

**Washington Apple Health (Medicaid)**

# Outpatient Hospital Services Billing Guide

**November 1, 2019**

Every effort has been made to ensure this guide's accuracy. If an actual or apparent conflict between this document and an agency rule arises, the agency rules apply.

## About this guide\*

This publication takes effect November 1, 2019, and supersedes earlier guides to this program.

HCA is committed to providing equal access to our services. If you need an accommodation or require documents in another format, please call 1-800-562-3022. People who have hearing or speech disabilities, please call 711 for relay services.

Washington Apple Health means the public health insurance programs for eligible Washington residents. Washington Apple Health is the name used in Washington State for Medicaid, the children's health insurance program (CHIP), and state-only funded health care programs. Washington Apple Health is administered by the Washington State Health Care Authority.

Services, equipment, or both, related to any of the programs listed below must be billed using their specific billing guides:

- [Inpatient Hospital Services](#)
- [Physician-Related Services/Health Care Professional Services](#)

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\* This publication is a billing instruction.

## What has changed?

Subject	Change	Reason for Change
<a href="#"><u>Pathology and Laboratory</u></a>	Added section on <a href="#"><u>breast and/or ovarian genetic testing</u></a> with a hyperlink to the <a href="#"><u>Physician-Related Services/Health Care Professional Services Billing Guide</u></a> .	Effective for claims with dates of service on and after October 1, 2019, the agency created a new expedited prior authorization (EPA) code for BRCA genetic testing.

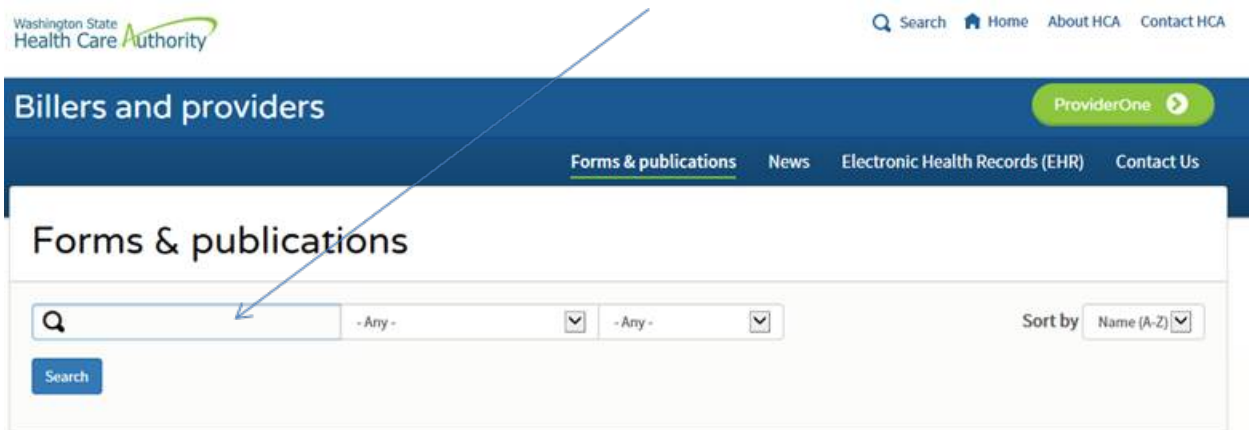
## How can I get agency provider documents?

To access provider alerts, go to the agency's [provider alerts](#) webpage.

To access provider documents, go to the agency's [provider billing guides and fee schedules](#) webpage.

## Where can I download agency forms?

To download an agency provider form, go to HCA's Billers and provider's webpage, select [Forms & publications](#). Type the HCA form number into the **Search box** as shown below (Example: 13-835).



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# Definitions

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This section defines terms and abbreviations, including acronyms, used in this billing guide. Refer to [Chapter 182-500 WAC](#) for a complete list of definitions for Washington Apple Health.

**Authorization requirement** – The agency’s requirement that a provider present proof of medical necessity evidenced either by obtaining a prior authorization number or by using the expedited prior authorization process to create an authorization number.

**Behavioral health organization (BHO)** – A single- or multiple-county authority of other entity operating as a prepaid health plan with which the Medicaid agency or the agency’s designee contracts for the delivery of community outpatient and inpatient mental health and substance use disorder services in a defined geographic area. (WAC [182-500-0015](#))

**Budget target adjustor** – A multiplier applied to the Outpatient Prospective Payment System (OPPS) payment to ensure aggregate payments do not exceed the established budget target. (WAC [182-550-1050](#))

**Bundled services** – Interventions integral to or related to the major procedure. (WAC 182-550-1050)

**Discount factor** – The percentage applied to additional significant procedures when a claim has multiple significant procedures or when the same procedure is performed multiple times on the same day. Not all significant procedures are subject to a discount factor. (WAC 182-550-1050)

**Emergency services** – Health care services required by and provided to a client after the sudden onset of a medical condition manifesting itself by acute symptoms of sufficient severity that the absence of immediate medical attention could reasonably be expected to result in placing the client’s health in serious jeopardy; serious impairment to bodily functions; or serious dysfunction of any bodily organ or part.

**Alert:** Inpatient maternity services are treated as emergency services when the agency pays a hospital for those services.

**Enhanced ambulatory patient groupings (EAPG)** – The payment system used by the agency to calculate reimbursement to hospitals for the facility component of outpatient services on and after October 1, 2014. This system uses 3M’s EAPGs as the primary basis for payment. (WAC 182-550-1050)

**Hospital’s outpatient RCC** – The agency calculates a hospital’s outpatient ratio of costs-to-charges (RCC) by multiplying the hospital’s inpatient RCC and the OPPS outpatient adjustment factor (OAF).

**International classification of diseases (ICD)** – The systematic listing of diseases, injuries, conditions, and procedures as numerical or alpha numerical designations (coding). (WAC 182-550-1050)

## Outpatient Hospital Services

**Modifier** – A two-digit alphabetic and/or numeric identifier that is added to the procedure code to indicate the type of service performed. The modifier provides the means by which the reporting hospital can describe or indicate that a performed service or procedure has been altered by some specific circumstance, but not changed in its definition or code. The modifier can affect payment or be used for information only. Modifiers are listed in fee schedules. (WAC 182-550-1050)

**Observation services** – A well-defined set of clinically appropriate services furnished while determining whether a client will require formal inpatient admission or be discharged from the hospital. Services include ongoing short-term treatment, monitoring, assessment, and reassessment. Rarely do reasonable and necessary observation services exceed forty-eight hours. The agency or its designee may determine through the retrospective utilization review process that an inpatient hospital service should have been billed as an observation service. (WAC 182-550-1050)

**OPPS** – See **Outpatient Prospective Payment System**. (WAC 182-550-1050)

**Outpatient care** – See **Outpatient hospital services**. (WAC 182-550-1050)

**Outpatient hospital** – A hospital authorized by the Department of Health (DOH) to provide outpatient services. (WAC 182-550-1050)

**Outpatient Prospective Payment System (OPPS)** – The payment system used by the agency to calculate reimbursement to hospitals for the facility component of outpatient services. This system uses enhanced

ambulatory patient groups (EAPGs) as the primary basis of payment. (WAC 182-550-1050)

**Outpatient Prospective Payment System (OPPS) conversion factor** – See **Outpatient Prospective payment system (OPPS) rate**. (WAC 182-550-1050)

**Outpatient Prospective Payment System (OPPS) rate** - A hospital-specific multiplier calculated by the agency that is one of the components of the EAPG payment calculation.

**Outpatient RCC** – See **Hospital's outpatient RCC**.

**Pass-throughs** – Certain drugs, devices, and biologicals, as identified by centers for Medicare and Medicaid Studies (CMS), for which providers are entitled to additional separate payment until the drugs, devices, or biologicals are paid per the OPPS fee schedule.

**Principal diagnosis** – The condition chiefly responsible for the admission of the patient to the hospital. (WAC 182-550-1050)

**Policy adjustor** – A payment factor that increases the reimbursement of EAPGs for clients age 17 and younger.

**Revenue code** – A nationally assigned coding system for billing inpatient and outpatient hospital services, home health services, and hospice services. (WAC 182-550-1050)

**Significant procedure** – A procedure, therapy, or service provided to a client that constitutes one of the primary reasons for the visit to the health care professional, and represents a substantial portion of the resources associated with the visit.

# About the Program

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## What is the purpose of the outpatient hospital services program?

The purpose of the outpatient hospital services program is to provide outpatient services, emergency outpatient surgical care, and other emergency care administered to eligible clients and performed on an outpatient basis in a hospital.

## How does medical necessity apply to outpatient hospital services?

(WAC [182-500-0070](#))

The agency pays only for covered services and items that are medically necessary.

## What about outpatient hospital services provided within one calendar day of paid inpatient admission?

(WAC [182-550-6000](#) (3)(c))

Providers must bill the following outpatient hospital services on the inpatient hospital claim when provided within one calendar day of a client's inpatient hospital stay.

