



Washington State Rx Services
P.O. Box 40168
Portland, OR 97240-0168



Prescription Drug Claim Form

Instructions: *Please read the following instructions carefully before completing this form.*

Claim forms with missing information cannot be processed and will be returned to the sender.

Part 1: Member information (to be completed by the member)

1. Complete all information in Part 1. The member or subscriber ID number is located on your health plan ID card.
2. A claim must be submitted to Washington State Rx Services within 90 days of the date the expense was incurred. Under no circumstances will claims submitted later than one year from that date be considered valid, except in the case of legal incapacity.
3. Please submit a separate claim form for each patient and pharmacy from which you purchase medications. Payment and related correspondence will be sent to the primary subscriber unless you have made arrangements with Washington State Rx Services to send to an alternate address.

Part 2: Receipt Information

Please note that a prescription receipt is separate from your pharmacy cash register receipt.

1. Submit detailed prescription receipts or labels that contain the requested information (shown below), or have your pharmacy representative complete Part 2 and Part 3. If you do not submit a detailed prescription receipt for your prescription(s), a pharmacist signature is required.
2. Include a copy of your pharmacy receipt(s). Photocopy receipts and submit along with your claim form. *Note: Please do not staple receipts or other documentation to the claim form.*
3. If you have more than one claim, submit a separate Part 2 for each medication or use the multiple prescription alternative form on page 3.
4. Receipts for the administration of vaccines require completion of Part 2 and Part 3. A pharmacy representative signature is required.
5. Compounded medications require a separate Compound Claim Form (page 5). The pharmacy that filled your prescription may complete this form, or supply the information to you.
6. Receipts for medication purchased outside the U.S. must be translated into English, including conversion of currency into U.S. dollars. You also must include the required prescription and pharmacy information as indicated below.

PRESCRIPTION AND PHARMACY INFORMATION

Prescription label example: Please use this example as a guide to locate the required information.

Note: Each pharmacy may have a unique label format.

<p>Anytime Pharmacy #1234 (509) 555-1234 123 Any Street *Store NPI: 1234567890 Home Town, US 12345-6789</p> <p>RX 1234567 *Date Filled: 1/1/2009 *DOE, JANE *DOB: 01/01/1900 456 Home Road (509) 555-5678 Home Town, US 12345</p> <p>*Amoxicillin 500 mg capsules (Teva) DAW: 0 *NDC #00000-1111-22 *QTY: 45 *Days Supply: 30</p> <p>*U&C: 200.00 *COPAY: 20.00</p>	<ol style="list-style-type: none"> 1. Patient name* 2. Patient date of birth* 3. Date filled* 4. Quantity* 5. Day supply* 6. National drug code (NDC)* 7. Medication name and strength* 8. Usual and customary price (U&C)/RX price* 9. Copay* 10. Pharmacy NPI or NABP number* <p>*REQUIRED INFORMATION—CLAIM WILL BE RETURNED IF THIS INFORMATION IS NOT SUPPLIED</p>
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Part 3: Pharmacy information (to be completed by the pharmacy)

1. If required information is not available on the prescription receipt, ask your pharmacy representative to complete Part 2 and Part 3.
2. Remember to keep a copy of the completed claim form and receipt(s) for your records.

Send the completed form and receipt(s) to: Washington State Rx Services ATTN: Rx Claims Department
P.O. Box 40168
Portland, OR 97240-0168
Fax: 800-207-8235, ATTN: Rx Claims Department

MEMBER INFORMATION

PART 1:

*Indicates required information

Primary member/subscriber ID number*		Group number: 10008217	
Group/employer name: Uniform Medical Plan PEBB	Primary subscriber name*	Subscriber date of birth: (mm/dd/yyyy)* / /	
Patient name: (first, middle, last)*	Date of birth: (mm/dd/yyyy)* / /	Relationship to primary subscriber Self <input type="checkbox"/> Spouse <input type="checkbox"/> Dependent <input type="checkbox"/> Domestic partner <input type="checkbox"/>	
Address: (Street, City, State, ZIP code)			
Does this member have prescription coverage under any other group health plan? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, provide the name of the health plan and other employer _____			
I certify that the information on this claim form is true and correct to the best of my knowledge. I authorize the release of any medical information necessary to process this claim.			
Member signature*	Telephone number ()	Date	

Indicate reasons for filing a claim(s) (select one)*:

- Coordination of benefits other than Medicare — claims must be submitted with pharmacy receipt(s) identifying copays paid **and** an Explanation of Benefits from the primary carrier (or prescription history from the pharmacy showing primary health plan payment)
- Medicare is primary prescription coverage
- Discount card was used
- Health plan, health coverage information or health plan ID card was not available at the time of purchase
- Pharmacy not participating in network
- Pharmacy unable to process claim electronically
- Emergency — please explain _____
- Worker's compensation
- Prescription purchased outside the U.S. Please see claim instructions on previous page.
- Other _____

Submission of claims does not guarantee reimbursement.



