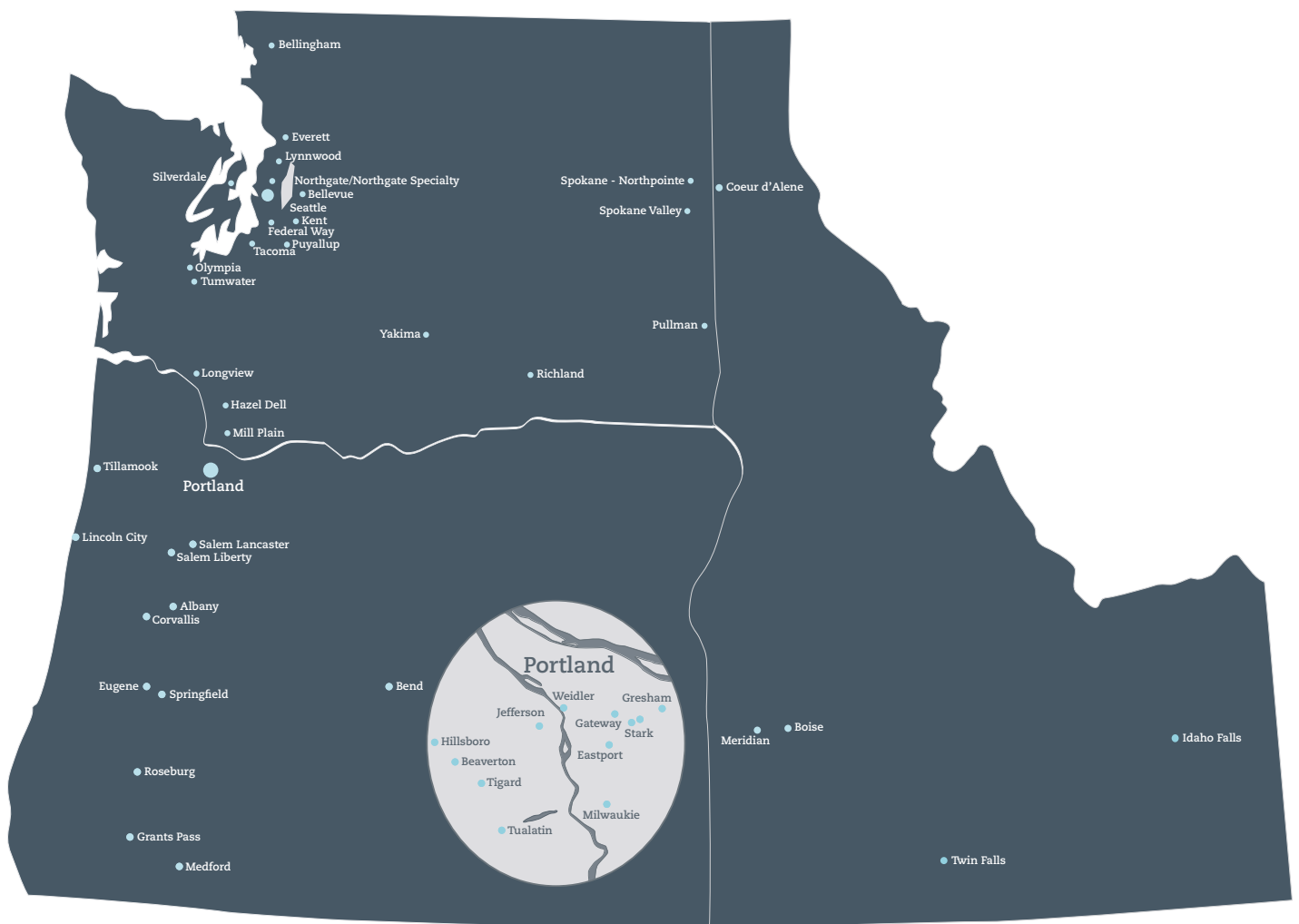
### Member Services

Monday - Friday .....8 AM to 5 PM PST

Toll Free .....1.855.4DENTAL (433-6825)

E-mail .... [memberservices@willamettedental.com](mailto:memberservices@willamettedental.com)

Website .....[www.WillametteDental.com/WAPEBB](http://www.WillametteDental.com/WAPEBB)



**[WillametteDental.com/WAPEBB](http://WillametteDental.com/WAPEBB)**

Visit our website for the most up-to-date locations and doctor profiles, complete with photos, to help you find the best office and provider for you and your family.

**TABLE OF CONTENTS**

Introduction.....3

Definitions.....3

Choosing a Primary Care Dentist .....5

Appointments .....5

Specialty Services.....5

Emergency Dental Care.....6

Schedule of Covered Services and Copayments .....7

Exclusions .....16

Limitations .....17

Eligibility .....18

Enrollment .....20

Options for Continuing PEBB Dental Coverage.....25

Termination for Just Cause .....26

Appealing a Determination of Ineligibility for Insurance Coverage .....26

Subrogation.....27

Grievance and Benefit Appeal Process .....27

Coordination of Benefits.....29

General Provisions.....33

Effective: January 1, 2018 • Group Plan Number WA82 •

Underwritten by:  
Willamette Dental of Washington, Inc.  
6950 NE Campus Way  
Hillsboro, OR 97124

## INTRODUCTION

Willamette Dental of Washington, Inc., is pleased to offer you a high value dental insurance plan that has the best health of you and your family in mind. Willamette Dental Group offers a unique system that not only offers you value-based dental insurance but provides you with quality dental care as well. Professional general practitioners, specialists, hygienists, and quality support staff from Willamette Dental Group, P.C., in Washington, Oregon, and Idaho provide the care for the dental plans offered by Willamette Dental of Washington, Inc. Willamette Dental Group has been providing dental care in the Pacific Northwest for over 45 years.

At Willamette Dental Group, we don't start any treatment without a thorough evaluation and planning process. We don't drill until clinically it's the right thing to do, and we certainly don't wait for problems to arise. Willamette Dental Group has been the leader in proactive preventive care for over 45 years, and we practice dentistry a little differently. We believe a healthy mouth is the foundation of all dental care, and because our focus is health-based rather than disease-based, our proactive method is wholly rooted in prevention. In fact, with your individualized, health-based treatment plan and with proper care, your teeth will be healthy enough to last the rest of your life.

## DEFINITIONS

The following defined terms are used throughout this Certificate of Coverage:

**Benefit Appeal:** A written or oral request from an Enrollee or authorized representative to change a previous Grievance decision made by Willamette Dental of Washington, Inc., concerning: a) access to dental care benefits, including an adverse determination; b) out of area Dental Emergency encounter, including payment or reimbursement for dental care and services; c) matters pertaining to the contractual relationship between an Enrollee and Willamette Dental of Washington, Inc.; or d) other matters as specifically required by Washington state insurance regulations.

**Copayment:** The dollar amount the Enrollee must pay when receiving specific services.

**Dental Emergency:** A dental condition manifesting itself by acute symptoms of sufficient severity, including severe pain or infection such that a prudent layperson, who possesses an average knowledge of health and dentistry, could reasonably expect the absence of immediate dental attention to result in: (i) Placing the health of the individual, or with respect to a pregnant woman the health of the woman or her unborn child, in serious jeopardy; (ii) Serious impairment to bodily functions; or (iii) Serious dysfunction of any bodily organ or part."

**Dentally Necessary:** A service is "dentally necessary" if it is recommended by the treating Participating Provider and if all of the following conditions are met:

1. The purpose of the service is to treat a diagnosed dental condition;
2. It is the appropriate level of treatment considering the potential benefits and harm to the Enrollee; and
3. The service can reasonably be expected to produce the intended results and to have expected benefits that outweigh potential harmful effects.

A service may be Dentally Necessary yet not be a covered benefit.

**Dentist:** A person licensed to practice dentistry pursuant to the laws of the state where treatment is provided.

**Denturist:** A person licensed to practice denture technology licensed in the state where treatment is provided.

**Dependent:** An eligible dependent covered under the Subscriber.

**Enrollee:** The Subscriber or a Dependent enrolled in this Plan.

**Experimental or Investigative:** A service or supply that is determined by Willamette Dental of Washington, Inc., to be experimental or investigative. In determining whether services are experimental or investigative, Willamette Dental of Washington, Inc., will consider the following:

1. Whether the services are in general use in the dental community in the State of Washington;
2. Whether the services are under continued scientific testing and research;
3. Whether the services show a demonstrable benefit for a particular illness, disease, or condition; and
4. Whether the services are proven safe and effective.

**Grievance:** A written or oral request from an Enrollee or the Enrollee's representative, if authorized by the Enrollee, to change a previous decision made by Participating Provider or Willamette Dental of Washington, Inc., concerning: a) access to benefits, including an adverse benefit determination; b) out of network reimbursements for dental services; c) matters pertaining to the contractual relationship between an Enrollee and Willamette Dental of Washington, Inc.; d) delays in obtaining dental care services; or e) other matters as specifically required by Washington state insurance regulations.

**HCA:** The Health Care Authority.

**Just Cause:** A legitimate reason or action that, in similar circumstances, would be considered as a good and sufficient basis for disenrollment from an insurance carrier.

**Non-Participating Provider:** A Dentist or Denturist who is not employed by or under contract with the Participating Provider.

**Plan:** This PEBB dental benefit plan of coverage.

**Participating Provider:** Willamette Dental Group, P.C., and the Dentists and Denturists who are employees of Willamette Dental Group, P.C. The Participating Provider is engaged by Willamette Dental of Washington, Inc., to provide dental services to Enrollees under the terms of this Plan.

**Reasonable Cash Value:** The Participating Provider's usual, customary, and reasonable fee-for-service price of dental services.

**Specialist:** A Dentist professionally qualified as an endodontist, oral pathologist, oral surgeon, orthodontist, pediatric dentist, periodontist, or prosthodontist.

**Subscriber:** The employee or retired employee enrolled in this Plan.

## CHOOSING A PRIMARY CARE DENTIST

Willamette Dental Group encourages Enrollees to establish a long-term relationship with a primary care Dentist. The primary care Dentist each Enrollee selects will coordinate all the Enrollee's dental care needs. A primary care Dentist offers a personal and individual approach to dental treatment by becoming familiar with each Enrollee's dental history. Once the Enrollee selects his or her Dentist, future appointments will be scheduled with that Dentist. The Enrollee is also free to change his or her primary care Dentist or location at any time. For further information, please call 1.855.4DENTAL (1.855.433.6825).

## APPOINTMENTS

Each of Willamette Dental Group's over 50 office locations practice our Simple Scheduling method. Through this model, more appointment types are offered everyday so you can be seen when it fits your schedule and needs.

The length of wait-time for an appointment may vary based on your choice of provider, dental office location, appointment type and your desired day or time of appointment. Our goal is to get you in within days or weeks to fit your lifestyle.

To schedule an appointment that meets your scheduling needs, please call our Appointment Center Toll Free: 1.855.4DENTAL (433-6825)

Appointment Center Hours:

Monday – Friday: ..... 7 a.m. to 6 p.m. PT

Saturday: ..... 7 a.m. to 4 p.m. PT

### Your First Visit

At your first visit to our office, you will receive a thorough dental examination that includes X-rays and comprehensive risk assessments. Then, your Dentist will develop a Proactive Dental Care Plan based on your immediate needs, current dental health and long term oral health goals. This individual plan will include recommendations for cleanings, restorations and preventive treatments.

