

Health Care Authority



Outpatient Rehabilitation

(Occupational Therapy, Physical Therapy, and Speech Therapy)

Billing Instructions

[WAC 388-545-0200]

About This Publication

This publication, by Health Care Authority (the Agency), **supersedes** all previous *Occupational Therapy Program, Physical Therapy Program, and Speech/Audiology Program Billing Instructions* published by the Department of Social and Health Services. Services and/or equipment related to any of the programs listed below must be billed using their specific billing instructions:

- Home Health Services
- Neurodevelopmental Centers
- Wheelchairs, Durable Medical Equipment, and Supplies
- Prosthetic/Orthotic Devices and Supplies
- Outpatient Hospital Services
- Physician-Related Services/Healthcare Professional Services (includes Audiology)

Note: The Agency now reissues the entire billing manual when making updates, rather than just a page or section. The effective date and revision history are now at the front of the manual. This makes it easier to find the effective date and version history of the manual.

Effective Date

The effective date of this publication is: **07/01/2011**

Revision History

This publication has been revised by:

| Document | Subject | Issue Date | Pages Affected |
|----------|---------|------------|----------------|
| | | | |

Copyright Disclosure

Current Procedural Terminology (CPT) is copyright 2010 American Medical Association (AMA). All Rights Reserved. No fee schedules, basic units, relative values, or related listings are included in CPT. The AMA assumes no liability for the data contained herein.

How Can I Get Agency Provider Documents?

To download and print the Agency's provider numbered memos and billing instructions, go to the Agency's website at <http://hrsa.dshs.wa.gov> (click the **Billing Instructions and Numbered Memorandum** link).

CPT is a trademark of the American Medical Association.

Table of Contents

| | |
|---|------|
| Important Contacts | ii |
| Section A: Outpatient Rehabilitation | |
| Who Is Eligible to Provide Outpatient Rehabilitation? | A.1 |
| Section B: Client Eligibility | |
| Who Is Eligible? | B.1 |
| Are Clients Enrolled in a Agency Managed Care Organization (MCO) Eligible? | B.1 |
| Section C: Coverage | |
| When Does the Agency Pay for Outpatient Rehabilitation? | C.1 |
| Clients – 20 Years of Age and Younger | C.2 |
| Clients – 21 Years of Age and Older | C.2 |
| Short-Term Benefit for Adults..... | C.2 |
| Occupational Therapy | C.3 |
| Physical Therapy..... | C.4 |
| Speech Therapy..... | C.5 |
| Swallowing Evaluations..... | C.6 |
| Using Timed/Untimed Procedure Codes | C.6 |
| Addressing Limits..... | C.6 |
| Coverage Table | C.7 |
| Fee Schedule | C.11 |
| Section D: Authorization | |
| General Guidelines..... | D.1 |
| Expedited Prior Authorization (EPA) - Additional Units for Clients 21 Years of Age and Older | D.1 |
| Requesting a Limitation Extension (LE) | D.2 |
| Section E: Billing and Claim Forms | |
| What Are the General Billing Requirements? | E.1 |
| Billing Requirements | E.1 |
| Therapists..... | E.1 |
| Completing the CMS-1500 Claim Form..... | E.1 |
| Home Health Agencies | E.2 |
| Outpatient Hospital or Hospital-Based Clinic Setting | E.2 |

Important Contacts

Note: This section contains important contact information relevant to Outpatient Rehabilitation. For more contact information, see the Agency's *Resources Available* web page at:
http://hrsa.dshs.wa.gov/Download/Resources_Available.html

| Topic | Contact Information |
|--|--|
| Becoming a provider or submitting a change of address or ownership | <p>See the Agency's <i>Resources Available</i> web page at: http://hrsa.dshs.wa.gov/Download/Resources_Available.html</p> |
| Finding out about payments, denials, claims processing, or Agency managed care organizations | |
| Electronic or paper billing | |
| Finding Agency documents (e.g., billing instructions, # memos, fee schedules) | |
| Private insurance or third-party liability, other than Agency managed care | |
| How do I obtain prior authorization or a limitation extension? | <p>For all requests for prior authorization or limitation extensions, the following documentation is "required:"</p> <ul style="list-style-type: none"> • A completed, TYPED ProviderOne request form, DSHS 13-835. This request form MUST be the initial page when you submit your request. • A completed Physical, Occupational and Speech Therapy Limitation Extension Request Form, DSHS 13-786, and all the documentation listed on this form and any other medical justification. <p>Fax your request to: 1-866-668-1214. See the Agency's <i>Resources Available</i> web page at: http://hrsa.dshs.wa.gov/Download/Resources_Available.html</p> |
| Definitions & Abbreviations | Please refer to the Agency's <i>Glossary</i> . |

Outpatient Rehabilitation

Who Is Eligible to Provide Outpatient Rehabilitation?