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PART 2: RECEIPT INFORMATION *Indicates required information

ALERT! Non-duplication of benefits ensures that, in total, dependents with dual coverage receive benefits up to what they would have received if Uniform Medical Plan was their only source of coverage (but not in excess of that amount). Non-duplication of benefits does not apply for individuals with Medicare as the primary plan.

Is this a compound? Yes No (If yes, please identify NDC ingredients and quantity amounts on the Compound Claim Form.)

RX number	Date filled* / /	New <input type="checkbox"/> Refill <input type="checkbox"/> (check one)	Quantity*	Day supply*	National drug code (11-digit)*					
Medication name and strength*			Physician name and NPI number Name: _____ NPI: _____		RX price* Admin fee \$	Vaccine admin fee \$	Copay* \$			

RX number	Date filled* / /	New <input type="checkbox"/> Refill <input type="checkbox"/> (check one)	Quantity*	Day supply*	National drug code (11-digit)*					
Medication name and strength*			Physician name and NPI number Name: _____ NPI: _____		RX price* \$	Vaccine admin fee \$	Copay* \$			

RX number	Date filled* / /	New <input type="checkbox"/> Refill <input type="checkbox"/> (check one)	Quantity*	Day supply*	National drug code (11-digit)*					
Medication name and strength*			Physician name and NPI number Name: _____ NPI: _____		RX price* \$	Vaccine admin fee \$	Copay* \$			

RX number	Date filled* / /	New <input type="checkbox"/> Refill <input type="checkbox"/> (check one)	Quantity*	Day supply*	National drug code (11-digit)*					
Medication name and strength*			Physician name and NPI number Name: _____ NPI: _____		RX price* \$	Vaccine admin fee \$	Copay* \$			

PART 3: PHARMACY INFORMATION *Indicates required information

Affix pharmacy label here or enter the required information:

Pharmacy name*			Pharmacy telephone number			
Street address			NPI or NABP*			
City	State	Zip	Pharmacy representative signature*		Date*	



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For compounded prescriptions only

A completed Part 1 of the Prescription Drug Claim Form and pharmacy receipts* must accompany this compounded prescription form.

For Pharmacy use only:

- Enter the NDC number of all ingredients used.
- Indicate the drug ingredient(s) and quantity.
- Indicate the metric quantity dispensed in number of tablets, grams, or mls for liquids, creams, ointments, and injectables.
- Indicate the amount paid for the prescriptions by the patient.
- All plan provisions apply to compounded medications.

COMPOUNDED PRESCRIPTION CHART			
NDC #	Drug ingredient	Quantity	Charge
<i>Note: If purchased in a foreign country, the currency must be converted into U.S. dollars.</i>		Total	\$

Affix pharmacy label here or enter the required information:

Pharmacy name*			Pharmacy telephone number	
Street address			NPI*	
City	State	ZIP	Pharmacy representative signature*	Date*

Important: The original Pharmacy prescription label/receipt (including the required drug information) must accompany this claim form. Please do not highlight receipts or items on this form as this will not show on scanned images and may cause a delay in the processing of your claim. Pharmacy receipts will not be returned, it is recommended that you make copies for your own records.

Send the completed form and receipt(s) to:

Washington State Rx Services
Attn: Rx Claims Department
P.O. Box 40168
Portland, OR 97240-0168
Fax: 800-207-8235

Washington State Rx Services does not discriminate

**Washington State Rx Services follows federal civil rights laws.
We do not discriminate based on race, color, national origin,
age, disability, gender identity, sex or sexual orientation.**

We provide free services to people with disabilities so that they can communicate with us. These include sign language interpreters and other forms of communication.

If your first language is not English, we will give you free interpretation services and/or materials in other languages.

**If you need any of the above,
call Customer Service at:**

1-888-361-1611 (TDD/TTY 711)

**If you think we did not offer
these services or discriminated,
you can file a written complaint.
Please mail or fax it to:**

Washington State Rx Services
Attention: Appeal Unit
PO Box 40168
Portland, OR 97240-0168
Fax: 1-866-923-0412

**If you need help filing a complaint,
please call Customer Service.**

You can also file a civil rights complaint with the U.S. Department of Health and Human Services Office for Civil Rights at ocrportal.hhs.gov/ocr/portal/lobby.jsf, or by mail or phone:

U.S. Department of Health
and Human Services
200 Independence Ave. SW, Room 509F
HHH Building, Washington, DC 20201
800-368-1019, 800-537-7697 (TDD)

You can get Office for Civil Rights complaint forms at hhs.gov/ocr/office/file/index.html.

**Dave Nessler-Cass coordinates
our nondiscrimination work:**

Dave Nessler-Cass,
Chief Compliance Officer
601 SW Second Ave.
Portland, OR 97204
855-232-9111
compliance@modahealth.com



