## Title: Determining the first day of school for SEBB Organizations

## **SEBB Program Administrative Policy 12-1**

| Contact:                                       | Policy and Rules          | Effective:     | October 1, 2019                                      |
|--|---------------------------|----------------|--|
|  | Coordinator, ERB Division | Rescinded:     |  |
| Associated RCW:                                | RCW 41.05.740 (6)         |                |  |
| Associated SEB<br>Board Policy<br>Resolutions: | SEBB 2018-12              |                |  |
| Associated WAC:                                | 182-31-040 (2)(a)(i)      | Supersedes:    |  |
| Assoc. fed law/reg:                            |                           |                |  |
| Associated Procedures:                         |                           | Owner:         | Policy, Rules, & Compliance<br>Manager, ERB Division |
| Associated Forms & Communication               |                           | Approved by:   | Il 2 li  |
|  |                           | Position:      | Director of the SEBB Program                         |
|  |                           | Date approved: | August 30, 2019                                      |

## Purpose:

This policy applies when a School Employees Benefits Board (SEBB) Organization is determining the first day of school for the upcoming school year.

## Policy:

- Each SEBB Organization may have only one first day of school. The day determined to be the first day of school must be the same for all employees within that SEBB Organization.
- 2. All SEBB organizations must provide the first day of school to the SEBB program no later than August 1st of each year.
- 3. A SEBB Organization may change the first day of school after August 1<sup>st</sup>, due to disasters, strikes, or other circumstances.