

**Title: Accessing SEBB Program salary reduction plan document**

**SEBB Program Administrative Policy 94-1**

<b>Contact:</b>	Policy and Rules Coordinator, ERB Division	<b>Effective:</b>	January 1, 2020
		<b>Rescinded:</b>	
<b>Associated RCW:</b>		<b>Supersedes:</b>	
<b>Associated PEB Board Policy Resolutions:</b>			
<b>Associated WAC:</b>			
<b>Assoc. fed law/reg:</b>	Section 125 of the Internal Revenue Code	<b>Owner:</b>	Policy, Rules, & Compliance Manager, ERB Division
<b>Associated Procedures:</b>			
<b>Associated Forms &amp; Communication</b>		<b>Approved by:</b>	
		<b>Position:</b>	Director of the SEBB Program
		<b>Date approved:</b>	November 26, 2019

**Purpose:**

This policy clarifies where a subscriber may access the School Employees Benefits Board (SEBB) Program's salary reduction plan document.

**Policy:**

1. The current SEBB Program's Salary Reduction Plan document is published on the HCA website and is publically available at <https://www.hca.wa.gov/employee-retiree-benefits/rules-and-policies/sebb-rules-and-policies>.
2. The special open enrollment events authorized in the Plan document are the only special open enrollment events allowed for SEBB enrollees.