## SPECIALTY SERVICES

Willamette Dental Group Dentists provide a full range of general and specialty dental services. For most treatment, the Enrollee will see their selected primary care Dentist; however, the Dentist may refer the Enrollee for a covered dental service to a Specialist. The Enrollee's Participating Provider will provide services or coordinate referrals for specialty care for all covered and prescribed dental services. Specialty services, including orthodontia and implant treatment, are generally available on a regional basis. To find out where specialty services are available in your area, simply contact our Appointment Center toll free at 1.855.4DENTAL (1.855.433.6825).

An Enrollee will only be covered for benefits when services are provided by a Participating Provider or upon referral by the Participating Provider to a Non-Participating Provider or Specialist. Benefits for implant and orthodontic treatment are provided only if treatment is provided from a Participating Provider or a Specialist employed by or under contract with the Participating Provider. If a referral is made to a Non-Participating Provider or Specialist, the Copayments as stated in the "Schedule of Covered Services and Copayments" section will apply. Willamette Dental of Washington, Inc., agrees to provide benefits for services provided by a Specialist or Non-Participating Provider only if:

- The Participating Provider refers the Enrollee;
- The services are authorized by the referral; and
- The services are covered under this Plan.

### **EMERGENCY DENTAL CARE**

Willamette Dental Group provides care for Dental Emergencies during regular office hours. If you have a Dental Emergency, call the Appointment Center toll free at 1.855.4DENTAL (1.855.433.6825). If necessary, you will be able to see a Willamette Dental Group Dentist within approximately 24 hours. You may pay an office visit Copayment for this service. After-hours, a Dentist is available for Dental Emergency consultation over the telephone, at no cost.

#### Out of Area Emergency Care

A Participating Provider shall provide care for a Dental Emergency when an Enrollee is within 50 miles from a Participating Provider office. If an Enrollee is more than 50 miles from a Participating Provider office, the Enrollee may obtain services for treatment of Dental Emergency from any Dentist, and the Plan will reimburse the Enrollee up to \$200 per covered emergency appointment for the cost of covered services minus the applicable Copayments stated in the "Schedule of Covered Services and Copayments" section.

The Enrollee will need to submit a written request for reimbursement after receiving services for treatment of a Dental Emergency while out of area from a Non-Participating Provider. The Enrollee should request two copies of the itemized bill from the Non-Participating Provider and submit the following information:

- Enrollee's Name and/or Subscriber's name, date of birth, address, phone number, insurance ID number, and employer name.
- Nature of the Dental Emergency and an itemized statement by the attending Non-Participating Provider.

All requests for out of area Dental Emergency reimbursement must be submitted within six months after the date of service. Requests for reimbursement should be mailed to:

Willamette Dental Group, P.C.  
Attn: Emergency Treatment Reimbursement Request  
6950 NE Campus Way  
Hillsboro, OR 97124-5611

## SCHEDULE OF COVERED SERVICES AND COPAYMENTS

The services covered under this Plan are listed as follows. These Copayments are the Enrollee's total price, including dental laboratory work. Enrollees are responsible for payment of Copayments, payable at the time of the service. All coverage is subject to the exclusions and limitations set forth in this Certificate of Coverage.

### Office Visit Copayment

General Office Visit .....\$0

CDT Code   Procedure ..... Enrollee Pays

#### 1. Diagnostic and Preventive Services

|       |   |     |
|-------|---|-----|
| D0120 | Periodic oral evaluation - established patient .....  | \$0 |
| D0140 | Limited oral evaluation - problem focused .....   | \$0 |
| D0145 | Oral evaluation for patient under 3 years of age and counseling with primary caregiver .....                    | \$0 |
| D0150 | Comprehensive oral evaluation - new or established patient .....  | \$0 |
| D0160 | Detailed & extensive oral evaluation - problem focused, by report .....   | \$0 |
| D0170 | Re-evaluation - limited, problem focused (established patient; not post-operative visit).....                   | \$0 |
| D0180 | Comprehensive periodontal evaluation - new or established patient .....   | \$0 |
| D0210 | Intraoral - complete series radiographic images .....   | \$0 |
| D0220 | Intraoral - periapical first radiographic image.....  | \$0 |
| D0230 | Intraoral - periapical each additional radiographic image .....   | \$0 |
| D0240 | Intraoral - occlusal radiographic image .....   | \$0 |
| D0250 | Extraoral - 2D projection radiographic image created using a stationary radiation source,<br>and detector ..... | \$0 |
| D0270 | Bitewing - single radiographic image .....  | \$0 |
| D0272 | Bitewings - two radiographic images .....   | \$0 |
| D0273 | Bitewings - three radiographic images.....  | \$0 |
| D0274 | Bitewings - four radiographic images.....   | \$0 |
| D0277 | Vertical bitewings - 7 to 8 radiographic images .....   | \$0 |
| D0330 | Panoramic radiographic image .....  | \$0 |
| D0340 | 2D cephalometric radiographic image - acquisition, measurement and analysis.....                                | \$0 |
| D0350 | 2D oral/facial photographic image obtained intraorally or extraorally .....                                     | \$0 |
| D0425 | Caries susceptibility tests.....  | \$0 |
| D0460 | Pulp vitality tests .....   | \$0 |
| D0470 | Diagnostic casts .....  | \$0 |
| D1110 | Prophylaxis - adult.....  | \$0 |
| D1120 | Prophylaxis - child .....   | \$0 |
| D1206 | Topical application of fluoride varnish.....  | \$0 |
| D1208 | Topical application of fluoride – excluding varnish .....   | \$0 |
| D1310 | Nutritional counseling for control of dental disease .....  | \$0 |
| D1320 | Tobacco counseling for the control and prevention of oral disease .....   | \$0 |
| D1330 | Oral hygiene instructions.....  | \$0 |
| D1351 | Sealant - per tooth.....  | \$0 |



## 2. Space Maintainers

|       |   |      |
|-------|---|------|
| D1510 | Space maintainer - fixed - unilateral .....     | \$20 |
| D1515 | Space maintainer - fixed - bilateral .....      | \$30 |
| D1520 | Space maintainer - removable - unilateral ..... | \$20 |
| D1525 | Space maintainer - removable - bilateral .....  | \$30 |
| D1550 | Re-cement or re-bond space maintainer .....     | \$10 |
| D1555 | Removal of fixed space maintainer .....         | \$0  |

## 3. Restorative Dentistry

|       |   |       |
|-------|---|-------|
| D2140 | Amalgam - 1 surface, primary or permanent .....                                     | \$10  |
| D2150 | Amalgam - 2 surfaces, primary or permanent .....                                    | \$10  |
| D2160 | Amalgam - 3 surfaces, primary or permanent .....                                    | \$10  |
| D2161 | Amalgam - 4 or more surfaces, primary or permanent .....                            | \$10  |
| D2330 | Resin-based composite - 1 surface, anterior .....                                   | \$15  |
| D2331 | Resin-based composite - 2 surfaces, anterior .....                                  | \$15  |
| D2332 | Resin-based composite - 3 surfaces, anterior .....                                  | \$15  |
| D2335 | Resin-based composite - 4 or more surfaces involving incisal angle (anterior) ..... | \$15  |
| D2390 | Resin based composite crown, anterior .....   | \$50  |
| D2391 | Resin-based composite - 1 surface, posterior .....                                  | \$50  |
| D2392 | Resin-based composite - 2 surfaces, posterior .....                                 | \$50  |
| D2393 | Resin-based composite - 3 surfaces, posterior .....                                 | \$50  |
| D2394 | Resin-based composite - 4 or more surfaces, posterior .....                         | \$50  |
| D2510 | Inlay - metallic - 1 surface .....  | \$115 |
| D2520 | Inlay - metallic - 2 surfaces .....   | \$115 |
| D2530 | Inlay - metallic - 3 or more surfaces .....   | \$115 |
| D2542 | Onlay - metallic - 2 surfaces .....   | \$125 |
| D2543 | Onlay - metallic - 3 surfaces .....   | \$125 |
| D2544 | Onlay - metallic - 4 or more surfaces .....   | \$125 |
| D2610 | Inlay - porcelain/ceramic - 1 surface .....   | \$125 |
| D2620 | Inlay - porcelain/ceramic - 2 surfaces .....  | \$125 |
| D2630 | Inlay - porcelain/ceramic - 3 or more surfaces .....                                | \$125 |
| D2642 | Onlay - porcelain/ceramic - 2 surfaces .....  | \$125 |
| D2643 | Onlay - porcelain/ceramic - 3 surfaces .....  | \$125 |
| D2644 | Onlay - porcelain/ceramic - 4 or more surfaces .....                                | \$125 |

## 4. Crowns

|       |  |       |
|-------|--|-------|
| D2710 | Crown - resin-based composite (indirect) .....   | \$100 |
| D2740 | Crown - porcelain/ceramic substrate .....  | \$155 |
| D2750 | Crown - porcelain fused to high noble metal .....  | \$175 |
| D2782 | Crown - ¾ cast noble metal .....   | \$175 |
| D2792 | Crown - full cast -noble metal .....   | \$150 |
| D2799 | Provisional crown - further treatment or completion of diagnosis necessary prior to final impression ..... | \$0   |
| D2910 | Re-cement or re-bond inlay, onlay, or partial coverage restoration .....                                   | \$0   |
| D2920 | Re-cement or re-bond crown .....   | \$0   |
| D2930 | Prefabricated stainless steel crown - primary tooth .....  | \$100 |
| D2931 | Prefabricated stainless steel crown - permanent tooth .....  | \$100 |
| D2932 | Prefabricated resin crown .....  | \$100 |
| D2933 | Prefabricated stainless steel crown with resin window .....  | \$100 |
| D2940 | Protective restoration .....   | \$0   |

|       |   |     |
|-------|---|-----|
| D2950 | Crown buildup, including any pins when required .....           | \$0 |
| D2951 | Pin retention - per tooth, in addition to restoration .....     | \$0 |
| D2952 | Post and core in addition to crown, indirectly fabricated.....  | \$0 |
| D2954 | Prefabricated post and core in addition to crown.....           | \$0 |
| D2955 | Post removal .....  | \$0 |
| D2957 | Each additional prefabricated post - same tooth .....           | \$0 |
| D2970 | Temporary crown (fractured tooth) .....                         | \$0 |
| D2975 | Coping .....  | \$0 |
| D2980 | Crown repair necessitated by restorative material failure ..... | \$0 |

**5. Endodontics**

|       |  |       |
|-------|--|-------|
| D3110 | Pulp cap - direct (excluding final restoration).....   | \$0   |
| D3120 | Pulp cap - indirect (excluding final restoration) .....  | \$0   |
| D3220 | Therapeutic pulpotomy (excluding final restoration) - removal of pulp coronal to the dentinoenamel junction and application of medicament .....                  | \$0   |
| D3221 | Pulpal debridement - primary and permanent teeth .....   | \$0   |
| D3230 | Pulpal therapy (resorbable filling) - anterior, primary tooth (excluding final restoration) .....  | \$0   |
| D3240 | Pulpal therapy (resorbable filling) - posterior, primary tooth (excluding final restoration) .....   | \$0   |
| D3310 | Endodontic therapy, anterior tooth (excluding final restoration) .....   | \$100 |
| D3320 | Endodontic therapy, bicuspid tooth (excluding final restoration) .....   | \$125 |
| D3330 | Endodontic therapy, molar (excluding final restoration).....   | \$150 |
| D3331 | Treatment of root canal obstruction; non-surgical access .....   | \$0   |
| D3332 | Incomplete endodontic therapy; inoperable, unrestorable or fractured tooth .....   | \$0   |
| D3333 | Internal repair of perforation defects .....   | \$0   |
| D3346 | Retreatment of previous root canal therapy - anterior .....  | \$100 |
| D3347 | Retreatment of previous root canal therapy - bicuspid .....  | \$125 |
| D3348 | Retreatment of previous root canal therapy - molar .....   | \$150 |
| D3351 | Apexification/recalcification - initial visit (apical closure/calific repair or perforations, root resorption, etc.) .....                                       | \$10  |
| D3352 | Apexification/recalcification - interim medication replacement .....   | \$10  |
| D3353 | Apexification/recalcification - final visit (includes completed root canal therapy - apical closure/calific repair of perforations, root resorption, etc.) ..... | \$10  |
| D3410 | Apicoectomy - anterior .....   | \$70  |
| D3421 | Apicoectomy - bicuspid (1 <sup>st</sup> root).....   | \$50  |
| D3425 | Apicoectomy - molar (1 <sup>st</sup> root).....  | \$50  |
| D3426 | Apicoectomy (each additional root).....  | \$50  |
| D3430 | Retrograde filling - per root .....  | \$0   |
| D3450 | Root amputation - per tooth .....  | \$50  |
| D3920 | Hemisection (including any root removal), not including root canal therapy .....   | \$100 |
| D3950 | Canal preparation and fitting of a preformed dowel or post.....  | \$0   |