- Preadmission
- Emergency room
- Observation services related to an inpatient hospital stay

# Client Eligibility

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Most Apple Health clients are enrolled in an agency-contracted managed care organization (MCO). This means that Apple Health pays a monthly premium to an MCO for providing preventative, primary, specialty, and other health services to Apple Health clients. Clients in managed care must see only providers who are in their MCO's provider network, unless prior authorized or to treat urgent or emergent care. See the agency's [Apple Health managed care page](#) for further details.

**It is important to always check a client's eligibility prior to providing any services because it affects who will pay for the services.**

## How do I verify a client's eligibility?

Check the client's Services Card or follow the two-step process below to verify that a client has Apple Health coverage for the date of service and that the client's benefit package covers the applicable service. This helps prevent delivering a service the agency will not pay for.

### Verifying eligibility is a two-step process:

**Step 1. Verify the patient's eligibility for Apple Health.** For detailed instructions on verifying a patient's eligibility for Apple Health, see the *Client Eligibility, Benefit Packages, and Coverage Limits* section in the agency's [ProviderOne Billing and Resource Guide](#).

If the patient is eligible for Apple Health, proceed to **Step 2**. If the patient is **not** eligible, see the note box below.

**Step 2. Verify service coverage under the Apple Health client's benefit package.** To determine if the requested service is a covered benefit under the Apple Health client's benefit package, see the agency's [Program Benefit Packages and Scope of Services](#) webpage.

**Note:** Patients who are not Apple Health clients may submit an application for health care coverage in one of the following ways:

1. By visiting the Washington Healthplanfinder's website at:  
[www.wahealthplanfinder.org](http://www.wahealthplanfinder.org)
2. By calling the Customer Support Center toll-free at: 855-WAFINDER (855-923-4633) or 855-627-9604 (TTY)
3. By mailing the application to:  
Washington Healthplanfinder  
PO Box 946  
Olympia, WA 98507

In-person application assistance is also available. To get information about in-person application assistance available in their area, people may visit [www.wahealthplanfinder.org](http://www.wahealthplanfinder.org) or call the Customer Support Center.

## Are clients enrolled in an agency-contracted managed care organization (MCO) eligible?

(WAC [182-538-060](#) and [182-538-095](#))

**Yes.** Most Medicaid-eligible clients are enrolled in one of the agency's contracted managed care organizations (MCOs). For these clients, managed care enrollment will be displayed on the client benefit inquiry screen in ProviderOne. All services must be requested directly through the client's primary care provider (PCP). Clients can contact their MCO by calling the telephone number provided to them.

All medical services covered under an agency-contracted MCO must be obtained by the client through designated facilities or providers. The MCO is responsible for the following:

- Payment of covered services
- Payment of services referred by a provider participating with the MCO to an outside provider

For dental surgical procedures, bill the agency directly.

**Note:** To prevent billing denials, check the client's eligibility **prior** to scheduling services and at the **time of the service**, and make sure proper authorization or referral is obtained from the agency-contracted MCO, if appropriate. Providers must receive authorization from the client's MCO primary care provider before providing services, **except for emergency services**. See the agency's [ProviderOne Billing and Resource Guide](#) for instructions on how to verify a client's eligibility.

## Managed care enrollment

Apple Health (Medicaid) places clients into an agency-contracted MCO the same month they are determined eligible for managed care as a new or renewing client. This eliminates a person being placed temporarily in FFS while they are waiting to be enrolled in an MCO or reconnected with a prior MCO. This enrollment policy also applies to clients in FFS who have a change in the program they are eligible for.

New clients are those initially applying for benefits or those with changes in their existing eligibility program that consequently make them eligible for Apple Health managed care. Renewing clients are those who have been enrolled with an MCO but have had a break in enrollment and have subsequently renewed their eligibility.

### Checking eligibility

- Providers must check eligibility and know when a client is enrolled and with which MCO. For help with enrolling, clients can refer to the Washington Healthplanfinder's [Get Help Enrolling](#) page.
- MCOs have retroactive authorization and notification policies in place. The provider must know the MCO's requirements and be compliant with the MCO's policies.

## Behavioral Health Organization (BHO)

The Health Care Authority manages the contracts for behavioral health services (mental health and substance use disorder) for the following three Regional Service Areas (RSAs):

- **Great Rivers:** Includes Cowlitz, Grays Harbor, Lewis, Pacific, and Wahkiakum counties
- **Salish:** Includes Clallam, Jefferson, and Kitsap counties
- **Thurston-Mason:** Includes Thurston and Mason counties

To view a map and table of the integrated managed care plans available within each region, please see [Changes coming to Washington Apple Health](#). You may also refer to the agency's [Apple Health managed care webpage](#).

See the agency's [Mental Health Services Billing Guide](#) for details.

## Apple Health – Changes for July 1, 2019

**Effective July 1, 2019**, HCA is continuing to shift to whole-person care to allow better coordination of care for both body (physical health) and mind (mental health and drug or alcohol treatment, together known as “behavioral health”). This delivery model is called Integrated Managed Care (formerly Fully Integrated Managed Care, or FIMC, which still displays in ProviderOne and Siebel).

Agency-contracted managed care organizations (MCOs) in certain Region Service Areas (RSAs) will expand their coverage of behavioral health services (mental health and substance use disorder treatment), along with continuing to cover physical health services. The RSAs are outlined in the [Integrated Managed Care Regions](#) section.

Apple Health clients who are not enrolled in an agency-contracted MCO for their physical health services (e.g., dual-eligible Medicare-Medicaid clients) will still receive their behavioral health services through one of the agency-contracted MCOs. The MCO will provide only behavioral health services for the client.

Most clients will remain with the same health plan, except in regions where client’s plan will no longer be available. HCA will auto-enroll these clients to one of the offered plans.

Clients can change their plan at any time by:

- Visiting the [ProviderOne Client Portal](#).
- Calling Apple Health Customer Service toll-free at 1-800-562-3022. This automated system is available 24 hours a day, 7 days a week.
- Requesting a change online through our secure [Contact us – Apple Health \(Medicaid\) client web form](#). Select the topic “Enroll/Change Health Plans.”

Visiting the [Washington Healthplanfinder](#) (only for clients with a Washington Healthplanfinder account).

## Integrated managed care

For clients who live in an integrated managed care region, all physical health services, mental health services, and drug and alcohol treatment are covered and coordinated by the client’s agency-contracted MCO. The BHO will not provide behavioral health services in these regions.

Clients living in an integrated managed care region will enroll with an MCO of their choice that is available in that region. If the client does not choose an MCO, the client will be automatically enrolled into one of the available MCOs, unless the client is American Indian/Alaska Native (AI/AN). Clients currently enrolled in one of the available MCOs in their region may keep their enrollment when the behavioral health services are added.

**American Indian/Alaska Native (AI/AN)** clients living in an integrated managed care region of Washington may choose to enroll in one of the agency-contracted MCOs available in that region or they may choose to receive all these services through Apple Health FFS. If they do not choose an MCO, they will be automatically enrolled into Apple Health FFS for all their health care services, including comprehensive behavioral health services. See the agency's [American Indian/Alaska Native webpage](#).

For more information about the services available under the FFS program, see the agency's [Mental Health Services Billing Guide](#) and the [Substance Use Disorder Billing Guide](#).

For full details on integrated managed care, see the agency's [Changes to Apple Health managed care webpage](#).

## Integrated managed care regions

Clients who reside in the following integrated managed care regions and who are eligible for managed care enrollment must choose an available MCO in their region. Details, including information about mental health crisis services, are located on the agency's [Apple Health managed care webpage](#).

Region	Counties	Effective Date
North Sound	Island, San Juan, Skagit, Snohomish, and Whatcom	July 1, 2019
Greater Columbia	Asotin, Benton, Columbia, Franklin, Garfield, Kittitas, Walla Walla, Yakima, and Whitman	January 1, 2019
King	King	January 1, 2019
Pierce	Pierce	January 1, 2019
Spokane	Adams, Ferry, Lincoln, Pend Oreille, Spokane, and Stevens	January 1, 2019
North Central	Grant, Chelan, Douglas, and Okanogan	January 1, 2018 January 1, 2019 (Okanogan)
Southwest	Clark, Skamania, and Klickitat	April 2016 January 1, 2019 (Klickitat)



## Integrated Apple Health Foster Care (AHFC)

Effective January 1, 2019, children and young adults in the Foster Care, Adoption Support and Alumni programs who are enrolled in Coordinated Care of Washington's (CCW) Apple Health Foster Care program will receive both medical and behavioral health services from CCW.

Clients under this program are:

- Under the age of 21 who are in foster care (out of home placement)
- Under the age of 21 who are receiving adoption support
- Age 18-21 years old in extended foster care
- Age 18 to 26 years old who aged out of foster care on or after their 18<sup>th</sup> birthday (alumni)

These clients are identified in ProviderOne as  
"Coordinated Care Healthy Options Foster Care."

## Fee-for-service Apple Health Foster Care

Children and young adults in the fee-for-service Apple Health Foster Care, Adoption Support and Alumni programs receive behavioral health services through the regional Behavioral Health Administrative Services Organization (BH-ASO). For details, see the agency's [Mental Health Services Billing Guide](#), under *How do providers identify the correct payer?*

# Admissions

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## What are the criteria for an outpatient short stay?

