Title: Verifying legal union’s residency status

PEBB Program Administrative Policy 33-1

Contact: Policy and Rules Coordinator, ERB Division
Effective: January 1, 2020
Rescinded:

Associated RCW: 26.04.260
Supersedes: N/A

Associated PEB Board Policy Resolutions:

Associated WAC: 182-12-260

Assoc. fed law/reg:

Associated Procedures:

Associated Forms & Communication
Approved by:

Owner: Policy, Rules, & Compliance Manager, ERB Division

Position: Director of the PEBB Program
Date approved: November 26, 2019

Purpose:

This policy clarifies which documents the Public Employees Benefits Board (PEBB) Program considers valid for establishing state residency for subscribers who are in a legal union as defined in RCW 26.04.260 that is substantially equivalent to marriage in Washington state.

Policy:

1. Effective July 1, 2014, the PEBB Program requires subscribers with a legal union from another state to provide documents to verify their state residency.

2. Based on RCW 26.04.260 the subscriber’s partner or spouse of a legal union from another state will only be eligible for PEBB benefits for one year after becoming a permanent resident of Washington state. The subscriber’s partner or spouse would lose their eligibility for PEBB benefits if a marriage does not occur before the end of that one year.

3. Table 33-1 shows a list of valid documents the PEBB Program will use to establish state residency.
### Document(s) needed to verify state residency

<table>
<thead>
<tr>
<th>Provide one of these documents</th>
<th>A current voter’s registration card</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>A state driver’s license</td>
</tr>
<tr>
<td></td>
<td>A resident hunting and fishing license</td>
</tr>
<tr>
<td></td>
<td>A state vehicle registration</td>
</tr>
<tr>
<td></td>
<td>A current state income tax form</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Provide any two of these documents</th>
<th>A current federal income tax return with the home address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Bank accounts with the member’s home address (black out the account number and financial information)</td>
</tr>
<tr>
<td></td>
<td>Utility bill with the member’s home address</td>
</tr>
</tbody>
</table>

### Notes

1. Copies of any of the documents referenced within this table are acceptable
2. Other documents may also be used to verify state residency

Table 33-1