**6. Periodontics**

|       |  |       |
|-------|--|-------|
| D4210 | Gingivectomy or gingivoplasty - 4 or more contiguous teeth or tooth bounded spaces per quadrant                          | \$75  |
| D4211 | Gingivectomy or gingivoplasty - 1 to 3 contiguous teeth or tooth bounded spaces per quadrant .....                       | \$35  |
| D4240 | Gingival flap procedures, including root planing - 4 or more contiguous teeth or tooth bounded spaces per quadrant ..... | \$100 |
| D4241 | Gingival flap procedure, including root planing - 1 to 3 contiguous teeth or tooth bounded spaces per quadrant .....     | \$75  |
| D4249 | Clinical crown lengthening - hard tissue .....   | \$100 |

|       |   |       |
|-------|---|-------|
| D4260 | Osseous surgery (including elevation of a full thickness flap and closure) - 4 or more contiguous teeth or tooth bounded spaces per quadrant .....  | \$100 |
| D4261 | Osseous surgery (including elevation of a full thickness flap and closure) - 1 to 3 contiguous teeth or tooth bounded spaces per quadrant .....   | \$75  |
| D4263 | Bone replacement graft - retained natural tooth - first site in quadrant .....  | \$0   |
| D4264 | Bone replacement graft - retained natural tooth - each additional site in quadrant .....  | \$0   |
| D4270 | Pedicle soft tissue graft procedure.....  | \$100 |
| D4273 | Autogenous connective tissue graft procedure (including donor and recipient surgical sites) first tooth, implant, or edentulous tooth position in graft .....                               | \$100 |
| D4283 | Autogenous connective tissue graft procedure (including donor and recipient surgical sites) each additional contiguous tooth, implant or edentulous tooth position in same graft site ..... | \$100 |
| D4274 | Mesial/distal wedge procedure, single tooth (when not performed in conjunction with surgical procedures in the same anatomical area) .....  | \$100 |
| D4277 | Free soft tissue graft procedure (including recipient and donor surgical sites), first tooth, implant, or edentulous tooth position in graft .....  | \$100 |
| D4278 | Free soft tissue graft procedure (including recipient and donor surgical sites), each additional contiguous tooth, implant or edentulous tooth position in same graft site .....            | \$100 |
| D4341 | Periodontal scaling and root planing - 4 or more teeth per quadrant .....   | \$35  |
| D4342 | Periodontal scaling and root planing - 1 to 3 teeth per quadrant.....   | \$15  |
| D4355 | Full-mouth debridement to enable comprehensive evaluation and diagnosis.....  | \$25  |
| D4381 | Localized deliver of antimicrobial agents via a controlled release vehicle into diseased crevicular tissue, per tooth .....   | \$0   |
| D4910 | Periodontal maintenance .....   | \$35  |

**7. Prosthodontics - Removable**

|       |  |       |
|-------|--|-------|
| D5110 | Complete denture - maxillary .....   | \$140 |
| D5120 | Complete denture - mandibular .....  | \$140 |
| D5130 | Immediate denture - maxillary.....   | \$140 |
| D5140 | Immediate denture - mandibular .....   | \$140 |
| D5211 | Maxillary partial denture - resin base (including any conventional clasps, rests and teeth) .....                                    | \$140 |
| D5212 | Mandibular partial denture - resin base (including any conventional clasps, rests and teeth) .....                                   | \$140 |
| D5213 | Maxillary partial denture - cast metal framework with resin denture bases (including any conventional clasps, rests and teeth).....  | \$140 |
| D5214 | Mandibular partial denture - cast metal framework with resin denture bases (including any conventional clasps, rests and teeth)..... | \$140 |
| D5281 | Removable unilateral partial denture - one piece cast metal (including clasps and teeth).....  | \$140 |
| D5410 | Adjust - complete denture - maxillary.....   | \$0   |
| D5411 | Adjust - complete denture - mandibular .....   | \$0   |
| D5421 | Adjust - partial denture - maxillary .....   | \$0   |
| D5422 | Adjust - partial denture - mandibular.....   | \$0   |
| D5510 | Repair broken complete denture base.....   | \$15  |
| D5520 | Repair missing or broken teeth - complete denture (each tooth) .....   | \$15  |
| D5610 | Repair resin denture base.....   | \$0   |
| D5620 | Repair cast framework .....  | \$15  |
| D5630 | Repair or replace broken clasp – per tooth.....  | \$30  |
| D5640 | Replace broken teeth - per tooth .....   | \$15  |
| D5650 | Add tooth to existing partial denture .....  | \$0   |
| D5660 | Add clasp to existing partial denture – per tooth.....   | \$30  |
| D5670 | Replace all teeth and acrylic on cast metal framework (maxillary) .....  | \$60  |

|       |  |       |
|-------|--|-------|
| D5671 | Replace all teeth and acrylic on cast metal framework (mandibular) ..... | \$60  |
| D5710 | Rebase complete maxillary denture.....                                   | \$60  |
| D5711 | Rebase complete mandibular denture .....                                 | \$60  |
| D5720 | Rebase maxillary partial denture .....                                   | \$60  |
| D5721 | Rebase mandibular partial denture.....                                   | \$60  |
| D5730 | Reline complete maxillary denture (chairside).....                       | \$40  |
| D5731 | Reline complete mandibular denture (chairside) .....                     | \$40  |
| D5740 | Reline maxillary partial denture (chairside).....                        | \$40  |
| D5741 | Reline mandibular partial denture (chairside) .....                      | \$40  |
| D5750 | Reline complete maxillary denture (laboratory) .....                     | \$50  |
| D5751 | Reline complete mandibular denture (laboratory).....                     | \$50  |
| D5760 | Reline maxillary partial denture (laboratory) .....                      | \$50  |
| D5761 | Reline mandibular partial denture (laboratory) .....                     | \$50  |
| D5810 | Interim complete denture (maxillary).....                                | \$70  |
| D5811 | Interim complete denture (mandibular) .....                              | \$70  |
| D5820 | Interim partial denture (maxillary) .....                                | \$70  |
| D5821 | Interim partial denture (mandibular).....                                | \$70  |
| D5850 | Tissue conditioning, maxillary .....                                     | \$15  |
| D5851 | Tissue conditioning, mandibular .....                                    | \$15  |
| D5863 | Overdenture - complete maxillary .....                                   | \$140 |
| D5864 | Overdenture - partial maxillary .....                                    | \$140 |
| D5865 | Overdenture - complete mandibular .....                                  | \$140 |
| D5866 | Overdenture - partial mandibular .....                                   | \$140 |
| D5986 | Fluoride gel carrier .....   | \$0   |

**8. Prosthodontics - Fixed**

|       |  |       |
|-------|--|-------|
| D6210 | Pontic - cast high noble metal.....                                | \$175 |
| D6212 | Pontic - cast noble metal.....                                     | \$150 |
| D6240 | Pontic - porcelain fused to high noble metal.....                  | \$175 |
| D6241 | Pontic - porcelain fused to predominantly base metal .....         | \$125 |
| D6242 | Pontic - porcelain fused to noble metal.....                       | \$150 |
| D6545 | Retainer - cast metal for resin bonded fixed prosthesis.....       | \$125 |
| D6720 | Retainer crown - resin with high noble metal.....                  | \$125 |
| D6750 | Retainer crown - porcelain fused to high noble metal.....          | \$175 |
| D6752 | Retainer crown - porcelain fused to noble metal .....              | \$150 |
| D6780 | Retainer crown - ¾ cast high noble metal.....                      | \$175 |
| D6790 | Retainer crown - full cast high noble metal .....                  | \$175 |
| D6792 | Retainer crown - full cast noble metal.....                        | \$150 |
| D6930 | Re-cement or re-bond fixed partial denture .....                   | \$0   |
| D6940 | Stress breaker .....   | \$65  |
| D6980 | Fixed partial denture repair by restorative material failure ..... | \$0   |

## 9. Oral Surgery

|       |  |      |
|-------|--|------|
| D7111 | Extraction, coronal remnants - deciduous tooth .....   | \$10 |
| D7140 | Extraction, erupted tooth or exposed root (elevation and/or forceps removal).....  | \$10 |
| D7210 | Extraction, of erupted tooth requiring removal of bone and/or sectioning of tooth,<br>and including elevation of mucoperiosteal flap if indicated .....                                    | \$10 |
| D7220 | Removal of impacted tooth - soft tissue .....  | \$30 |
| D7230 | Removal of impacted tooth - partially bony.....  | \$40 |
| D7240 | Removal of impacted tooth - completely bony.....   | \$50 |
| D7241 | Removal of impacted tooth - completely bony with unusual surgical complications .....  | \$50 |
| D7250 | Removal of residual tooth roots (cutting procedure).....   | \$50 |
| D7260 | Oroantral fistula closure .....  | \$50 |
| D7270 | Tooth re-implantation and/or stabilization of accidentally evulsed or displaced tooth .....  | \$50 |
| D7280 | Exposure of an unerupted tooth.....  | \$0  |
| D7283 | Placement of device to facilitate eruption of impacted tooth.....  | \$50 |
| D7286 | Incisional biopsy of oral tissue - soft .....  | \$0  |
| D7310 | Alveoloplasty in conjunction with extractions - 4 or more teeth or tooth spaces, per quadrant.....   | \$0  |
| D7311 | Alveoloplasty in conjunction with extractions - 1 to 3 teeth or tooth spaces, per quadrant .....   | \$0  |
| D7320 | Alveoloplasty not in conjunction with extractions - 4 or more teeth or tooth spaces, per quadrant.....   | \$0  |
| D7321 | Alveoloplasty not in conjunction with extractions - 1 to 3 teeth or tooth spaces, per quadrant .....   | \$0  |
| D7340 | Vestibuloplasty - ridge extension (secondary epithelialization) .....  | \$0  |
| D7350 | Vestibuloplasty - ridge extension (including soft tissue grafts, muscle reattachment,<br>revision of soft tissue attachment and management of hypertrophied and hyperplastic tissue) ..... | \$0  |
| D7471 | Removal of lateral exostosis (maxilla or mandible) .....   | \$50 |
| D7510 | Incision & drainage of abscess - intraoral soft tissue.....  | \$0  |
| D7520 | Incision & drainage of abscess - extraoral soft tissue.....  | \$0  |
| D7530 | Removal of foreign body from mucosa, skin, or subcutaneous alveolar tissue.....  | \$0  |
| D7540 | Removal of reaction producing foreign bodies, musculoskeletal system .....   | \$0  |
| D7550 | Partial ostectomy/sequestrectomy for removal of non-vital bone .....   | \$0  |
| D7670 | Alveolus - closed reduction, may include stabilization of teeth.....   | \$0  |
| D7910 | Suture of recent small wound up to 5 cm.....   | \$0  |
| D7911 | Complicated suture - up to 5 cm .....  | \$0  |
| D7953 | Bone replacement graft for ridge preservation - per site .....   | \$0  |
| D7960 | Frenulectomy – also known as frenectomy or frenotomy – separate procedure not<br>incidental to another.....  | \$50 |
| D7970 | Excision of hyperplastic tissue - per arch.....  | \$50 |
| D7971 | Excision of pericoronal gingiva .....  | \$50 |