The agency applies level-of-care and intensity-of-service criteria to determine if a hospital visit should be considered an inpatient stay or an outpatient stay. The agency determines if the level-of-care and intensity-of-service criteria are met.

A visit that does not meet level-of-care and intensity-of-service criteria as an inpatient claim will not be treated as or paid as an inpatient claim, even if the patient has been admitted as an inpatient. The agency may treat such a claim as an outpatient short stay, but only if level-of-care and intensity-of-service criteria as an outpatient claim are met.

A visit that does not meet level-of-care and intensity-of-service criteria as an outpatient claim will not be treated as or paid as an outpatient claim.

## What is admission status?

Admission status is determined by the admitting physician or practitioner. Continuous monitoring, such as telemetry, can be provided in an observation or inpatient status. Consider overall severity of illness and intensity of service in determining admission status rather than any single or specific intervention. Specialty inpatient areas (including ICU or CCU) can be used to provide observation services. Level of care, not physical location of the bed, dictates admission status.

Some examples of typical types of admission status are:

- Inpatient
- Outpatient observation
- Medical observation
- Outpatient surgery or short stay surgery
- Outpatient (e.g., emergency room)

## When to change admission status

A change in admission status is required when a client's symptoms/condition and treatment does not meet medical necessity criteria for the level of care the client is initially admitted under. The documentation in the client's medical record must support the admission status and the services billed. The agency does not pay for any of the following:

- Services not meeting the medical necessity of the admission status ordered
- Services not documented in the hospital medical record
- Services greater than what is ordered by the physician or practitioner responsible for the client's hospital care

## Changing status from inpatient to outpatient observation

The attending physician or practitioner may make an admission status change from **inpatient** to outpatient observation when:

- The attending physician/practitioner or the hospital's utilization review staff, or both, determine that an inpatient client's symptoms/condition and treatment do not meet medical necessity criteria for an acute inpatient level of care and do meet medical necessity criteria for an observation level of care.
- The admission status change is made before, or on the next business day following, discharge.
- The admission status change is documented in the client's medical record by the attending physician or practitioner. If the admission status change is made following discharge, the document must:
  - ✓ Be dated with the date of the change.
  - ✓ Contain the reason the change was not made before discharge (e.g., due to the discharge occurring on the weekend or a holiday).

## Changing status from outpatient observation to inpatient

The attending physician or practitioner may make an admission status change from **outpatient observation** to inpatient when:

- The attending physician/practitioner or the hospital's utilization review staff, or both, determine that an outpatient observation client's symptoms/condition and treatment meet medical necessity criteria for an acute inpatient level of care.
- The admission status change is made before, or on the next business day following, discharge.
- The admission status change is documented in the client's medical record by the attending physician or practitioner. If the admission status change is made following discharge, the documentation must:
  - ✓ Be dated with the date of the change.
  - ✓ Contain the reason the change was not made before discharge (e.g., due to the discharge occurring on the weekend or a holiday).

## Changing status from inpatient or outpatient observation to outpatient

The attending physician or practitioner may make an admission status change from **inpatient or outpatient observation** to outpatient when:

- The attending physician/practitioner or the hospital's utilization review staff, or both, determine that an outpatient observation or inpatient client's symptoms/condition and treatment **do not** meet medical necessity criteria for observation or acute inpatient level of care.
- The admission status change is made before, or on the next business day following, discharge.
- The admission status change is documented in the client's medical record by the attending physician or practitioner. If the admission status change is made following discharge, the documentation must:
  - ✓ Be dated with the date of the change.
  - ✓ Contain the reason the change was not made before discharge (e.g., due to the discharge occurring on the weekend or a holiday).

## Changing status from outpatient surgery/procedure to outpatient observation or inpatient

The attending physician or practitioner may make an admission status change from **outpatient surgery/procedure** to outpatient observation or inpatient when:

- The attending physician/practitioner or the hospital's utilization review staff, or both, determine that the client's symptoms/condition or treatment, or both, require an extended recovery time beyond the normal recovery time for the surgery/procedure and medical necessity for outpatient observation or inpatient level of care is met.
- The admission status change is made before, or on the next business day following, discharge.
- The admission status change is documented in the client's medical record by the attending physician or practitioner. If the admission status change is made following discharge, the documentation must:
  - ✓ Be dated with the date of the change.
  - ✓ Contain the reason the change was not made before discharge (e.g., due to the discharge occurring on the weekend or a holiday).

**Note:** During post-payment retrospective utilization review, the agency may determine the admission status ordered is not supported by documentation in the medical record. The agency may consider payment made in this circumstance an overpayment and payment may be recouped or adjusted.

# Surgery

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For more information about the agency's surgical and medical procedures and evaluations, see the [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Carotid artery stenting

The agency pays for extracranial carotid artery stenting with limitations. See the [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Cervical spinal fusion arthrodesis

The agency pays for cervical spinal fusion for degenerative disc disease with limitations. See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Cochlear implants and bone-anchored hearing aids (BAHAs)

The agency covers cochlear implants and bone-anchored hearing aids (BAHAs) for clients under age 21 with prior authorization. For more information, see the [Physician-Related Services/Health Care Professional Services Billing Guide](#) and the [Hearing Hardware for Clients Age 20 and Younger Billing Guide](#).

The agency covers replacement parts or repair for cochlear implants and BAHAs through the agency's [Hearing Aids and Services Program](#) only.

## Corneal tissue

The agency pays for corneal tissue processing (HCPCS procedure code V2785) by acquisition cost (AC). To receive payment, providers must:

- Bill the amount paid to the eye bank for the processed eye tissue.
- Attach invoice to claim.

The agency will update the [Outpatient Prospective Payment System \(OPPS\) and Outpatient Hospitals Fee Schedule](#) to reflect this change.

## Drug eluting or bare metal cardiac stents

The agency pays for drug eluting stents or bare metal cardiac stents when the technology criteria are met. This procedure requires EPA. See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Facet neurotomy, cervical and lumbar

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Hip resurfacing

The agency does not cover hip resurfacing.

## Implantable ventricular assist devices

Implantable ventricular assist devices with FDA approval may be considered medically necessary in certain situations. See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Percutaneous kyphoplasty, vertebroplasty and sacroplasty

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Robotic assisted surgery (RAS)

Robotic assisted surgery (RAS) may be considered medically necessary. However, the agency does not pay separately for HCPCS code S2900 and reimburses only for the underlying procedure.

When billing for the underlying procedure, the agency requests billing providers to include RAS on the claim in order to track utilization and outcome. The agency will monitor RAS through retrospective auditing of billing and the review of operative reports.

## Sacroiliac Joint Fusion

The agency pays for certain Sacroiliac Joint Fusion. See the [Physician-Related Services/Health Care Professional Services Billing Guide](#) for more information about this procedure.

## Skin Substitutes

The agency pays for skin substitutes, see the covered codes in the agency's [Outpatient Hospital Fee Schedule](#).

## Sterilization and hysterectomy procedures

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#) and the [Sterilization Supplemental Billing Guide](#) for more information about these procedures.

## Transgender Surgery

For transgender health services coverage details see the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Vagus Nerve Stimulator

For vagus nerve stimulation criteria and billing information, see the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

The agency's payment for vagus nerve stimulator devices is by acquisition cost (AC). Vagus nerve stimulators require prior authorization (PA) ([see Prior Authorization](#)).

To receive payment, providers must:

- Bill for a new device or complete replacement using all three of the following CPT codes:

Procedure code	Short description
CPT: 64568	<i>Inc for vagus n elect impl</i>
CPT: C1767	<i>Generator, neuro non-recharg</i>
CPT: C1778	<i>Lead, Neurostimulator</i>



## Outpatient Hospital Services

- Bill for battery replacement using both of the following CPT codes:

Procedure code	Short description
CPT: 61885	<i>Insrt/redo neurostim 1 array</i>
CPT: C1767	<i>Generator, neuro non-recharg</i>

- Bill for electrode replacement using both of the following CPT codes:

Procedure code	Short description
CPT: 64569	<i>Revise/repl vagus n eltrd</i>
CPT: C1778	<i>Lead, Neurostimulator</i>

**Note:** To be considered for payment, the invoice for the devices must be attached to the claim.

# Radiology

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## Radiology guidelines

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Mammograms

The agency has adopted the National Cancer Institute (NCI) recommendations regarding screening mammograms. For clients age 40 and older, one annual screening mammogram is allowed per calendar year. Screening mammograms for clients age 39 and younger require prior authorization.

The agency covers digital breast tomosynthesis when performed with a screening mammogram for clients age 40-74 who are candidates for screening mammography. One annual screening is allowed per calendar year.

Diagnostic mammograms are a covered service when they are medically necessary. Digital breast tomosynthesis is covered when medically necessary and performed with diagnostic mammography.

## Functional neuroimaging for primary degenerative dementia or mild cognitive impairment

The agency does not cover functional neuroimaging for primary degenerative dementia or mild cognitive impairment.

## **Osteopenia/osteoporosis screening and monitoring tests**

The agency covers bone mineral density testing and repeat testing with dual x-ray absorptiometry (DXA) with limitations. These tests require expedited prior authorization (EPA). See [EPA #870001363](#) and [EPA #870001364](#) for criteria. If the EPA criteria are not met, prior authorization (PA) is required.