[WAC 388-545-200(1)]

The following healthcare professionals may enroll with the Agency to provide outpatient rehabilitation (which includes occupational therapy, physical therapy, and speech therapy) within their scope of practice to eligible clients:

- A licensed occupational therapist;
- A licensed occupational therapy assistant (OTA) supervised by a licensed occupational therapist;
- A licensed physical therapist or physiatrist;
- A physical therapist assistant supervised by a licensed physical therapist.
- A speech-language pathologist who has been granted a certificate of clinical competence by the American Speech, Hearing and Language Association; and
- A speech-language pathologist who has completed the equivalent educational and work experience necessary for such a certificate.

Client Eligibility

Who Is Eligible? [WAC 388-545-0200 (2)]

Eligible clients may receive the outpatient rehabilitation services described in these billing instructions depending on their benefit package.

Note: Refer to the *Scope of Healthcare Services Table* web page at: <http://hrsa.dshs.wa.gov/Download/ScopeofHealthcareSvcsTable.html> for an up-to-date listing of Benefit Service Packages.

Please see the Agency's *ProviderOne Billing and Resource Guide* at: http://hrsa.dshs.wa.gov/download/ProviderOne_Billing_and_Resource_Guide.html for instructions on how to verify a client's eligibility.

Are Clients Enrolled in an Agency Managed Care Organization (MCO) Eligible? [Refer to WAC 388-538-060 and 095 or WAC 388-538-063 for Disability Lifeline (formally GAU) clients]

YES! When verifying eligibility using ProviderOne, if the client is enrolled in an Agency managed care organization (MCO), managed care enrollment will be displayed on the Client Benefit Inquiry screen.

Outpatient rehabilitation must be requested directly through the client's Primary Care Provider (PCP). Clients can contact their managed care plan by calling the telephone number provided to them.

All medical services covered under a managed care plan must be obtained by the client through designated facilities or providers. The managed care plan is responsible for:

- Payment of covered services; and
- Payment of services referred by a provider participating with the plan to an outside provider.

Note: To prevent billing denials, please check the client's eligibility **prior** to scheduling services and at the **time of the service** and make sure proper authorization or referral is obtained from the plan. See the Agency's *ProviderOne Billing and Resource Guide* at: http://hrsa.dshs.wa.gov/download/ProviderOne_Billing_and_Resource_Guide.html for instructions on how to verify a client's eligibility.

Coverage

When Does the Agency Pay for Outpatient Rehabilitation?

[WAC 388-545-200(4)]

The Agency pays for outpatient rehabilitation when the services are:

- Covered;
- Medically necessary, as defined in WAC 388-500-0005;
- Within the scope of the eligible client's medical care program;
- Ordered by a physician, physician's assistant (PA), or an advanced registered nurse practitioner (ARNP);
- Authorized, as required in Chapter 388-545 WAC, Chapter 388-501 WAC, and Chapter 388-502 WAC, and the Authorization section of these billing instructions;
- Begun within 30 days of the date ordered;
- Provided by an approved health professional (see page A.1);
- Billed according to these billing instructions; and
- Provided as part of an outpatient treatment program:
 - ✓ In an office or outpatient hospital setting;
 - ✓ In the home, by a home health agency, as described in Chapter 388-551 WAC;
 - ✓ In a neurodevelopmental center, as described in WAC 388-545-900; or
 - ✓ For children with disabilities, age two or younger, in natural environments, including the home and community setting in which children without disabilities participate, to the maximum extent appropriate to the needs of the child.

Duplicate services for occupational, physical, and speech therapy are not allowed for the same client when both providers are performing the same or similar intervention(s).

Clients - 20 Years of Age and Younger [WAC 388-545-200(5)]

For eligible clients 20 years of age and younger, the Agency covers unlimited outpatient rehabilitation.

Clients - 21 Years of Age and Older

Short-Term Benefit for Adults [WAC 388-545-200(6) & (7)]

The Agency pays for outpatient rehabilitation for clients, 21 years of age and older as a short-term benefit to treat an acute medical condition, disease, or deficit resulting from a new injury or post-surgery.

Outpatient rehabilitation for clients 21 years of age and older must:

- Meet reasonable medical expectation of significant functional improvement within 60 days of initial treatment;
- Restore or improve the client to a prior level of function that has been lost due to medically documented injury or illness;
- Meet currently accepted standards of medical practice and be specific and effective treatment for the client's existing condition; and
- Include an on-going management plan for the client and/or the client's caregiver to support timely discharge and continued progress.