## 10. Anesthesia

|       |   |   |
|-------|---|---|
| D9215 | Local anesthesia in conjunction with operative or surgical procedures .....   | \$0   |
| D9223 | Deep sedation/general anesthesia (When administered by a Participating Provider in conjunction<br>with covered services when dentally necessary because the Enrollee is under age 7, developmentally<br>disabled, or physically handicapped.) ..... | First 30 minutes: \$50<br>..... Each additional 15 minutes: \$0 |

**11. Miscellaneous**

|       |   |      |
|-------|---|------|
| D9110 | Palliative (emergency) treatment of dental pain - minor procedure .....   | \$15 |
| D9120 | Fixed partial denture sectioning .....  | \$0  |
| D9310 | Consultation - diagnostic service provided by dentist or physician other than requesting dentist or physician ..... | \$0  |
| D9420 | Hospital or ambulatory surgical center call (Service Copayments apply and facility fees not covered.) .....         | \$0  |
| D9430 | Office visit for observation (during regularly scheduled hours) - no other services performed .....                 | \$0  |
| D9440 | Office visit - after regularly scheduled hours .....  | \$20 |
| D9910 | Application of desensitizing medicament .....   | \$0  |
| D9911 | Application of desensitizing resin for cervical and/or root surface, per tooth.....                                 | \$0  |
| D9940 | Occlusal guard, by report .....   | \$50 |
| D9951 | Occlusal adjustment - limited .....   | \$35 |
| D9952 | Occlusal adjustment - complete .....  | \$50 |

Orthodontic Services

Benefits for orthodontic treatment are provided only if a Participating Provider prepares the treatment plan prior to starting orthodontic treatment. The treatment plan is based on an examination that must take place while the Enrollee is covered under this Plan. The examination must show a diagnosis of an abnormal occlusion that can be corrected by orthodontic treatment.

The initial orthodontic diagnostic work-up and X-rays are subject to a Pre-Orthodontic Service Copayment of \$50, which is due at the initial consultation. The Pre-Orthodontic Service Copayments will be deducted from the Comprehensive Orthodontic Service Copayment if the Enrollee accepts the treatment plan. The Orthodontic Service Copayment amount for comprehensive orthodontic treatment is \$1,500 per case, which is due in full prior to commencement of orthodontic treatment. The Copayment for limited orthodontic treatment will be prorated based on the treatment plan. Services provided in connection with orthodontic treatment are subject to the Copayments listed in the Schedule of Covered Services and Copayments.

The Enrollee must remain covered under this Plan for the entire length of treatment. The Enrollee must follow the post-treatment plan and keep all appointments after the Enrollee is de-banded to avoid additional Copayments. If benefits for orthodontic services terminate prior to completion of orthodontic treatment, benefits will continue through the end of the month. If coverage terminates prior to completion of treatment, the Copayment may be prorated and the services necessary to complete treatment will be billed at the Reasonable Cash Value.

Temporomandibular Joint Disorder Treatment

Temporomandibular Joint Disorder (TMJ) means a disorder that has one or more of the following characteristics: pain in the musculature associated with the temporomandibular joint, internal derangements of the temporomandibular joint, arthritic problems with the temporomandibular joint, or an abnormal range of motion or limitation of motion of the temporomandibular joint.

Benefits for non-surgical treatment of TMJ are covered at a yearly maximum of \$1,000, not to exceed a lifetime maximum of \$5,000. Willamette Dental of Washington, Inc., will provide benefits for covered services provided in connection with TMJ treatment only if a Participating Provider pre-authorizes and provides the treatment. No benefits will be provided for repair or replacement of lost, stolen, or broken TMJ appliances or for surgical treatment, banding treatment or restorations. The covered services must be:

1. Reasonable and appropriate for the treatment of TMJ;
2. Effective for the control or elimination of pain, infection, disease, difficulty in speaking, or difficulty in chewing or swallowing food, which is caused by TMJ;
3. Recognized as effective, in accordance with the professional standard of care;
4. Not deemed Experimental or Investigational; and
5. Not primarily intended to improve, alter, or enhance appearance.

### Orthognathic Surgery

Orthognathic surgery performed by a Dentist means the Dentally Necessary surgical procedures or treatment to correct the mal-position of the maxilla (upper jawbone) or the mandible (lower jawbone). It may also include treatment of congenital or developmental malformations which impair functions of the teeth and supporting structures for a Subscriber's Dependent child under the age of 19, if the treatment is appropriate to be performed by a Dentist.

All orthognathic surgery must be prescribed by a Participating Provider before treatment begins. Benefits will be denied if treatment is not preauthorized. Orthognathic surgery is covered at 70%, up to a lifetime maximum of \$5,000. Treatment for complications will be covered only if treatment begins within 30 days of the original treatment.

In addition to the limitations and exclusions set forth in this Certificate of Coverage, the following limitations and exclusions also apply to orthognathic treatment:

1. Services that would be provided under medical care including, but not limited to, hospital and professional services are excluded.
2. Diagnostic procedures not otherwise covered under this Plan are excluded.
3. Any procedures that are performed in conjunction with orthognathic surgery and are covered benefits under another portion of this Plan are excluded.

### Implant Services

Dental implants are available to Enrollees at designated Willamette Dental Group offices.

The following is the typical process that an Enrollee will follow for dental implant services.

- *First Appointment:* Evaluation by a Participating Provider to determine if the Enrollee is a viable candidate to receive a dental implant.
- *Second Appointment:* Enrollee receives a consultation at a Willamette Dental Group office with a Participating Provider who specializes in performing dental implants. A stint is fitted for the implant during this appointment.
- *Third Appointment:* Implant surgery is performed.
- *Fourth Appointment:* Once the Enrollee is healed, an impression will be taken in order to place the implant appliance(s).
- *Fifth Appointment:* The implant appliance will be placed on the implant.
- *Follow-up Appointments:* Follow-up appointments will be scheduled to evaluate the Enrollee's progress.

The benefits for implant services will be provided when the treatment plan is prepared by a Participating Provider prior to receiving implant services. The treatment plan is based on an examination that must take place while the Enrollee is covered. Benefits for implant services will be provided only if prescribed by a Participating Provider and if the entire implant procedure, including surgery and application of prosthetic, occurs while the Enrollee is covered under this Plan.

If coverage under this Plan terminates prior to completion of implant treatment (including application of prosthetic), there may be additional charges for implant services provided after termination. If benefits for implant services terminate before the end of the prescribed treatment period, benefits will continue through the end of the month in which the benefits for implant services are terminated. Implant treatment provided after coverage under this Plan has terminated including application of prosthetic(s) will be pro-rated based on the Reasonable Cash Value of the services.

Services provided in connection with implant treatment are subject to the Copayments listed below and the applicable Copayments listed in the Schedule of Covered Services and Copayments. All Copayments must be paid in full at the time of service. In addition, only the implant services listed below will be covered under the Implant Services Benefit. All other implant services will be subject to the Copayments, including any Office Visit Copayments, as stated in the Schedule of Covered Services and Copayments or will not be covered.

| <u>CDT Code</u> | <u>Description</u>  | <u>Enrollee Pays</u> |
|-----------------|---|----------------------|
|                 | Exams, X-Rays, and Study Models .....   | None                 |
| D6010           | Surgical placement of implant body: endosteal implant.....  | \$1,720              |
| D6055           | Connecting bar - implant supported or abutment supported .....  | None                 |
| D6056           | Prefabricated abutment - includes placement .....   | None                 |
| D6057           | Custom abutment - includes placement.....   | None                 |
| D6059           | Abutment supported porcelain fused to metal crown (high noble metal).....   | \$1,080              |
| D6062           | Abutment supported cast metal crown (high noble metal).....   | \$1,080              |
| D6069           | Abutment supported retainer for porcelain fused to metal FPD (high noble metal).....  | \$1,012*             |
| D6072           | Abutment supported retainer for cast metal FPD (high noble metal) .....   | \$1,012*             |
| D6080           | Implant maintenance procedures when prostheses are removed and reinserted, including cleansing of prostheses and abutments..... | None                 |
| D6090           | Repair implant supported prosthesis, by report .....  | None                 |
| D6095           | Repair implant abutment, by report.....   | None                 |
| D6110           | Implant/abutment supported removable denture for edentulous arch - maxillary.....   | \$1,725              |
| D6111           | Implant/abutment supported removable denture for edentulous arch - mandibular .....   | \$1,725              |
| D6112           | Implant/abutment supported removable denture for partially edentulous arch - maxillary .....                                    | \$1,725              |
| D6113           | Implant/abutment supported removable denture for partially edentulous arch - mandibular .....                                   | \$1,725              |
| D6190           | Radiographic/surgical implant index, by report .....  | None                 |
| D6240           | Pontic - porcelain fused to high noble metal.....   | \$175                |

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\* Two Teeth Implant or Three Teeth Implant: The total amount of Implant Service Copayments incurred by an Enrollee for procedures associated with a two teeth implant delivered on the same date of service shall not exceed \$5,464 under the Implant Services Benefit. The total amount of Implant Service Copayments incurred by an Enrollee for procedures associated with a three teeth implant delivered on the same date of service shall not exceed \$7,644 under the Implant Services Benefit. These amounts shall not include additional fees incurred by the Enrollee for services not covered under the Implant Services Benefit.



## EXCLUSIONS

In addition to the specific exclusions and limitations stated elsewhere in this Certificate of Coverage, Willamette Dental of Washington, Inc., does not provide benefits for any of the following conditions, treatments, services, , or for any direct complications or consequences thereof:

1. Bridges, crowns, dentures or any prosthetic devices requiring multiple treatment dates or fittings, if the prosthetic item is installed or delivered more than 60 days after termination of coverage.
2. Completing insurance forms or reports, or for providing records.
3. The completion or delivery of treatments or services initiated prior to the effective date of coverage under this Plan including the following:
  - a. An appliance or modification of one, if an impression for it was made prior to the effective date of coverage under this Plan; or
  - b. A crown, bridge, or cast or processed restoration, if the tooth was prepared prior to the effective date of coverage under this Plan.
4. Dentistry for cosmetic reasons or which is primarily intended to improve, alter, or enhance appearance. Cosmetic services include, but are not limited to, laminates, veneers, or tooth bleaching.
5. Endodontic therapy completed more than 60 days after termination of coverage.
6. Full-mouth reconstruction, including the extensive restoration of the mouth with crowns, bridges, or implants; and occlusal rehabilitation, including crowns, bridges, or implants used for the purpose of splinting, altering vertical dimension, restoring occlusions or correcting attrition, abrasion, or erosion.
7. Habit-breaking appliances, except as specified under the orthodontia benefit.
8. Hospital care or other care outside of a dental office for dental procedures, including physician services, and additional fees charged for hospital treatment.
9. Maxillofacial prosthetic services.
10. Prescription or over-the-counter drugs and medications. This includes analgesics (medications to relieve pain) and pain management drugs such as pre-medication and nitrous oxide.
11. Orthodontic treatment, orthognathic treatment, or treatment of TMJ disorders which are not prescribed by a Participating Provider.
12. Replacement of lost, missing or stolen dental appliances; replacement of dental appliances that are damaged due to abuse, misuse, or neglect.
13. Restorations or appliances to increase or alter the vertical dimension or to restore the occlusion. Excluded procedures include restoration of tooth structure lost from attrition and restorations for the malalignment of teeth.
14. Services for accidental injury to natural teeth that are provided more than 12 months after the date of the accident.
15. Services and related exams or consultations that are not within the prescribed treatment plan or are not recommended and approved by a Participating Provider.
16. Services and related exams or consultations to the extent they are not Dentally Necessary for the diagnosis, care, or treatment of the condition involved.
17. Services by any person other than a licensed Dentist, licensed Denturist, hygienist, or dental assistant within the scope of his or her lawful authority.
18. Services for the treatment of an occupational injury or disease, including an injury or disease arising out of self-employment or for which benefits are available under workers' compensation or similar law.
19. Services not listed as covered in this Certificate of Coverage.
20. Services that Willamette Dental of Washington, Inc., determines are Experimental or Investigative.
21. Services where there is no evidence of pathology, dysfunction, or disease other than covered preventive services.