## **Radiation oncology**

### **Proton beam radiation therapy**

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#) for more information.

### **Stereotactic body radiation therapy**

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#) for more information.

### **Stereotactic radiation surgery**

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#) for more information.

# Pathology and Laboratory

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## Pathology/laboratory guidelines

The agency bundles laboratory services as ancillary services under EAPG. See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#) for additional information.

## Gene expression profile testing

The agency covers gene expression profile testing with conditions for breast or prostate cancer. See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Shingles vaccine when administered in outpatient hospitals

The agency pays for the administration of the Herpes Zoster (shingles) vaccine (CPT® codes 90471 and 90736) provided in outpatient hospitals and administered according to the guidelines in the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Pharmacogenetic testing guidelines

The agency does not consider pharmacogenetic testing for patients treated with oral anticoagulants to be medically necessary. See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#) for additional information.

## Testosterone testing guidelines

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Breast and/or ovarian genetic testing

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

# Mental Health

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## **When does an MCO pay for an outpatient hospital visit for a client with a psychiatric principal diagnosis?**

A provider may bill the client's assigned managed care organization (MCO) for an emergency room (ER) visit provided to an MCO client when all of the following criteria are met:

- The client is seen in the ER.
- The ER visit results in a transfer to a different hospital for a BHO-authorized admission.
- The client's principle diagnosis is in the psychiatric range.

All other ER visits should be billed to the client's MCO.

# Office and Other Outpatient Services

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When billing for the following services, follow the individual program guidelines as described in the program-specific [billing guides](#).

## Diabetes Education

In order for a client to participate in the diabetes education program, a licensed primary health care provider must refer the client to a program for diabetes education. Hospitals must be approved by the Washington State Department of Health (DOH) as a diabetes education provider.

For diabetes education services provided in a hospital outpatient setting, the provider must:

- Bill using revenue code 0942.
- Provide a minimum of 30 minutes of education/management per session.

**Note:** Services provided in an outpatient hospital department or hospital-based clinic must be billed on an institutional claim. Services provided in a non-hospital based clinic or a physician's office must be billed on a professional claim.

**Note:** The agency requires authorized hospital outpatient diabetes education programs to bill with revenue code 0942. Claims submitted using HCPCS codes G0108 and G0109 will be denied.

See the agency's [Diabetes Education Billing Guide](#) for more information.

## Drugs professionally administered

For managed care clients, the following professionally administered drugs and specialty drugs are reimbursed through fee-for-service: axicabtagene ciloleucel/Yescarta, cerliponase alfa/Brineura, edaravone/ Radicava, eteplirsen/Exondys 51, nusinersen/Spinraza™, tisagenlecleucel-t/Kimriah. See the [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Hyaluronic acid/viscosupplementation

The agency covers hyaluronic acid/viscosupplementation for the treatment of pain associated with osteoarthritis of the knee (OA) with limitations. See the [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Rabies immune globulin (RIG)

The agency covers rabies immune globulin. See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

### National drug code format

All providers are required to use the 11-digit National Drug Code (NDC) when billing the agency for professionally administered drugs.

- **National Drug Code (NDC)** – The 11-digit number the manufacturer or labeler assigns to a pharmaceutical product and attaches to the product container at the time of packaging. The 11-digit NDC is composed of a 5-4-2 grouping. The first 5 digits comprise the labeler code assigned to the manufacturer by the Food and Drug Administration (FDA). The second grouping of 4 digits is assigned by the manufacturer to describe the ingredients, dose form, and strength. The last grouping of 2 digits describes the package size. (WAC 182-530-1050)
- The NDC **must** contain 11-digits in order to be recognized as a valid NDC. It is not uncommon for the label attached to a drug's vial to be missing leading zeros.

## Herpes Zoster (Shingles) vaccine

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#)

## Spinraza™

The agency requires prior authorization for Spinraza™. Providers must bill for Spinraza™ on a UB-04 claim form, listing the units used on each line of the claim. Bill using the actual acquisition cost and include the invoice with the claim.

## Drug screening

### Drug screening for medication assisted treatment (MAT) and substance use disorders (SUD)

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

#### Additional information when prescribing (Suboxone®)

The provider must have FDA approval to prescribe buprenorphine/naloxone (Suboxone®) for opioid use disorders (OUD).

The provider must have a CLIA waiver if confirmatory testing is performed at the site of practice.

Enter the following information on the claim forms:

- “Certified bupren provider” in the *Claim Note* section of the electronic claim
- ICD diagnosis codes F11.20 – F11.288 in the *Claim Note* section of the electronic claim

More information regarding CLIA certification can be found on the [U.S. Food and Drug Administration website](#).

## Fecal microbiota transplantation

Fecal microbiota transplantation (FMT) is covered for patients with *c. difficile* infection who have undergone a failed course of appropriate antibiotic therapy.

FMT is not covered for treatment of inflammatory bowel disease.

The agency may perform a post-pay review on any claim to ensure the treatment met coverage conditions.

## Foot care services

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).



## Imaging for rhinosinusitis

The agency covers imaging for rhinosinusitis. See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Imaging agents

When performing nuclear medicine procedures, separate payment is allowed for radiopharmaceutical diagnostic imaging agents. See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Kidney centers

Certified kidney centers:

- Are exempt from the Outpatient Prospective Payment System (OPPS) reimbursement methodology.
- Must bill using their NPI and kidney center taxonomy code.
- For information about kidney centers and billing, see the agency's [Kidney Center Services Billing Guide](#).

## Medical genetics and genetic counseling services

The agency covers medical genetics and genetic counseling services. See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Medical nutrition therapy

The agency pays outpatient hospitals for medical nutrition therapy according to the agency's [Medical Nutrition Therapy Billing Guide](#).

## Neurodevelopmental providers

(WAC [182-545-900](#))

The agency pays certified neurodevelopmental centers according to the agency's [Neurodevelopmental Centers Billing Guide](#).

A hospital must bill for neurodevelopmental services provided to outpatient clients using appropriate billing codes listed in agency billing guides. The agency does not pay outpatient hospitals a facility fee for these services.

Do not bill more than one bill for a single client for the same services (same revenue code, procedure code, and medical provider).

## Occupational therapy, physical therapy, or speech/audiology services

The agency pays for outpatient rehabilitation (which includes occupational therapy, physical therapy, and speech/audiology) provided to eligible clients as an outpatient hospital service according to WAC [182-545-200](#) and [182-550-6000](#).

When services for adults in the outpatient hospital setting are provided by physical therapists, occupational therapists, or speech therapists, benefit limits are per client, per calendar year regardless of setting (example: home health, free-standing clinic or outpatient hospital).

See the agency's [Outpatient Rehabilitation Billing Guide](#) for information about these therapies, and limitations for 19-20 year olds with Medical Care Services (MCS) or Alcohol and Drug Addiction Treatment Act (ADATSA) coverage.

A hospital must bill outpatient hospital occupational therapy, physical therapy, or speech/audiology using appropriate billing codes listed in the agency's billing guides. The agency does not pay outpatient hospitals a facility fee for such services.

**Note: The maximum number of visits allowed is based on appropriate medical justification.** The agency does not allow duplicate services for any specialized therapy for the same client when both providers are performing the same or similar procedure(s). If the client requires more than one therapist in the residence on the same day, the agency requires the therapist to document the therapeutic benefit of having more than one therapist for specialized therapy on the same day.

## Telemedicine

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide and Fee Schedule](#).

## Sleep medicine testing (sleep apnea)

[\(WAC 182-531-1500\)](#)

Sleep studies include polysomnography (PSG), unattended home sleep test (HST), and multiple sleep latency testing (MSLT). The agency covers attended, full-channel, PSG, MSLT, and HSTs when:

- Ordered by the client's physician.
- Performed in an agency-designated center of excellence (COE) that is an independent diagnostic testing facility, sleep laboratory, or outpatient hospital.
- Results are used to:
  - ✓ Establish a diagnosis of narcolepsy or sleep apnea.
  - ✓ Evaluate a client's response to therapy, such as continuous positive airway pressure (CPAP).

### Provider requirements

To be paid for providing sleep studies to eligible clients, the facility must:

- Be a sleep study COE.
- Be currently accredited by the American Academy of Sleep Medicine (AASM) and continuously meet the accreditation standards of AASM.
- Have at least one physician on staff who is board certified in sleep medicine.
- Have at least one registered polysomnographic technologist (RPSGT) in the sleep lab when studies are being performed.

