

**Title: Determining the first day of school for SEBB Organizations**

**NEW SEBB Program Administrative Policy 12-1**

<b>Contact:</b>	Policy and Rules Coordinator, ERB Division	<b>Effective:</b>	October 1, 2019
<b>Associated RCW:</b>	RCW 41.05.740 (6)	<b>Rescinded:</b>	NA
<b>Associated SEB Board Policy Resolutions:</b>	SEBB 2018-12		
<b>Associated WAC:</b>	182-31-040 (2)(a)(i)	<b>Supersedes:</b>	NA
<b>Assoc. fed law/reg:</b>	NA		
<b>Associated Procedures:</b>		<b>Owner:</b>	Policy, Rules, & Compliance Manager, ERB Division
<b>Associated Forms &amp; Communication</b>		<b>Approved by:</b>	
		<b>Position:</b>	Director of the SEBB Program
		<b>Date approved:</b>	

**Purpose:**

This policy applies when a School Employees Benefits Board (SEBB) organization is determining the first day of school for the upcoming school year.

**Policy:**

1. Each SEBB organization may have only one first day of school. The day determined to be the first day of school must be the same for all employees within that SEBB Organization.
2. All SEBB organizations must provide the first day of school to the SEBB program no later than August 1<sup>st</sup> of each year.