## LIMITATIONS

1. Endodontic Retreatment.
  - a. When the initial root canal therapy was performed by a Participating Provider, the retreatment of such root canal therapy will be covered as part of the initial treatment for the first 24 months. After the first 24 months, the applicable Copayments will apply.
  - b. When the initial root canal therapy was performed by a Non-Participating Provider, the retreatment of such root canal therapy by a Participating Provider will be subject to the applicable Copayments.
2. General anesthesia is covered with the Copayments specified in the Schedule of Covered Services and Copayments only if the following criteria are met:
  - a. It is performed in a dental office;
  - b. It is provided in conjunction with a covered service; and
  - c. The Participating Provider determines that it is Dentally Necessary because the Enrollee is under age 7, developmentally disabled, or physically handicapped.
3. The services provided by a Dentist in a hospital setting are covered if the following criteria are met:
  - a. A hospital or similar setting is Dentally Necessary.
  - b. The services are authorized in writing by a Participating Provider.
  - c. The services provided are the same services that would be provided in a dental office.
  - d. The Hospital Call Copayment and applicable Copayments are paid.
4. The replacement of an existing denture, crown, inlay, onlay, or other prosthetic appliance or restoration denture is covered, if the appliance is more than 5 years old and replacement is Dentally Necessary due to one of the following conditions:
  - a. A tooth affecting an existing denture or bridge is extracted;
  - b. The existing denture, crown, inlay, onlay, or other prosthetic appliance or restoration cannot be made serviceable; or
  - c. The existing denture was an immediate denture to replace one or more natural teeth extracted while covered under this Plan, and replacement by a permanent denture is necessary.

## ELIGIBILITY

In these sections, we may refer to employees, retirees, and surviving Dependents as “Subscribers” or “Enrollees.” Also, “health plan” is used to refer to a plan offering medical or dental coverage, or both developed by the Public Employees Benefits Board (PEBB) and provided by a contracted vendor or self-insured plans administered by the HCA.

The employee’s employing agency will inform the employee whether he or she is eligible for insurance coverage upon employment and whenever the employee’s eligibility status changes. The communication will include information about the employee’s right to appeal eligibility and enrollment decisions. Information about an employee’s right to an appeal can be found on page 26 of this Certificate of Coverage.

The PEBB Program will determine if an employee is eligible to enroll in retiree insurance coverage upon receipt of a completed *Retiree Coverage Election/Change Form*. If the employee does not have substantive eligibility or does not meet the procedural requirements for enrollment in retiree insurance, the PEBB Program will notify the employee of his or her right to appeal. Information about an employee’s right to appeal can be found on page 26.

The PEBB Program will determine if a Dependent is eligible to continue enrollment in insurance coverage as a surviving Dependent when the PEBB Program receives a completed *Retiree Coverage Election/Change Form*. If the Dependent does not have substantive eligibility or does not meet the procedural requirements for enrollment in retiree insurance, the PEBB Program will notify the Dependent of his or her right to appeal. Information about a Dependent’s right to appeal can be found on page 26.

### **Retirees, surviving Dependents, and their enrolled Dependents, are required to enroll in Medicare Parts A and B if entitled.**

Enrollees who are entitled to Medicare must enroll and maintain their enrollment in Medicare Parts A and B. This is a condition of their enrollment in PEBB retiree insurance coverage. Enrollees must provide a copy of their Medicare card or Social Security letter with Medicare Parts A and B dates to the PEBB Program as proof of Medicare enrollment. If an Enrollee is not entitled to either Medicare Parts A or B on his or her 65th birthday, the Enrollee must provide the PEBB Program with a copy of the required documentation from the Social Security Administration. The only exception to this rule is for employees who retired on or before July 1, 1991.

### Eligible Dependents

To enroll in a dental plan, a Dependent must be eligible and the Subscriber must follow the procedural requirements described in the Enrollment section of this Certificate of Coverage.

The PEBB Program or employing agency verifies the eligibility of all Dependents and requires documents from Subscribers that prove a Dependent’s eligibility. The following are eligible as Dependents:

1. Lawful spouse.
2. State registered domestic partner, as defined in state statute and substantially equivalent legal unions from other jurisdictions as defined in state statute.
3. Children. Children are eligible through the last day of the month in which their 26th birthday occurred except as described in subsection (i) of this section. Children are defined as the Subscriber’s:
  - a. Children as defined in state statutes that establish the parent-child relationship;
  - b. Biological children, where parental rights have not been terminated;

- c. Stepchildren. The stepchild's relationship to a Subscriber (and eligibility as a PEBB Dependent) ends on the same date the marriage with the spouse ends through divorce, annulment, dissolution, termination, or death;
  - d. Legally adopted children;
  - e. Children for whom the Subscriber has assumed a legal obligation for total or partial support in anticipation of adoption of the child;
  - f. Children of the Subscriber's state-registered domestic partner. The child's relationship to the Subscriber (and eligibility as a PEBB Dependent) ends on the same date the Subscriber's legal relationship with the state registered domestic partner ends through divorce, annulment, dissolution, termination, or death;
  - g. Children specified in a court order or divorce decree;
  - h. Extended Dependents in the legal custody or legal guardianship of the Subscriber, the Subscriber's spouse, or Subscriber's state-registered domestic partner. The legal responsibility is demonstrated by a valid court order and the child's official residence with the custodian or guardian. "Children" does not include foster children for whom support payments are made to the Subscriber through the state Department of Social and Health Services foster care program; and
  - i. Children of any age with a developmental disability or physical handicap that renders the child incapable of self-sustaining employment and chiefly dependent upon the Subscriber for support and maintenance provided such condition occurs before age 26.
    - The Subscriber must provide evidence of the disability and evidence that the condition occurred before age 26;
    - The Subscriber must notify the PEBB Program in writing when his or her Dependent is not eligible under this section. The notification must be received by the PEBB Program no later than 60 days after the date that a child age 26 or older no longer qualifies under this subsection;
    - A child with a developmental disability or physical handicap who becomes self-supporting is not eligible under this subsection as of the last day of the month in which he or she becomes capable of self-support;
    - A child with a developmental disability or physical handicap age 26 and older who becomes capable of self-support does not regain eligibility under (i) of this subsection if he or she later becomes incapable of self-support;
    - The PEBB Program will periodically certify the eligibility of a Dependent child with a disability, but no more frequently than annually after the two-year period following the child's 26th birthday.
      - If the Subscriber is enrolled in a PEBB medical plan, the PEBB Program will review input from the medical plan for the certification.
4. Parents of the Subscriber.
- a. Parents covered under PEBB medical before July 1, 1990, may continue enrollment on a self-pay basis as long as:
    - The parent maintains continuous enrollment in PEBB medical;
    - The parent qualifies under the Internal Revenue Code as a Dependent of the Subscriber;
    - The Subscriber continues enrollment in PEBB insurance coverage; and
    - The parent is not covered by any other group medical plan.
  - b. Parents eligible under this subsection may be enrolled with a different medical plan than that selected by the Subscriber. Parents may not enroll additional Dependents to their PEBB insurance coverage.

## ENROLLMENT

A PEBB Program Subscriber or Subscriber's Dependent is eligible to enroll in only one PEBB dental plan even if eligibility criteria are met under two or more Subscribers. For example, a Dependent child who is eligible for enrollment under two or more parents working for employers that participate in PEBB coverage may be enrolled as a Dependent under one parent, but not more than one.

**Employees are required to enroll in a dental plan under their employing agency.** Employees must submit an *Employee Enrollment/Change* form to their employing agency. The form must be received by his or her employing agency no later than 31 days after the date the employee becomes eligible. To enroll an eligible Dependent, the employee must include the Dependents information on the form and provide the required document(s) as evidence of the Dependent's eligibility. A Dependent must be enrolled in the same health plan coverage as the Subscriber. If the employee does not meet the 31-day requirement, the employee will be enrolled in the Uniform Dental Plan and any eligible Dependents cannot be enrolled until the next open enrollment.

**Retirees and surviving Dependents may enroll in dental.** If a retiree or surviving Dependent chooses to enroll in a dental plan at retirement or during an open enrollment, any Dependents enrolled on the Subscriber's account will be enrolled in dental as well. The retiree or surviving Dependent must stay enrolled in retiree dental coverage for at least two years before dental coverage can be dropped unless he or she defers coverage according to PEBB Program deferral rules.

Retiring employees and surviving Dependents (except for survivors of emergency service personnel killed in the line of duty) must submit a *Retiree Coverage Election/Change Form* to the PEBB Program. The form must be received no later than 60 days after the date they become eligible to enroll. If a retiring employee or a surviving Dependent wants to enroll an eligible Dependent, the Subscriber must include the Dependent's information on the *Retiree Coverage Election/Change Form* and provide any required document(s) as evidence of the Dependent's eligibility.

A Subscriber or a Subscriber's Dependents may be enrolled during the PEBB annual open enrollment (see "Annual Open Enrollment" on page 21) or during a special open enrollment (see "Special Open Enrollment" on page 21). The Subscriber must provide evidence of the event that created the special open enrollment.

**Subscribers are required to remove Dependents** no later than 60 days from the last day of the month the Dependent loses eligibility for health plan coverage as described under "Eligible Dependents" on page 18. Consequences for not submitting notice within 60 days may include, but are not limited to:

- The Dependent may lose eligibility to continue dental plan coverage under one of the continuation coverage options described on page 25 of this Certificate of Coverage;
- The Subscriber may be billed for services that were received after the Dependent lost eligibility;
- The Subscriber may not be able to recover Subscriber-paid insurance premiums for Dependents that lost their eligibility; and
- The Subscriber may be responsible for premiums paid by the state for the Dependent's dental plan coverage after the Dependent lost eligibility.

### When Dental Coverage Begins

**For an employee** and his or her eligible Dependents, enrolled when the employee is newly eligible, dental plan enrollment will begin the first day of the month following the date the employee becomes eligible. If the employee becomes eligible on the first working day of the month, then coverage begins on that date.

For an eligible employee and his or her Dependents enrolling in PEBB retiree insurance coverage within 60 days of the employee's employer-paid coverage, Consolidated Omnibus Budget Reconciliation Act (COBRA) coverage, or continuation coverage ending, dental coverage begins on the first day of the month following the loss of employer paid coverage, COBRA coverage, or continuation coverage. For a retiree who deferred enrollment and is enrolling in PEBB retiree insurance no later than 60 days following a loss of other coverage, dental coverage will begin the first day of the month following the loss of other coverage.