### Coverage for clients age 18 and older

For clients age 18 and older, the agency covers:

- An unattended home sleep test (HST) as follows:
  - ✓ Using one of the following HST devices:
    - Type II home sleep monitoring device
    - Type III home sleep monitoring device
    - Type IV home sleep monitoring device that measures at least three channels

- ✓ To confirm obstructive sleep apnea (OSA) in an individual with signs or symptoms consistent with OSA (e.g., loud snoring, awakening with gasping or choking, excessive daytime sleepiness, observed cessation of breathing during sleep, etc.).
- Full-night, in-laboratory PSG for either of the following:
  - ✓ Confirmation of obstructive sleep apnea (OSA) in an individual with signs or symptoms consistent with OSA (e.g., loud snoring, awakening with gasping or choking, excessive daytime sleepiness, observed cessation of breathing during sleep, etc.)
  - ✓ Titration of positive airway pressure therapy when initial PSG confirms the diagnosis of OSA, and positive airway pressure is ordered
- Split-night, in-laboratory PSG in which the initial diagnostic portion of the PSG is followed by positive airway pressure titration when the PSG meets either of the following criteria:
  - ✓ The apnea-hypopnea index (AHI) or respiratory disturbance index (RDI) is greater than or equal to fifteen events per hour.
  - ✓ The AHI or RDI is greater than or equal to five and less than or equal to fourteen events per hour with documentation of either of the following:
    - Excessive daytime sleepiness, impaired cognition, mood disorders, or insomnia
    - Hypertension, ischemic heart disease, or history of stroke

## Coverage for clients age 17 and younger

For clients age 17 and younger, the agency considers any of the following indications as medically necessary criteria for a sleep study (this is not an exhaustive list):

- OSA suspected based on clinical assessment
- Obesity, Trisomy 21, craniofacial abnormalities, neuromuscular disorders, sickle cell disease, or mucopolysaccharidosis (MPS), prior to adenotonsillectomy in a child
- Residual symptoms of OSA following mild preoperative OSA
- Residual symptoms of OSA in a child with preoperative evidence of moderate to severe OSA, obesity, craniofacial anomalies that obstruct the upper airway, or neurologic disorder following adenotonsillectomy

- Titration of positive airway pressure in a child with OSA
- Suspected congenital central alveolar hypoventilation syndrome or sleep-related hypoventilation due to neuromuscular disorder or chest wall deformities
- Primary apnea of infancy
- Evidence of a sleep-related breathing disorder in an infant who has experienced an apparent life threatening event
- Child being considered for adenotonsillectomy to treat OSA
- Clinical suspicion of an accompanying sleep-related breathing disorder in a child with chronic asthma, cystic fibrosis, pulmonary hypertension, bronchopulmonary dysplasia, or chest wall abnormality

For clients age 17 and younger with the conditions listed above, the agency covers the following:

- Full-night, in-laboratory PSG
- Split-night, in-laboratory PSG

## Noncovered

The agency does not cover sleep studies:

- When documentation for a repeat study does not indicate medical necessity (e.g., no new clinical documentation indicating the need for a repeat study).
- For the following indications, except when an underlying physiology exists (e.g., loud snoring, awakening with gasping or choking, excessive daytime sleepiness, observed cessation of breathing during sleep, etc.):
  - ✓ Chronic insomnia
  - ✓ Snoring

## Billing

### Agency-approved sleep centers must:

- Refer to the Physician-Related Professional Services [Fee Schedule](#).
- Enter the approved agency sleep center's NPI where the sleep study/polysomnogram or multiple sleep latency testing was performed. Refer to [Centers of Excellence](#) for appropriate location of agency-approved sleep center. Complete claims as follows:
  - ✓ For billing professional Direct Data Entry (DDE) claims through the ProviderOne Portal, click the "Other Claim Info" tab and open the *Service Facility* section under Claim Information. Enter the COE NPI in the *Provider NPI* field.
  - ✓ For billing 837P HIPAA-compliant claims, see the see the ProviderOne 5010 companion guides on the [HIPAA Electronic Data Interchange \(EDI\)](#) webpage.
- Limits sleep studies to ruling out obstructive sleep apnea or narcolepsy.

**PLEASE NOTE: NOT FOLLOWING THESE INSTRUCTIONS MAY RESULT IN DENIAL OF YOUR CLAIM.**

## Sleep center physician consultations and referral for cognitive behavioral therapy (CBT)

The agency requires a sleep consultation with a physician who is Board Certified in Sleep Medicine at an agency-approved sleep center for any eligible client receiving more than six months of continuous nightly use of any of the following insomnia drugs:

- Generic Zolpidem, Ambien®, Ambien CR®
- Sonata®
- Lunesta®
- Rozerem®

Continuous nightly use of the above insomnia drugs may be necessary for some clients, but it may not be appropriate for others. The agency covers the following drugs without prior authorization within the following limits:

Drug	Limitations
Rozerem®	30 tablets/30 days for maximum of 90 days of continuous use
Generic Zolpidem, Ambien®, Ambien CR®, Sonata®, and Lunesta®	30 tablets/30 days for first fill, then 10 tablets/30 days

The agency will send a letter to the prescribing provider and the client when a sleep consultation is required, and a referral for cognitive behavioral therapy (CBT) may be recommended.

## Treatment of chronic migraine and chronic tension-type headache

See the agency’s [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Varicose vein treatment

The agency covers varicose vein treatments with conditions when specific indications are present. See the agency’s [Physician-Related Services/Health Care Professional Services Billing Guide](#) for the conditions and indications.

## Vision services

The agency covers scanning computerized ophthalmic diagnostic imaging.

Procedure code	Short description	PA?	Policy/Comments
CPT: 92134	Cptr ophth dx img post segmt	Yes	EPA required.  Limited to 12 per calendar year. <a href="#">EPA#870000051</a>  See <a href="#">Physician-Related Health Care Services Billing Guide</a> .

# Centers of Excellence (COEs)

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The following services must be performed in agency-approved centers of excellence (COEs).

## Where can I find agency-approved COEs?

See the agency's approved COEs for sleep centers and organ transplants.

- [COEs for sleep study centers](#)
- [COEs for organ transplants](#)

## Bariatric surgeries

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Hemophilia treatment

For details about hemophilia treatment, see the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Organ transplants

For details about the organ transplant program and billing, see the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Sleep studies

See *Sleep medicine testing* in the [Physician-Related Services/Health Care Professional Services Billing Guide](#) for more information.



# Medical Necessity Review by Qualis Health

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## What is a medical necessity review by Qualis Health?

The agency contracts with Qualis Health to provide web-based access for reviewing for medical necessity and surgical procedures for the following:

- Outpatient advanced imaging services
- Select surgical procedures
- Spinal injections, including diagnostic selective nerve root blocks
- Carpal tunnel release
- Major joints
- Spinal, including facet injections
- Thoracic outlet release
- Upper and lower extremities
- Facet neurotomy, cervical and lumbar

Qualis Health conducts the review of the request to establish medical necessity, but **does not** issue authorizations. Qualis Health forwards its recommendations to the agency for final authorization determination. The procedure codes that require review by Qualis Health can be found in the agency's [Physician-Related/Professional Health Care Services fee schedule](#).

For more information about the requirements for submitting medical necessity reviews for authorization, see *Medical Necessity Review by Qualis Health* in the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#)

**Note:** This process through Qualis Health is for Washington Apple Health (Medicaid) clients enrolled in fee-for-service **only**. Authorization requests for managed care clients will **not** be authorized.

**Note:** To prevent billing denials, check the client's eligibility **before** scheduling services and at the **time of the service** and make sure proper authorization or referral is obtained. Providers must receive authorization from the client's primary care provider before providing services, **except for emergency services**. See the agency's [ProviderOne Billing and Resource Guide](#) for instructions on how to verify a client's eligibility.

## What imaging procedures require medical necessity review by Qualis Health?

The agency and Qualis Health have contracted to provide web-based submittal for utilization review services to establish the medical necessity of selected procedures. Qualis Health conducts the review of the request to establish medical necessity, but **does not** issue authorizations. Qualis Health forwards its recommendations to the agency for final authorization determination. For additional information see *Medical Necessity Review by Qualis Health* in the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

# Authorization

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[\(WAC 182-531-0200\)](#)

Authorization is the agency's approval for covered services, equipment, or supplies before the services are provided to clients, as a precondition for provider reimbursement. **Prior authorization (PA), expedited prior authorization (EPA), and limitation extensions (LE) are forms of authorization.**

## Prior authorization (PA)

### What is PA?

PA is the process the agency uses to authorize a service **before it is provided** to a client. The PA process applies to covered services and is subject to client eligibility and program limitations. Bariatric surgery is an example of a covered service that requires PA. PA does not guarantee payment.

For psychiatric inpatient authorizations, see the agency's current [Inpatient Hospital Billing Guide](#).

**Note:** In addition to receiving PA, the client must be on an eligible program. For example, a client on the Family Planning Only program would not be eligible for bariatric surgery.

For examples on how to complete a PA request, see [Authorization for Services](#).

**Note:** The agency reviews requests for payment for noncovered health care services according to [WAC 182-501-0160](#) as an exception to rule (ETR).

### How does the agency determine PA?

For information on how the agency determines PA, see the [Physician-Related Services/Health Care Professional Services Billing Guide](#).

