## Title: Accessing SEBB Program salary reduction plan document

## **SEBB Program Administrative Policy 94-1**

| Contact:                                       | Policy and Rules<br>Coordinator, ERB<br>Division | Effective:     | January 1, 2020                                      |
|--|--|----------------|--|
|  |  | Rescinded:     |  |
| Associated RCW:                                |  | Supersedes:    |  |
| Associated PEB<br>Board Policy<br>Resolutions: |  |                |  |
| Associated WAC:                                |  |                |  |
| Assoc. fed law/reg:                            | Section 125 of the<br>Internal Revenue Code      | Owner:         | Policy, Rules, & Compliance<br>Manager, ERB Division |
| Associated<br>Procedures:                      |  |                |  |
| Associated Forms<br>& Communication            |  | Approved by:   | Il 2 fi  |
|  |  | Position:      | Director of the SEBB Program                         |
|  |  | Date approved: | November 26, 2019                                    |

## Purpose:

This policy clarifies where a subscriber may access the School Employees Benefits Board (SEBB) Program's salary reduction plan document.

## Policy:

- 1. The current SEBB Program's Salary Reduction Plan document is published on the HCA website and is publically available at https://www.hca.wa.gov/employee-retiree-benefits/rules-and-policies/sebb-rules-and-policies.
- 2. The special open enrollment events authorized in the Plan document are the only special open enrollment events allowed for SEBB enrollees.