For an eligible surviving Dependent, dental coverage will continue without a gap, subject to payment of premium and applicable premium surcharge.

For an Enrollee enrolled during the annual open enrollment, dental coverage will begin on January 1 of the following year.

For an Enrollee enrolled during a special open enrollment, dental coverage will begin the first of the month following the later of the event date or the date the form is received. If that day is the first of the month, the change in enrollment begins on that day.

#### Exceptions:

1. If the special enrollment is due to birth or adoption of a child, or when the Subscriber has assumed a legal obligation for total or partial support in anticipation of adoption of a child, PEBB dental begins as follows:
  - a. For the newly born child, dental coverage will begin the date of birth;
  - b. For a newly adopted child, dental coverage will begin on the date of placement or the date a legal obligation is assumed in anticipation of adoption, whichever is earlier;
  - c. For a spouse or state registered domestic partner of a Subscriber, dental coverage will begin the first day of the month in which the event occurs.
2. If adding a child who becomes eligible as an extended Dependent through legal custody or legal guardianship, PEBB dental begins on the first day of the month following eligibility certification.

### Annual Open Enrollment

Employees may make a change to their enrollment during the annual open enrollment as follows:

- Enroll or remove eligible Dependents; or
- Change dental plan choice.

All other Subscribers may make a change to their enrollment as follows:

- Enroll in or drop enrollment in a dental plan;
- Enroll or remove eligible Dependents; or
- Change dental plan choice.

If Subscribers make changes during annual open enrollment, the required forms must be received no later than the last day of the annual open enrollment.

### Special Open Enrollment

A Subscriber may make an enrollment change outside of the annual open enrollment if a special open enrollment event occurs. The change in enrollment must be allowable under Internal Revenue Code (IRC) and Treasury Regulations, and correspond to and be consistent with the event that creates the special open enrollment for the Subscriber, the Subscriber's Dependent, or both.

To make an enrollment change, the Subscriber must submit the required form(s). Form(s) must be received no later than 60 days after the event that creates the special open enrollment, with the following exceptions:

1. If a Subscriber wants to enroll a newborn or child whom the Subscriber has adopted or has assumed a legal obligation for total or partial support in anticipation of adoption, the Subscriber should notify the PEBB Program by submitting the required form as soon as possible to ensure timely payment of claims. If adding the child increases the premium, the required form must be received no later than 12 months after the date of the birth, adoption, or the date the legal obligation is assumed for total or partial support in anticipation of adoption.
2. A retiree or surviving Dependent may terminate a Dependent's enrollment at any time by providing written notice to the PEBB Program. The Dependent will be removed from the Subscriber's coverage prospectively.

Employees must submit the required change form to their employing agency. All other Subscribers must submit the required change form to the PEBB Program. In addition to the required forms, the PEBB Program or employing agency will require the Subscriber to prove a Dependent's eligibility or provide evidence of the event that created the special open enrollment.

### When May a Subscriber Change His or Her Health Plan?

Any one of the following events may create a special open enrollment:

1. Subscriber acquires a new Dependent due to:
  - a. Marriage or registering a domestic partnership;
  - b. Birth, adoption or when the Subscriber has assumed a legal obligation for total or partial support in anticipation of adoption; or
  - c. A child becoming eligible as an extended Dependent through legal custody or legal guardianship.
2. Subscriber, or a Subscriber's Dependent, loses other coverage under a group health plan or through health insurance coverage, as defined by the Health Insurance Portability and Accountability Act (HIPAA);
3. Subscriber has a change in employment status that affects the Subscriber's eligibility for the employer contribution toward his or her employer-based group health plan;
4. The Subscriber's Dependent has a change in his or her own employment status that affects his or her eligibility for the employer contribution under his or her employer-based group health plan;
5. Subscriber or a Subscriber's Dependent has a change in residence that affects dental plan availability. If the Subscriber moves and the Subscriber's current dental plan is not available in the new location the Subscriber must select a new dental plan;
6. A court order or National Medical Support Notice requires the Subscriber or any other individual to provide insurance coverage for an eligible Dependent (a former spouse or former registered domestic partner is not an eligible Dependent);
7. Subscriber or a Subscriber's Dependent becomes entitled to coverage under Medicaid or a state Children's Health Insurance Program (CHIP), or the Subscriber or the Subscriber's Dependent loses eligibility for coverage under Medicaid or a CHIP;
8. Subscriber or a Subscriber's Dependent becomes eligible for a state premium assistance subsidy for PEBB health plan coverage from Medicaid or a state CHIP;

9. Subscriber or a Subscriber's Dependent becomes entitled to coverage under Medicare, or the Subscriber or a Subscriber's Dependent loses eligibility for coverage under Medicare, or enrolls in or terminates enrollment in a Medicare Part D plan. If the Subscriber's current health plan becomes unavailable due to the Subscriber's or a Subscriber's Dependent's entitlement to Medicare, the Subscriber must select a new health plan;
10. Subscriber or a Subscriber's Dependent's current health plan becomes unavailable because the Subscriber or enrolled Dependent is no longer eligible for a Health Savings Account (HSA); or
11. Subscriber or Subscriber's Dependent experiences a disruption of care that could function as a reduction in benefits for the Subscriber or the Subscriber's Dependent for a specific condition or ongoing course of treatment. The Subscriber may not change his or her health plan election if the Subscriber's or Dependent's physician stops participation with the Subscriber's health plan unless the PEBB Program determines that a continuity of care issue exists. The PEBB Program will consider but is not limited to considering the following:
  - a. Active cancer treatment such as chemotherapy or radiation therapy for up to 90 days or until medically stable; or
  - b. Transplant within the last 12 months; or
  - c. Scheduled surgery within the next 60 days (elective procedures within the next 60 days do not qualify for continuity of care); or
  - d. Recent major surgery still within the postoperative period of up to 8 weeks; or
  - e. Third trimester of pregnancy.

**NOTE:** If an Enrollee's provider or dental care facility discontinues participation with Willamette Dental of Washington, Inc., the Enrollee may not change dental plans until the next open enrollment period, unless the PEBB Program determines that a continuity of care issue exists. Willamette Dental of Washington, Inc. cannot guarantee that any one Dentist, facility, or other provider will be available or remain under contract with us.

When May a Subscriber Enroll or Remove Eligible Dependents?

Any one of the following events may create a special open enrollment:

1. Subscriber acquires a new Dependent due to:
  - a. Marriage or registering a domestic partnership;
  - b. Birth, adoption or when a Subscriber has assumed a legal obligation for total or partial support in anticipation of adoption; or
  - c. A child becoming eligible as an extended Dependent through legal custody or legal guardianship.
2. Subscriber or a Subscriber's Dependent loses other coverage under a group health plan or through health insurance coverage, as defined by the Health Insurance Portability and Accountability Act (HIPAA);
3. Subscriber has a change in employment status that affects the Subscriber's eligibility for the employer contribution toward employer-based group health plan;
4. The Subscriber's Dependent has a change in his or her own employment status that affects his or her eligibility for the employer contribution under his or her employer-based group health plan;
5. Subscriber or a Subscriber's Dependent has a change in enrollment under another employer-based group health insurance plan during its annual open enrollment that does not align with the PEBB Program's annual open enrollment;
6. Subscriber's Dependent has a change in residence from outside of the United States to within the United States, or from within the United States to outside of the United States;
7. A court order or national medical support notice requires the Subscriber, or any other individual to provide insurance coverage for an eligible Dependent of the Subscriber (a former spouse or former registered domestic partner is not an eligible Dependent);



8. Subscriber or a Subscriber's Dependent becomes entitled to coverage under Medicaid or a state Children's Health Insurance Program (CHIP), or the Subscriber or a Subscriber's Dependent loses eligibility for coverage under Medicaid or CHIP; or
9. Subscriber or a Subscriber's Dependent becomes eligible for a state premium assistance subsidy for PEBB health plan coverage from Medicaid or a state CHIP.

#### When Dental Coverage Ends

Coverage ends on the following dates:

1. On the last day of the month when any individual ceases to be eligible.
2. On the date a plan terminates, if that should occur. The individual will have the opportunity to enroll in another PEBB plan.
3. For an Enrollee who chooses not to continue enrollment or is ineligible to continue enrollment under one of the options described in the "Options for Continuing PEBB Dental Coverage" on page 25 of this Certificate of Coverage, coverage ends on the last day of the month in which he or she ceases to be eligible.
4. If the Subscriber stops paying monthly premiums and if premium is not paid within the 30 day grace period, coverage ends for the Subscriber and enrolled Dependents on the last day of the month for which the last monthly premium was paid. A full month's premium is charged for each calendar month of coverage. Premium payments are not prorated if an Enrollee dies or requests to terminate his or her coverage before the end of the month.
5. If an Enrollee fails to comply with the PEBB program's procedural requirements, including failure to provide information or documentation requested by the due date in written requests from the PEBB program;

#### **The Subscriber is responsible for timely payment of premiums and reporting changes in eligibility or address.**

Failure to report changes can result in loss of premiums and loss of the Subscriber and his or her Dependents' right to continue coverage under COBRA or one of the other options described in the "Options for Continuing PEBB Dental Coverage," on page 25 of this Certificate of Coverage. To report enrollment and address changes, employees should contact their personnel, payroll, or benefits office. All others should call PEBB Customer Service at 1-800-200-1004.

#### National Medical Support Notice (NMSN)

When a NMSN requires a Subscriber to provide health plan coverage for a Dependent child the following provisions apply:

1. The Subscriber may enroll his or her Dependent child and request changes to his or her health plan coverage as described under subsection (3) of this section. Employees submit the required forms to their employing agency. All other Subscribers submit the required forms to the PEBB Program.
2. If the Subscriber fails to request enrollment or health plan coverage changes as directed by the NMSN, the employing agency or the PEBB Program may make enrollment or health plan coverage changes according to subsection (3) of this section upon request of:
  - a. The child's other parent; or
  - b. Child support enforcement program.
3. Changes to health plan coverage or enrollment are allowed as directed by the NMSN:
  - a. The Dependent will be enrolled under the Subscriber's health plan coverage as directed by the NMSN;
  - b. An employee who has waived PEBB medical will be enrolled in medical as directed by the NMSN, in order to enroll the Dependent;
  - c. The Subscriber's selected health plan will be changed if directed by the NMSN;

- d. If the Dependent is already enrolled under another PEBB Subscriber, the Dependent will be removed from the other health plan coverage and enrolled as directed by the NMSN.
4. Changes to health plan coverage or enrollment described in subsection (3)(a) through (c) of this section will begin the first day of the month following receipt of the NMSN. If the NMSN is received on the first day of the month, the change to health plan coverage or enrollment begins on that day. A Dependent will be removed from the Subscriber's health plan coverage as described in subsection (3)(d) of this section the last day of the month the NMSN is received. If that day is the first of the month, the change in enrollment will be made the last day of the previous month.
5. The Subscriber may be eligible to make changes to his or her health plan enrollment and salary reduction elections during a special open enrollment related to the NMSN.

### **OPTIONS FOR CONTINUING PEBB DENTAL COVERAGE**

Subscribers and their Dependents covered by this dental plan may be eligible to continue enrollment during temporary or permanent loss of eligibility. There are continuation coverage options for PEBB Enrollees:

1. COBRA
2. PEBB Continuation Coverage, such as Leave Without Pay (LWOP) Coverage
3. PEBB retiree insurance coverage

The first two options temporarily extend group insurance coverage if certain circumstances occur that would otherwise end an Enrollee's dental plan coverage. COBRA coverage is governed by eligibility and administrative requirements in federal law and regulation. PEBB Continuation Coverage is an alternative created for PEBB Enrollees who are not eligible for COBRA, such as LWOP coverage in specific situations.