### Services requiring PA

[\(WAC 182-531-0200 \(4\)-\(6\)\)](#)

See the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## Documentation requirements for PA or LE

Authorization Documentation	
<p><b>How do I obtain PA or an LE?</b></p>	<p><b>Submit by direct data entry into ProviderOne</b> See the agency's <a href="#">prior authorization web page</a> for details.</p> <p><b>-OR-</b> <b>Submit request in writing or by fax</b> along with the following documentation:</p> <ul style="list-style-type: none"> <li>• A completed, TYPED <i>General Information for Authorization</i> form. This request form <b>MUST</b> be the initial page of the request.</li> <li>• A completed <i>Fax/Written Request Basic Information</i> form, if there is not a form specific to the service being requested, and all the documentation is listed on this form with any other medical justification.</li> </ul> <p>To obtain a copy, see <a href="#">Where can I download agency forms?</a> <b>Fax the request to:</b> (866) 668-1214.</p>
Forms Available to Submit Authorization Requests	
<ul style="list-style-type: none"> <li>• <i>Botulinum Toxin Provider Questionnaire</i></li> <li>• <i>Application for Chest Wall Oscillator</i></li> <li>• <i>Bariatric Surgery Request</i> form</li> <li>• <i>Fax/Written Request Basic Information</i> form</li> <li>• <i>Oral Enteral Nutrition Worksheet</i></li> <li>• <i>Out of State Medical Services Request</i> form</li> </ul>	
Forms Available to Submit Authorization Requests for Medication	
<ul style="list-style-type: none"> <li>• Acetaminophen Injection, J0131, use <i>Basic Information</i> form, 13-756</li> <li>• Alglucosidase alfa (lumizyme) 10 mg, J0221, use <i>Basic Information</i> form, 13-756</li> <li>• Belimumab injection, J0490, use <i>Basic Information</i> form, 13-756</li> <li>• <i>Botulinum Toxin Provider Questionnaire</i>, use form 13-003</li> <li>• Cimzia (Certolizumab pegol Inj.), J0717, use <i>CIMZIA J0717 Request</i> form, 13-885</li> <li>• Ceftaroline fosamil injection, J0712, use <i>Fax/Written Request Basic Information</i> form, 13-756</li> <li>• Exondys 51 (eteplirsen), use form 13-0012</li> <li>• Infliximab (Remicade) Injection, J1745, use form 13-897</li> <li>• Ipilimumab injection, J9228, use <i>Fax/Written Request Basic Information</i> form, 13-756</li> <li>• IV Iron, use form 13-0013</li> <li>• Mannitol for inhaler, J7665, use <i>Fax/Written Request Basic Information</i> form, 13-756</li> <li>• Oncotype DX, 81519, use form 13-908</li> <li>• Opdivo (nivolumab), J9299, use form 13-0010</li> <li>• Pegloticase injection, J2507, use <i>Fax/Written Request Basic Information</i> form, 13-756</li> <li>• Perjeta (pertuzumab), J9306, use form 13-916</li> </ul>	

- Photofrin (Porfimer Sodium Inj.) 75mg, J9600, use *Fax/Written Request Basic Information* form, 13-756
- Prolia (Denosumab Inj.), J0897, use *Fax/Written Request Basic Information* form, 13-756
- Stelara (Ustekinumab Inj.) J3357, use form 13-898
- Tysabri (Natalizumab Inj.) J2323, use *TYSABRI J2323 Request* form, 13-832
- Xolair (Omalizumab), J2357, use form 13-852a

## How do I request PA?

When a procedure's EPA criteria has not been met or the covered procedure requires PA, providers must request prior authorization from the agency. Procedures that require PA are listed in the fee schedule. The agency does not retrospectively authorize any health care services that require PA after they have been provided except when a client has delayed certification of eligibility.

### Online submission by direct data entry into ProviderOne

Providers may submit a prior authorization request by direct data entry into ProviderOne or by submitting the request in writing (see the agency's [prior authorization web page](#) for details).

### Written or fax request

Providers who choose to submit a written or fax PA request must provide all of the following with the request:

- The *General Information for Authorization* form. This form must be page one of the mailed/faxed request and must be typed. See [Where can I download agency forms?](#)
- The program form. This form must be attached to the request.
- Charts and justification to support the PA request.

**Submit written or fax PA requests (with forms and documentation) to:**

- **By Fax:** (866) 668-1214
- **By Mail:**  
Authorization Services Office  
PO Box 45535  
Olympia, WA 98504-5535

For a list of forms and where to send them, see [Documentation requirements for PA or LE](#). Be sure to complete all information requested. The agency returns incomplete requests to the provider.

### Submission of photos and X-rays for medical and DME requests

For submitting photos and X-rays for medical and DME requests, use the FastLook™ and FastAttach™ services provided by Vyne Medical.

Register with Vyne Medical through [www.vynemedical.com/](http://www.vynemedical.com/).

Contact Vyne Medical at 865-293-4111 with any questions.

When this option is chosen, fax the request to the agency and indicate the MEA# in the NEA field (box 18) on the *PA Request* form. **There is an associated cost, which will be explained by the MEA services.**

**Note:** See the agency's [ProviderOne Billing and Resource Guide](#) for more information on requesting authorization.

## Expedited prior authorization (EPA)

EPA is designed to eliminate the need for written authorization. The agency establishes authorization criteria and identifies the criteria with specific codes, enabling providers to create an EPA number using those codes.

To bill the agency for diagnostic conditions, procedures and services that meet the EPA criteria on the following pages, the provider must **create a 9-digit EPA number**. The first five or six digits of the EPA number must be **87000** or **870000**. The last 3 or 4 digits must be the code assigned to the diagnostic condition, procedure, or service that meets the EPA criteria (see [EPA Criteria Coding List](#) for codes). Enter the EPA number on the billing form in the authorization number field, or in the **Authorization** or **Comments** section when billing electronically.

**Example:** The 9-digit authorization number for a client with the following criteria would be **870000421**:

Client is age 11 through 55 and is in one of the at-risk groups because the client meets one of the following:

- 1) Has terminal complement component deficiencies
- 2) Has anatomic or functional asplenia
- 3) Is a microbiologist who is routinely exposed to isolates of **Neisseria meningitides**
- 4) Is a freshman entering college who will live in a dormitory

**870000** = first six digits of all EPA numbers. **421**= last three digits of an EPA number indicating that the above criteria is met.

The agency denies claims submitted without a required EPA number.

The agency denies claims submitted without the appropriate diagnosis, procedure code, or service as indicated by the last three digits of the EPA number.

The billing provider must document in the client's file how the EPA criteria were met and make this information available to the agency on request. If the agency determines the documentation does not support the criteria being met, the claim will be denied.

**Note:** The agency requires written/fax PA when there is no option to create an EPA number.

## EPA guidelines

### Documentation

The provider must verify medical necessity for the EPA number submitted. The client's medical record documentation must support the medical necessity and be available upon the agency's request. If the agency determines the documentation does not support the EPA criteria requirements, the claim will be denied.

**Note:** For enteral nutrition EPA requirements, refer to the *Prior Authorization* section in the agency's [Enteral Nutrition Billing Guide](#).

## EPA criteria coding list

**A complete EPA number is 9 digits.** The first five or six digits of the EPA number must be **87000 or 870000**. The last 3 or 4 digits must be the code assigned to the diagnostic condition, procedure, or service that meets the EPA criteria.

If the client does not meet the EPA criteria, PA is required (see [Prior Authorization](#)).

## Outpatient Hospital Services

EPA Code 87000-	Service Name	CPT/HCPCS/ Dx Code	Criteria
<b>051</b>	Scanning computerized ophthalmic diagnostic imaging, posterior segment, with interpretation and report, unilateral or bilateral, retina.	<b>CPT code:</b> 92134	<p>Limit to 12 per calendar year.</p> <p>The client must meet both of the following criteria:</p> <ul style="list-style-type: none"> <li>• The client is undergoing active treatment (intraocular injections, laser or incisional surgery) for conditions such as cystoid macular edema (CME); choroidal neovascular membrane (CNVM) from any source (active macular degeneration (AMD) in particular); diabetic retinopathy or macular edema; retinal vascular occlusions; epiretinal membrane; vitromacular traction; macular holes; unstable glaucoma; multiple sclerosis with visual symptoms; optic neuritis; optic disc drusen; optic atrophy; eye toxicity or side-effects related to medication use; papilledema or pseudopapilledema</li> <li>• There is documentation in the client's record describing the medical circumstance and explaining the need for more frequent services.</li> </ul>



## Outpatient Hospital Services

EPA Code 87000-	Service Name	CPT/HCPCS/ Dx Code	Criteria
<b>1363</b>	Bone mineral density testing with dual x-ray absorptiometry (DXA) - initial screening	<b>CPT codes:</b> 77080, 77081	<p>Bone mineral density testing with dual x-ray absorptiometry (DXA) is a covered benefit with the following conditions:</p> <p><i>Asymptomatic women</i></p> <ul style="list-style-type: none"> <li>• Women 65 years of age and older or</li> <li>• Women 64 years of age and younger with equivalent ten year fracture risk to women age 65 as calculated by FRAX (Fracture Risk Assessment) tool or other validated scoring tool</li> </ul> <p><i>Men or women</i></p> <ul style="list-style-type: none"> <li>• Long term glucocorticoids (i.e. current or past exposure to glucocorticoids for more than 3 months) or</li> </ul> <p>Androgen deprivation or other conditions known to be associated with low bone mass</p>
<b>1364</b>	Bone mineral density testing with dual x-ray absorptiometry (DXA) - repeat test	<b>CPT codes:</b> 77080, 77081	<p>Repeat bone mineral density testing with dual x-ray absorptiometry (DXA) is a covered benefit when the client meets one of the following:</p> <ul style="list-style-type: none"> <li>• T-score** &gt; -1.5, 15 years to next screening test</li> <li>• T-score -1.5 to -1.99, 5 years to next screening test</li> <li>• T-score ≤ -2.0, 1 year to next screening test</li> </ul> <p>Or</p> <p>Use of medication associated with low bone mass or presence of a condition known to be associated with low bone mass</p>

## Limitation extension (LE)

### What is an LE?

LE is an authorization of services beyond the designated benefit limit allowed in Washington Administration Code (WAC) and agency billing guides.