PEBB retiree insurance coverage above is only available to retiring employees and surviving Dependents who meet eligibility and procedural requirements.

Dependents of an eligible employee or retiree are eligible to enroll as a survivor under PEBB retiree insurance coverage. An eligible survivor must submit the required forms to enroll or defer enrollment in retiree insurance coverage. The forms must be received by the PEBB Program no later than 60 days after the date of the employee's or retiree's death.

Continuation Coverage is administered by the PEBB Program. Refer to the *PEBB Continuation Coverage Election Notice* booklet for specific details or call the PEBB Program at 1-800-200-1004.

#### Family and Medical Leave Act of 1993

An employee on approved leave under the federal Family and Medical Leave Act (FMLA) may continue to receive the employer contribution toward PEBB insurance coverage in accordance with the FMLA. The employee's employing agency is responsible for determining if the employee is eligible for leave and the duration of the leave under FMLA. The employee must continue to pay the employee premium contribution during this period to maintain eligibility. If the employee's contribution toward premiums is more than 60 days delinquent, insurance coverage will end as of the last day of the month for which the monthly premium was paid.

If an employee exhausts the period of leave approved under FMLA, insurance coverage may be continued by self-paying the monthly premium set by the Health Care Authority (HCA), with no contribution from the employer while on approved leave. For additional information on continuation of coverage, see the section titled "Options for Continuing PEBB Dental Coverage".

#### Payment of Premium During a Labor Dispute

Any employee or Dependent whose monthly premiums are paid in full or in part by the employer may pay premiums directly to this dental plan or the HCA if the employee's compensation is suspended or terminated directly or indirectly as a result of a strike, lockout, or any other labor dispute for a period not to exceed six months.

While the employee's compensation is suspended or terminated, the employee shall be notified immediately by the HCA, in writing, by mail sent to the last address of record with the HCA, that the employee may pay premiums as they become due as provided in this section.

If coverage is no longer available to the employee under this Plan, then the employee may purchase an individual dental plan from Willamette Dental of Washington, Inc. at a premium rate consistent with premium rates filed with the Washington State Office of the Insurance Commissioner.

#### Appeals of Dental Plan Administration

Any Enrollee aggrieved by a decision regarding the administration of a PEBB dental plan, may appeal that decision by following the appeal provisions of the Plan, with the exception of eligibility, enrollment, and premium payment determinations.

### **TERMINATION FOR JUST CAUSE**

The purpose of this provision is to allow for a fair and consistent method to process the Plan Designated Provider's request to terminate coverage from this Plan for Just Cause.

An Enrollee may have coverage terminated by HCA if the Enrollee:

1. Knowingly provides false information;
2. Fails to pay the monthly premium or premium surcharge when due;
3. Commits insurance fraud;
4. Commits abuse or threatening conduct directed to a HCA employee, a health plan, Participating Provider or other HCA contracted vendor providing insurance coverage on behalf of the HCA, its employees, or other persons.
5. Repeatedly fails to make timely payment of Copayments.

The PEBB Program will enroll the employee and may enroll the Dependent in another dental plan upon termination from this Plan. The employee has a right to appeal the decision through eligibility appeal process described on page 27 of this Certificate of Coverage.

### **APPEALING A DETERMINATION OF INELIGIBILITY FOR INSURANCE COVERAGE**

Any current or former employee of a state agency or his or her Dependent may appeal a decision made by the employing state agency about PEBB eligibility or enrollment to the employing state agency.

Any current or former employee of an employer group or his or her Dependent who is aggrieved by a decision made by an employer group with regard to PEBB eligibility or enrollment may appeal that decision to the employer group.

Any Subscriber or Dependent may appeal a decision made by the PEBB Program about eligibility, enrollment, or premium payments to the PEBB appeals committee.

Any Enrollee may appeal a decision about the administration of a health plan by following the appeal provisions of the plan, with the exception of eligibility, enrollment, and premium payment decisions.

## **SUBROGATION**

Benefits may be available for an injury or disease, which is allegedly the liability of a third party. Such services provided by the Participating Provider are solely to assist the Enrollee. By incurring the Reasonable Cash Value of the benefits provided in the form of services, the Participating Provider is not acting as a volunteer and is not waiving any right to reimbursement or subrogation.

If the Participating Provider provides services for the treatment of an injury, whether or not caused by another party, it shall:

- a) Be subrogated to the right of the Enrollee or the Enrollee's representative to recover the Reasonable Cash Value of the services provided; and
- b) Have security interests in any damage recoveries to the extent of all payments made or the Reasonable Cash Value of the services provided, subject to the limitations below.

As a condition of receiving the benefits, the Enrollee or the Enrollee's representative shall:

- a) Provide the Participating Provider with the name and address of the parties liable, all facts known concerning the injury, and other information as reasonably requested;
- b) Hold in trust any damage recoveries until the final determination or settlement is made and to execute a trust agreement guaranteeing the Participating Provider's subrogation rights; and
- c) Take all necessary action to seek and obtain recovery to reimburse the Participating Provider.

This Plan does not provide benefits for services payable under any motor vehicle medical, motor vehicle no-fault, personal injury protection, homeowner's, commercial premises coverage, workers compensation or similar contract or insurance.

The Participating Provider shall be reimbursed with any amounts received from the third party or third party's insurer(s). The Participating Provider may recover only the excess, which the Enrollee has recovered from the responsible party remaining after the Enrollee is fully compensated for the Enrollee's loss as provided in the settlement or judgment. The amount shall not exceed the Reasonable Cash Value of the services provided for treatment of the injury or disease.

## **GRIEVANCE AND BENEFIT APPEAL PROCESS**

### First Step: The Grievance

Willamette Dental of Washington, Inc., will accept a Grievance made orally or in writing. The Enrollee should call the Member Services Department toll free at 1.855.4DENTAL (1.855.433.6825), or should send written Grievances to: Willamette Dental of Washington, Inc., Attn: Member Services, 6950 NE Campus Way, Hillsboro, OR 97124.

*What the Enrollee must do:* If an Enrollee has a Grievance against the Participating Provider or Willamette Dental of Washington, Inc., regarding a claim or request for services that has been denied, the Enrollee or the Enrollee's authorized representative may request a review of the denial by writing or calling the Member Services Department at Willamette Dental of Washington, Inc., within 180 days after the Enrollee has received the denial. The Enrollee must explain what he or she is dissatisfied with based on a previous decision or action made by Willamette Dental of Washington, Inc. The Enrollee may submit comments, documents, and other information to support his or her Grievance. The Enrollee or the Enrollee's authorized representative may review pertinent documents at Willamette Dental of Washington, Inc., regarding his or her denial.

*What Willamette Dental of Washington, Inc., does:* The Member Services Department accepts and logs the Grievance and will send an acknowledgement letter to the Enrollee within 5 business days of receiving the Grievance. The Member Services Representative, who was not involved in the initial decision, will work together, as needed, with a reviewing Dentist, Participating Provider and other departments to investigate the Grievance. The Member Services Representative gathers facts, and prepares a "Grievance package" of detailed information. Based upon that package, the Member Services Representative makes a decision, records it in writing and sends a decision to the Enrollee within 30 days of first receiving the Grievance, unless Willamette Dental of Washington, Inc., notifies the Enrollee that an extension is necessary to complete the decision for the Grievance; however, the extension cannot delay the decision beyond 30 days of the Grievance without the Enrollee's informed written consent. If the Member Services Representative does not receive all necessary documents from the Enrollee to make a decision, then the decision will be made on the information provided. If the Grievance involves services not yet provided for an alleged Dental Emergency, Willamette Dental of Washington, Inc., will provide a reply within 72 hours of the receipt of the Grievance and that period cannot be extended without the Enrollee's informed written consent. If the Grievance involves services deemed Experimental or Investigational Willamette Dental of Washington, Inc., will provide a written reply within 20 working days of the receipt of the Grievance and that period cannot be extended without the Enrollee's informed written consent.

After receiving this response, the Enrollee may ask Willamette Dental of Washington, Inc., to reconsider by submitting a request for a Benefit Appeal (see Second Step below).

#### Second Step: Benefit Appeal

Willamette Dental of Washington, Inc., will accept a Benefit Appeal request made orally or in writing. The Enrollee should call the Member Services Department toll free at 1.855.4DENTAL (1.855.433.6825), or should send written request for a Benefit Appeal to: Willamette Dental of Washington, Inc., Attn: Member Services, 6950 NE Campus Way, Hillsboro, OR 97124.

*What the Enrollee must do:* If the Enrollee does not agree with the decision reached in the first step of the Grievance process, the Enrollee or the Enrollee's representative may request a Benefit Appeal of the decision to Willamette Dental of Washington, Inc., in writing within 180 days of receiving the notification. The Enrollee may submit written materials supporting their request for a Benefit Appeal.

*What Willamette Dental of Washington, Inc., does:* The Member Services Department accepts and logs the Benefit Appeal request and notifies the Enrollee within 5 days that it was received. The Member Services Department investigates the Benefit Appeal, gathers facts, and prepares an “appeal package” of detailed information. The panel consisting of the reviewing Dentist and a Member Services Representative, using the appeal package and appropriate resources will make a decision on the Benefit Appeal, record it in writing, and will send it to the Enrollee by certified mail (or other similar type of parcel delivery) within 30 days of receiving the Enrollee’s Benefit Appeal unless Willamette Dental of Washington, Inc., notifies the Enrollee that an extension is necessary to complete the Benefit Appeal; however, the extension cannot delay the decision beyond 60 days of the request for Benefit Appeal without the Enrollee’s informed, written consent. If the Benefit Appeal involves services not yet provided for an alleged Dental Emergency, Willamette Dental of Washington, Inc., will provide a reply within 72 hours of the receipt of a written request for a Benefit Appeal. If the Benefit Appeal involves services deemed Experimental or Investigational, Willamette Dental of Washington, Inc., will provide a written reply within 20 working days of the receipt of a request for a Benefit Appeal and that period cannot be extended without the Enrollee’s informed written consent.

## **COORDINATION OF BENEFITS**

This coordination of benefits (COB) provision applies when a person has dental coverage under more than one Plan. Plan is defined below.

The Order of Benefit Determination Rules govern the order in which each Plan will pay a claim for benefits. The Plan that pays first is called the Primary Plan. The Primary Plan must pay benefits according to its policy terms without regard to the possibility that another Plan may cover some expenses. The Plan that pays after the Primary Plan is the Secondary Plan. The Secondary Plan may reduce the benefits it pays so that payments from all Plans do not exceed 100% of the total Allowable Expense.

### Definitions

- a. A Plan is any of the following that provides benefits or services for medical or dental care or treatment. If separate contracts are used to provide coordinated coverage for members of a group, the separate contracts are considered parts of the same Plan and there is no COB among those separate contracts. However, if COB rules do not apply to all contracts, or to all benefits in the same contract, the contract or benefit to which COB does not apply is treated as a separate Plan.
  1. Plan includes: Group, individual or blanket disability insurance contracts, and group or individual contracts issued by health care service contractors or health maintenance organizations (HMO), Closed Panel Plans or other forms of group or individual coverage; medical care components of long-term care contracts, such as skilled nursing care; and Medicare or any other federal governmental plan, as permitted by law.
  2. Plan does not include: Hospital indemnity or fixed payment coverage or other fixed indemnity or fixed payment coverage; accident only coverage; specified disease or specified accident coverage; limited benefit health coverage, as defined by state law; school accident type coverage; benefits for non-medical components of long-term care policies; automobile insurance policies required by statute to provide medical benefits; Medicare supplement policies; Medicaid coverage; or coverage under other federal governmental plans, unless permitted by law.
  3. Each contract for coverage under 1. or 2. is a separate Plan. If a Plan has two parts and COB rules apply only to one of the two, each of the parts is treated as a separate Plan.