### How do I request an LE?

For information on how to request an LE, see [documentation requirements for PA or LE](#) and the agency's [Physician-Related Services/Health Care Professional Services Billing Guide](#).

# Outpatient prospective payment system (OPPS)

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## How does the agency pay for outpatient hospital services?

The agency pays for outpatient hospital services using several payment methods including, but not limited to, the following:

- Enhanced ambulatory patient group (EAPG)
- Maximum allowable fee schedule
- Ratio of costs-to-charges (RCC)

The agency's outpatient Prospective payment system (OPPS) uses an EAPG-based reimbursement method as its primary reimbursement method. The agency uses the EAPG software provided by 3M™ Health Information Systems to group OPPS claims based on services performed and resource intensity.

**Note:** Only hospitals paid by the agency using the Critical Access Hospital payment methodology are exempt from OPPS. See WAC [182-550-7000](#).

## How does the agency determine the payment method for OPPS?

The agency's payment method for OPPS is generally determined by the procedure and revenue codes on the claim line(s). The agency pays OPPS hospitals using the following methods in the following order:

- The EAPG method is used to pay for covered services for which 3M™ Health Information Systems has established an EAPG weight.
- The fee schedule is used to pay for covered services for which there is no established EAPG weight and for services exempted from EAPG payment.
- The hospital's outpatient RCC, as described in WAC [182-550-4500](#), is used to pay for the covered services for which the agency has not established a maximum allowable fee.

# What is the OPSS payment calculation?

(WAC [182-550-7600](http://www.wa.gov))

The agency calculates the EAPG payment as follows:

$$\begin{aligned} \text{EAPG payment} = & \\ & \text{EAPG relative weight} \times \\ & \text{Hospital-specific conversion factor} \times \\ & \text{Discount factor (if applicable)} \times \\ & \text{Policy adjustor (if applicable)} \end{aligned}$$

The total OPSS claim payment is the sum of the EAPG payments plus the sum of the allowed amounts for each non-EAPG service.

If a client's third-party liability insurance has made a payment on a service, the agency subtracts any such payments made from the Medicaid allowed amount.

## OPSS payment enhancements

The agency has established policy adjustors for the following services effective July 1, 2014:

Adjustment	Service	Adjustor
Pediatric	EAPG services for clients under age 18 years	1.35
Chemotherapy and Combined Chemotherapy/Pharmacotherapy	Services grouped as chemotherapy drugs or combined chemotherapy and pharmacotherapy drugs	1.1

When billing for chemotherapy and/or pharmacotherapy drugs, the agency may allow for billing more than one service line for the same date of service, revenue code, CPT/HCPCS code, and NDC.

# Billing

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All claims must be submitted electronically to the agency, except under limited circumstances.

For more information about this policy change, see [Paperless Billing at HCA](#).

For providers approved to bill paper claims, see the agency's [Paper Claim Billing Resource](#).

## What are the general billing requirements?

Providers must follow the agency's [ProviderOne Billing and Resource Guide](#). These billing requirements include, but are not limited to, all of the following:

- What time limits exist for submitting and resubmitting claims and adjustments
- When providers may bill a client
- How to bill for services provided to primary care case management (PCCM) clients
- How to bill for clients eligible for both Medicare and Medicaid
- How to handle third-party liability claims
- What standards to use for record keeping

## What additional outpatient hospital billing requirements are there?

### National correct coding initiative (NCCI)

Providers are required to bill according to National Correct Coding Initiative (NCCI) standards. NCCI standards are based on coding conventions defined in the American Medical Association's Current Procedural Terminology (CPT®) manual, current standards of medical and surgical coding practices, input from specialty societies, and analysis of current coding practices. The Centers for Medicare and Medicaid Services (CMS) maintains NCCI policy.

Information on [NCCI](#) can be found online.

The agency payment systems require consistent input to operate correctly. Providers are required to comply with these standards for the agency to make accurate and timely payment.

**Medically Unlikely Edits (MUEs)** - Part of the NCCI policy are MUEs. MUEs are the maximum unit of service per HCPC or CPT code that can be reported by a provider under most circumstances for the same patient on the same date of service. Items billed above the established number of units are automatically denied as a "Medically Unlikely Edit." Not all HCPCS or CPT codes are assigned an MUE. The agency follows the CMS MUEs for all codes.

**The agency may have units of service edits that are more restrictive than MUEs.**

All hospitals must bill all claims in a completely OPPTS-ready format, as outlined by CMS, and:

- Use CMS acceptable procedure codes where required.
- Use appropriate modifiers.
- Use appropriate units of service.
- Ensure all services provided on a single date of service are billed on the same claim form.

Hospitals are required to bill using applicable revenue codes, CPT® codes, HCPCS codes, and modifiers. All hospitals must use these codes and the line item date of service regardless of Outpatient Prospective Payment System (OPPS) participation. For a list of all procedures and their associated fees, see the agency's [Outpatient Prospective Payment System \(OPPS\) and Outpatient Hospitals Fee Schedule](#).

Outpatient short stay charges, emergency room facility charges, and labor room charges are covered in combination when time periods **do not** overlap.

Hospitals must report the line item service date, the admit hour, and the discharge hour on every outpatient claim.

Multiple visits on the same day must be unrelated in order to receive more than one payment.

Physicians' professional fees must be billed on a professional claim (see the agency's [Physician-Related Services/Health Care Professional Services Billing Guide and Fee Schedule](#)) and must be billed under the physician NPI.

**Note:** All services for the same episode of care or visit must be on the same claim.

## How are outpatient hospital services prior to admission paid?

Related outpatient hospital services, including pre-admission, emergency room, and observation services related to an inpatient hospital stay and provided within one calendar day of a client hospital stay, must be billed on the inpatient hospital claim. See [WAC 182-550-6000 \(3\)\(c\)](#). The "from" and "to" dates on the hospital claim should cover the entire span of billed services. The admit date is the actual date of admission.

## How is billing different for outpatient hospital services in hospital-based clinics?

The agency requires clinics to bill for outpatient services in one of the following ways:

- If the Department of Health (DOH) has designated the clinic as a hospital-based entity, for the agency to reimburse the clinic and the associated hospital for services provided to Washington Apple Health clients, the hospital must submit to the agency an institutional claim with the facility fees in the *Total Claim Charge* field.
- If DOH has not designated the clinic as a hospital-based entity, the clinic must submit to the agency a professional claim containing both of the following:
  - ✓ The facility and the professional fees in the *Submitted Charges* field
  - ✓ The place of service (POS) 11 (office setting) in the *Place of Service* field

Medicare and Medicaid policy prohibit the hospital from billing a facility fee in this circumstance. The agency will reimburse the clinic the nonfacility-setting fee.

In both of the above circumstances, clinics must follow the current instructions in this billing guide related to billing for outpatient services in an office setting.

## What are packaged (bundled) services?

Using the EAPG system, the agency packages (bundles) some ancillary services. This simply means these services are included in the EAPG payment rate for a significant procedure or medical visit, rather than being separately reimbursed.

**For example:** A chest X-ray may be packaged into the payment for a pneumonia visit. Although the detail of the packaged ancillary will show an allowed amount of \$0, the packaging of ancillary services does not imply that there is no payment associated with the packaged ancillary. The cost of the packaged ancillaries is included in the payment amount for the significant procedure or medical visit EAPG.

The ancillary services to be packaged are selected primarily on clinical grounds, as established by the EAPG system. So, only ancillaries clinically expected to be a routine part of the specific procedure or medical visit are packaged.

**Note:** The agency will deny ancillary services not separately reimbursable if the primary procedure is denied and there is no significant procedure or medical visit to which the ancillary service can be packaged.

## Where can I find applicable procedure codes?

The agency’s [Outpatient Prospective Payment System \(OPPS\) and Outpatient Hospitals Fee Schedule](#) is a systematic listing and coding of procedures and services provided in outpatient settings. This fee schedule is based on both CPT and Level II HCPCS books. Each procedure is identified by a five-character code to simplify reporting.

A legend outlining coverage indicators is located on the second tab of the fee schedule. The *Auth* column outlines potential limitations. See the parent program guidelines for additional information.

**Professional components** must be billed on a professional claim. See the agency’s [Physician-Related Services/Health Care Professional Services Billing Guide](#).

## What modifiers do I bill with?

The agency follows the NCCI guidelines for the use of modifiers, and accepts only the following CPT® approved modifiers on outpatient claims:

Modifiers						
25	50	58	73	76	78	91
27	52	59	74	77	79	CA
XE	XP	XS	XU	G0		

Inappropriate use of modifiers may result in claim line denials.

**Note:** Do not bill modifier 59 in combination with modifiers XE, XP, XS, or XU.

Modifier PO, department of a provider, and provider-based entities

Providers must bill with modifier PO for any outpatient hospital service furnished in an off-campus department of a provider, or by an off-campus provider-based entity.

For these purposes, a “campus” includes both of the following:

- The physical area immediately adjacent to the provider’s buildings
- Any other area or structure that is not strictly contiguous to the main building, but is located within 250 yards of the main building

**Note:** For a definition of “department of a provider” or “provider-based entity,” see [42 CFR 413.65\(a\) \(2\)](#).



Remote locations under 42 CFR 413.65(a) (2) and satellite facilities under 42 CFR 412.22(h) are exempt from the PO modifier billing requirement.

## Where can I find the revenue code grids?

The revenue code grids are located on the agency's [Hospital Rates and Billing Guides](#) website.

Use only the revenue and procedure codes that appear in the revenue code grids on the website above when billing for any outpatient hospital services. Use of any other codes will result in delay or denial of your claim.

## How do I bill for services provided to CHAMPUS clients?

See the agency's [ProviderOne Billing and Resource Guide](#) to get information about billing for Civilian Health and Medical Programs of the Uniformed Service (CHAMPUS) clients.  
<http://www.hca.wa.gov/about-hca/health-technology-assessment/health-technology-reviews>

## How do I bill for noncovered services?

**The agency requires all services to be listed on an institutional claim, whether they are covered or noncovered, per requirements by CMS and UB-04.**

The following are examples of **other** noncovered items for hospitals. If one of these items has a revenue code, report the appropriate code and enter the charges in the *Noncovered Line Charges* field on the electronic institutional claim. Services not identified by a revenue code should be placed under the subcategory **General Classification**.

- Bed scales (if person is ambulatory)
- Cafeteria
- Circumcision tray (routine circumcisions)
- Crisis counseling
- Crutches (rental only is covered, no instruction)
- Experimental or investigational medical services and supplies
- Father's pack (not medically necessary)
- Food supplements (except for qualified providers)
- Home health services
- Lab handling charges

- Medical photographic electronic and video records
- Non-patient room rentals
- Operating room set-up (when not utilized)
- Oxygen equipment set-up (when not utilized)
- Personal care items (e.g., slippers, toothbrush, combs)
- Portable x-ray charges (portable charge fee is included in fee for procedures)
- Psychiatric day care
- Recreational therapy
- Routine tests and procedures (e.g., admission batteries, pre-anesthesia chest x-rays, fetal monitoring, etc.) are only covered if medically necessary\* and approved by physician.
- Standby equipment charges (for oxygen, anesthesia, and surgery when no actual service is performed)
- Take home drugs/supplies
- Telephone/telegraph/fax
- Transportation (provided during hospital stay)
- Travel time
- Whole blood (Administration of blood is covered. These charges must clearly indicate administration fees.)

## How do I bill for single-dose vials?

For single-dose vials, bill for the total amount of the drug contained in the vial(s), including partial vials. Based on the unit definition for the HCPCS code, the agency pays providers for the total number of units contained in the vial.

**For example:** If a total of 150 mg of Etoposide is required for the therapy, and two 100 mg single dose vials are used to obtain the total dosage, then the total of the two 100 mg vials is paid. In this case, the drug is billed using HCPCS code J9181 (Etoposide, 10 mg). If the agency's maximum allowable fee is \$4.38 per 10 mg unit, the total allowable is \$87.60 (200 mg divided by 10 = 20 units x \$4.38).

For agency requirements on splitting single dose vials, see *Billing for single-dose vials (SDV)* in the agency's [Prescription Drug Program Billing Guide](#).

## How do I bill for multi-dose vials?

For multi-dose vials, bill **only** for the amount of the drug administered to the client. Based on the unit definition (rounded up to the nearest whole unit) of the HCPCS code, the agency pays providers for only the amount of drug administered to the client.

**For example:** If a total of 750 mg of Cytarabine is required for the therapy, and is taken from a 2,000 mg multi-dose vial, then only the 750 mg administered to the

client is paid. In this case, the drug is billed using HCPCS code J9110 (Cytarabine, 500 mg). If the agency's maximum allowable fee is \$23.75 per 500 mg unit, the total allowable is \$47.50 [750 mg divided by 500 = 2 (1.5 rounded) units x \$23.75).

## How do independent labs bill for pathology services?

The agency requires independent laboratories to bill hospitals for the technical component of anatomic pathology services provided to hospital inpatients and outpatients. To prevent duplicate payment, the agency will not pay independent laboratories if they bill the agency for these services.

**Note:** Effective July 1, 2014 the agency replaced CMS policy for type of bill 141 with the EAPG payment system. See [How does the agency determine the payment method?](#)

## How does the agency pay for outpatient observation?

The agency follows the logic of the EAPG grouper for outpatient observation services.

### Observation EAPG payment policy

Under the EAPG system, there are five different observation EAPGs.

#### **EAPG 450**

*G0378 is present*

- If there is also a Medical Visit Indicator (EAPG 491) the line receives full payment
- If G0378 is billed with less than 8 units, the line groups to EAPG 0999
- If G0378 is billed with a significant procedure, the line is packaged
- If there is also an Observation Indicator (EAPG 492) then the line will group to EAPG 500, 501, or 502
- If no Medical Visit Indicator, Observation Indicator, or no significant procedure, the line will group to EAPG 0999

#### **EAPG 492**

*G0379 or an observation E/M is present*

- If billed with a significant procedure, this line is packaged
- If billed with G0378, then the line will group to EAPG 500, 501, or 502
- If billed without a significant procedure or G0378, the line groups to EAPG 0999

**EAPG 500**

*This EAPG is assigned and receives full payment if all of the following criteria are met:*

- There is an Observation Indicator present
- G0378 is present
- The principal diagnosis is obstetrical

**EAPG 501**

*This EAPG is assigned and receives full payment if both of the following criteria are met:*

- There is an Observation Indicator present
- G0378 is present

**EAPG 502**

*This EAPG is assigned and receives full payment if all of the following criteria are met:*

- There is an Observation Indicator present,
- G0378 is present
- The principal diagnosis is behavioral health

**Note:** Observation E/M codes are noted as 99217-99220, 99224-99226, and 99234-99236. The procedure code must be covered to qualify.

EAPG 0999 cannot be grouped and lines returning this value are denied.

Observation is defined as an hourly code and has a maximum of 24 units per date of service. Units over this amount are not valid and may cause the line to deny.

## How do I bill for neonates/newborns?

For services provided to a newborn who has not yet received a Services Card, bill the agency using the parent's ProviderOne Client ID in the appropriate fields on the claim. For more information on how to bill for neonates, including infants who will be placed in foster care, see the [Inpatient Hospital Services Billing Guide](#).

When billing electronically for multiple births using the mother's ProviderOne number, enter each infant's identifying information in the *Billing Note* section of the claim. Use the following claim indicators to identify which infant is being served: SCI=BA for the first infant, SCI=BB for the second infant, and SCI=BC for the third infant, in the case of triplets. The claim may be denied if there is no identifying information for the twin/triplet.

**Note:** Bill services for mothers on separate claims.

For information regarding family planning services, including long acting reversible contraceptives (LARC), see the [Family Planning Billing Guide](#).

## How do I bill claims electronically?

Instructions on how to bill Direct Data Entry (DDE) claims can be found on the agency's [Billers and Providers](#) webpage, under [Webinars](#).

For information about billing Health Insurance Portability and Accountability Act (HIPAA) Electronic Data Interchange (EDI) claims, see the ProviderOne 5010 companion guides on the [HIPAA Electronic Data Interchange \(EDI\)](#) webpage.

**Note:** When billing for clients, make sure to include patient status.

## How do I submit institutional services on a crossover claim?

- Mark “Yes” for the question, “Is this a Medicare Crossover Claim?” in the electronic claim. (If Medicare makes a payment or allows the services, Medicaid considers it a crossover.)
- See the [ProviderOne Billing and Resource Guide](#) and the [Fact Sheets](#) webpage to get more information about submitting Medicare payment information electronically and to find out when paper backup must be attached.
- Enter the third-party (e.g. Blue Cross) supplement plan name in the *Other Insurance Information* section of the electronic claim. See the [Submit an Institutional Claim with Primary Insurance other than Medicare](#) webinar for further assistance with submitting third-party insurance information.

## **What does the agency require from the provider-generated Explanation of Medicare Benefits (EOMB) to process a crossover claim?**

**Header level information on the EOMB must include all the following:**

- Medicare as the clearly identified payer
- The Medicare claim paid or process date
- The client's name (if not in the column level)
- Medicare Reason codes
- Text in font size 12 or larger

**Column level labels on the EOMB for the UB-04 must include all the following:**

- The client's name
- From and through dates of service
- Billed amount
- Deductible
- Co-insurance
- Amount paid by Medicare (PROV PD)
- Medicare Reason codes
- Text that is font size 12