- b. This Plan means, in a COB provision, the part of the contract providing the health care benefits to which the COB provision applies and which may be reduced because of the benefits of other Plans. Any other part of the contract providing health care benefits is separate from This Plan. A contract may apply one COB provision to certain benefits, such as dental benefits, coordinating only with similar benefits, and may apply another COB provision to coordinate other benefits.
- c. The Order of Benefit Determination Rules determine whether This Plan is a Primary Plan or Secondary Plan when the person has health care coverage under more than one Plan.  
When This Plan is primary, it determines payment for its benefits first before those of any other Plan without considering any other Plan's benefits. When This Plan is secondary, it determines its benefits after those of another Plan and must make payment in an amount so that, when combined with the amount paid by the Primary Plan, the total benefits paid or provided by all Plans for the claim equal 100% of the total Allowable Expense for that claim. This means that when This Plan is secondary, it must pay the amount which, when combined with what the Primary Plan paid, totals 100% of the highest Allowable Expense. In addition, if This Plan is secondary, it must calculate its savings (its amount paid subtracted from the amount it would have paid had it been the Primary Plan) and record these savings as a benefit reserve for the covered person. This reserve must be used to pay any expenses during that calendar year, whether or not they are an Allowable Expense under This Plan. If This Plan is secondary, it will not be required to pay an amount in excess of its maximum benefit plus any accrued savings.
- d. Allowable Expense is a health care expense, including deductibles, coinsurance and copayments, that is covered at least in part by any Plan covering the person. When a Plan provides benefits in the form of services, the Reasonable Cash Value of each service will be considered an Allowable Expense and a benefit paid. An expense that is not covered by any Plan covering the person is not an Allowable Expense. The Allowable Expense for the Secondary Plan is the amount it allows for the service in the absence of other coverage that is primary.
- e. The following are examples of expenses that are not Allowable Expense:
  1. The difference between the cost of a semi-private hospital room and a private hospital room is not an Allowable Expense, unless one of the plans provides coverage for private hospital room expenses.
  2. If a person is covered by two or more Plan that compute their benefit payments on the basis of usual and customary fees or relative value schedule reimbursement method or other similar reimbursement method, any amount in excess of the highest reimbursement amount for a specific benefit is not an Allowable Expense.
  3. If a person is covered by two or more Plans that provide benefits or services on the basis of negotiated fees, an amount in excess of the highest of the negotiated fees is not an Allowable Expense.
- f. Closed Panel Plan is a Plan that provides health care benefits to covered persons in the form of services through a panel of providers who are primarily employed by the Plan, and that excludes coverage for services provided by other providers, except in cases of emergency or referral by a panel member.
- g. Custodial Parent is the parent awarded custody by a court decree or, in the absence of a court decree, is the parent with whom the child resides more than one half of the calendar year excluding any temporary visitation.

#### Order of Benefit Determination Rules

When a person is covered by two or more Plans, the rules for determining the order of benefit payments are as follows:

- a. The Primary Plan pays or provides its benefits according to its terms of coverage and without regard to the benefits under any other Plan.
- b. Except as provided in subsection c., a Plan that does not contain a coordination of benefits provision that is consistent with state regulation regarding coordination of benefits is always primary unless the provisions of both Plans state that the complying Plan is primary.

- c. Coverage that is obtained by virtue of membership in a group and designed to supplement a part of a basic package of benefits may provide that this supplementary coverage is excess to any other parts of the Plan provided by the contract holder. Examples include major medical coverages that are superimposed over hospital and surgical benefits, and insurance type coverages that are written in connection with a Closed Panel Plan to provide out-of-network benefits.
- d. A Plan may consider the benefits paid or provided by another Plan in calculating payment of its benefits only when it is secondary to that other Plan.
- e. Each Plan determines its order of benefits using the first of the following rules that apply:
  1. Nondependent or dependent. The Plan that covers the person other than as a dependent, for example as an employee, member, policyholder, subscriber or retiree is the Primary Plan and the Plan that covers the person as a dependent is the Secondary Plan. However, if the person is a Medicare beneficiary and, as a result of federal law, Medicare is secondary to the Plan covering the person as a dependent, and primary to the Plan covering the person as other than a dependent (e.g., a retired employee), then the order of benefits between the two Plan is reversed so that the Plan covering the person as an employee, member, policyholder, subscriber or retiree is the Secondary Plan and the other Plan is the Primary Plan.
  2. Dependent child covered under more than one Plan. Unless there is a court decree stating otherwise, when a dependent child is covered by more than one Plan the order of benefits is determined as follows:
    - (a) For a dependent child whose parents are married or are living together, whether or not they have ever been married:
      - The Plan of the parent whose birthday falls earlier in the calendar year is the Primary Plan; or
      - If both parents have the same birthday, the Plan that has covered the parent the longest is the Primary Plan
    - (b) For a dependent child whose parents are divorced or separated or not living together, whether or not they have ever been married:
      - (i) If a court decree states that one of the parents is responsible for the dependent child's health care expenses or health care coverage and the Plan of that parent has actual knowledge of those terms, that Plan is primary. This rule applies to claim determination periods commencing after the Plan is given notice of the court decree;
      - (ii) If a court decree states one parent is to assume primary financial responsibility for the dependent child but does not mention responsibility for health care expenses, the Plan of the parent assuming financial responsibility is primary;
      - (iii) If a court decree states that both parents are responsible for the dependent child's healthcare expenses or health care coverage, the provisions of subparagraph (a) above determine the order of benefits;
      - (iv) If a court decree states that the parents have joint custody without specifying that one parent has responsibility for the health care expenses or health care coverage of the dependent child, the provisions of subsection (a) above determine the order of benefits; or
      - (v) If there is no court decree allocating responsibility for the dependent child's health care expenses or health care coverage, the order of benefits for the child are as follows:
        - The Plan covering the Custodial Parent, first;
        - The Plan covering the spouse of the Custodial Parent, second;
        - The Plan covering the noncustodial parent, third; and then
        - The Plan covering the spouse of the noncustodial parent, last.
    - (c) For a dependent child covered under more than one Plan of individuals who are not the parents of the child, the provisions of subsection (a) or (b) above determine the order of benefits as if those individuals were the parents of the child.



3. Active employee or retired or laid-off employee. The Plan that covers a person as an active employee, that is, an employee who is neither laid off nor retired, is the Primary Plan. The Plan covering that same person as a retired or laid-off employee is the Secondary Plan. The same would hold true if a person is a dependent of an active employee and that same person is a dependent of a retired or laid-off employee. If the other Plan does not have this rule, and as a result, the Plans do not agree on the order of benefits, this rule is ignored. This rule does not apply if the rule under section e.1. can determine the order of benefits.
4. COBRA or state continuation coverage. If a person whose coverage is provided under COBRA or under a right of continuation provided by state or other federal law is covered under another Plan, the Plan covering the person as an employee, member, subscriber or retiree or covering the person as a dependent of an employee, member, subscriber or retiree is the Primary Plan and the COBRA or state or other federal continuation coverage is the Secondary Plan. If the other Plan does not have this rule, and as a result, the Plans do not agree on the order of benefits, this rule is ignored. This rule does not apply if the rule under section e.1. can determine the order of benefits.
5. Longer or shorter length of coverage. The Plan that covered the person as an employee, member, policyholder, subscriber or retiree longer is the Primary Plan and the Plan that covered the person the shorter period of time is the Secondary Plan.
6. If the preceding rules do not determine the order of benefits, the Allowable Expenses must be shared equally between the Plans meeting the definition of Plan. In addition, this Plan will not pay more than it would have paid had it been the Primary Plan.

#### Effect on the Benefits of This Plan

When This Plan is secondary, it may reduce its benefits so that the total benefits paid or provided by all Plans during a claim determination period are not more than the total Allowable Expense. In determining the amount to be paid for any claim, the Secondary Plan must make payment in an amount so that, when combined with the amount paid by the Primary Plan, the total benefits paid or provided by all Plans for the claim equal 100% of the total Allowable Expense for that claim. Total Allowable Expense is the highest Allowable Expense of the Primary Plan or the Secondary Plan. In addition, the Secondary Plan must credit to its plan deductible any amounts it would have credited to its deductible in the absence of other health care coverage.

#### Right to Receive and Release Needed Information

Certain facts about dental care coverage and services are needed to apply these COB rules and to determine benefits payable under This Plan and other Plans. The Participating Provider may get the facts it needs from or give them to other organizations or persons for the purpose of applying these rules and determining benefits payable under This Plan and other Plans covering the person claiming benefits. The Participating Provider need not tell, or get the consent of, any person to do this. Each person claiming benefits under This Plan must give the Participating Provider any facts it needs to apply those rules and determine benefits payable.

#### Facility of Payment

If payments that should have been made under This Plan are made by another Plan, the issuer has the right, at its discretion, to remit to the other Plan the amount it determines appropriate to satisfy the intent of this provision. The amounts paid to the other Plan are considered benefits paid under This Plan. To the extent of such payments, the issuer is fully discharged from liability under This Plan.

#### Right of Recovery

The issuer has the right to recover excess payment whenever it has paid Allowable Expenses in excess of the maximum amount of payment necessary to satisfy the intent of this provision. The issuer may recover excess payment from any person to whom or for whom payment was made or from any other issuers or Plans.

### Notice to Enrollees

If an Enrollee is covered by more than one Plan, and the Enrollee does not know which is the Primary Plan, the Enrollee may contact any one of the plans to verify which plan is primary. The Plan the Enrollee contacts is responsible for working with the other plan to determine which is primary and will let the Enrollee know within 30 days. Plans may have timely claim filing requirements. If the Enrollee or provider fails to submit a claim to a Secondary Plan within that plan's claim filing time limit, the Plan can deny the claim. If the Enrollee experiences delays in the processing of a claim by the Primary Plan, the Enrollee or provider will need to submit a claim to the Secondary Plan within its claim filing time limit to prevent a denial of the claim. To avoid delays in claims processing, if an Enrollee is covered by more than one Plan, the Enrollee should promptly report to providers and Plans any changes in coverage.

## **GENERAL PROVISIONS**

### Relationship to Law and Regulations

Any provision of this Certificate of Coverage that is in conflict with any governing law or regulation of the state of Washington is hereby amended to comply with the minimum requirements of such law or regulation.

### Release of Information

Enrollees may be required to provide Willamette Dental of Washington, Inc., or the HCA with information necessary to determine eligibility, administer benefits, or administer dental treatment encounters. This could include, but is not limited to, dental records. Coverage could be denied if Enrollees fail to provide such information when requested.

### State Law and Forum

This Plan is entered into and delivered in the State of Washington, and Washington law will govern the interpretation of its provisions subject to applicable federal law.

### Severability

If any provision of this Plan or the applicability thereof to any person or circumstance is held invalid by a court, the applicability of the provision to other persons or circumstances, and the remainder of this Plan shall not be affected.

Washington State  
Health Care Authority

PUBLIC EMPLOYEES BENEFITS BOARD

Willamette Dental of Washington, Inc.  
Certificate of Coverage