Occupational Therapy (OT) [WAC 388-545-200(8)(a)]

| ADULT (21 & Older) - BENEFIT LIMITS Without Prior Authorization | | |
|--|---|------------|
| Description | Limit | PA? |
| Occupational Therapy Evaluation | One per client, per calendar year | No |
| Occupational Therapy Re-evaluation at time of discharge | One per client, per calendar year | No |
| Occupational Therapy | 24 Units (approximately 6 hours), per client, per calendar year | No |

| ADULT (21 & Older) - ADDITIONAL BENEFIT LIMITS With Expedited Prior Authorization | | |
|--|--|-------------|
| When Client's Diagnosis Is..... | Limit | EPA# |
| Acute, open, or chronic non-healing wounds | <p style="text-align: center;">Up to 24 additional units (approximately 6 hours), when medically necessary, per client, per calendar year</p> | 870000015 |
| Brain injury with residual functional deficits within the past 24 months | | 870000009 |
| Burns – 2 nd or 3 rd degree only | | 870000015 |
| Cerebral vascular accident with residual functional deficits within the past 24 months | | 870000009 |
| Lymphedema | | 870000008 |
| Major joint surgery – partial or total replacement only | | 870000013 |
| New onset muscular-skeletal disorders such as complex fractures which require surgical intervention or surgeries involving spine or extremities (e.g., arm, shoulder, leg, foot, knee, or hip) | | 870000014 |
| New onset neuromuscular disorders which are affecting function (e.g., amyotrophic lateral sclerosis (ALS), active infection polyneuritis (Guillain-Barre) | | 870000016 |
| Reflex sympathetic dystrophy | | 870000016 |
| Swallowing deficits due to injury or surgery to face, head, or neck | | 870000010 |
| Spinal cord injury resulting in paraplegia or quadriplegia within the past 24 months | | 870000012 |
| As part of a botulinum toxin injection protocol when botulinum toxin is prior authorized by the Agency | | 870000011 |

Physical Therapy (PT) [WAC 388-545-200(8)(b)]

| ADULT (21 & Older) – BENEFIT LIMITS Without Prior Authorization | | |
|--|---|------------|
| Description | Limit | PA? |
| Physical Therapy Evaluation | One per client, per calendar year | No |
| Physical Therapy Re-evaluation at time of discharge | One per client, per calendar year | No |
| Physical Therapy | 24 Units (approximately 6 hours), per client, per calendar year | No |

| ADULT (21 & Older) – ADDITIONAL BENEFIT LIMITS With Expedited Prior Authorization | | |
|--|--|-------------|
| When Client’s Diagnosis Is..... | Limit | EPA# |
| Acute, open, or chronic non-healing wounds | <p style="text-align: center;">Up to 24 additional units (approximately 6 hours), when medically necessary, per client, per calendar year</p> | 870000015 |
| Brain injury with residual functional deficits within the past 24 months | | 870000009 |
| Burns – 2 nd or 3 rd degree only | | 870000015 |
| Cerebral vascular accident with residual functional deficits within the past 24 months | | 870000009 |
| Lymphedema | | 870000008 |
| Major joint surgery – partial or total replacement only | | 870000013 |
| New onset muscular-skeletal disorders such as complex fractures which require surgical intervention or surgeries involving spine or extremities (e.g., arm, shoulder, leg, foot, knee, or hip) | | 870000014 |
| New onset neuromuscular disorders which are affecting function (e.g., amyotrophic lateral sclerosis (ALS), active infection polyneuritis (Guillain-Barre) | | 870000016 |
| Reflex sympathetic dystrophy | | 870000016 |
| Swallowing deficits due to injury or surgery to face, head, or neck | | 870000010 |
| Spinal cord injury resulting in paraplegia or quadriplegia within the past 24 months | | 870000012 |
| As part of a botulinum toxin injection protocol when botulinum toxin is prior authorized by the Agency | | 870000011 |

Speech Therapy (ST) [WAC 388-545-200(8)(c)]

| ADULT (21 & Older) – BENEFIT LIMITS Without Prior Authorization | | |
|--|---|------------|
| Description | Limit | PA? |
| Speech Language Pathology Evaluation | One per client, per calendar year | No |
| Speech Language Pathology Re-evaluation at time of discharge | One per client, per calendar year | No |
| Speech Therapy | 6 Units (approximately 6 hours), per client, per calendar year | No |

| ADULT (21 & Older) – ADDITIONAL BENEFIT LIMITS With Expedited Prior Authorization | | |
|--|--|-------------|
| When Client’s Diagnosis Is..... | Limit | EPA# |
| Brain injury with residual functional deficits within the past 24 months | Up to 6 additional units (approximately 6 hours), when medically necessary, per client, per calendar year | 870000009 |
| Burns of internal organs such as nasal oral mucosa or upper airway | | 870000015 |
| Burns of the face, head, and neck – 2 nd or 3 rd degree only | | 870000015 |
| Cerebral vascular accident with residual functional deficits within the past 24 months | | 870000009 |
| New onset muscular-skeletal disorders such as complex fractures which require surgical intervention or surgery involving the vault, base of the skull, face, cervical column, larynx, or trachea | | 870000014 |
| New onset neuromuscular disorders which are affecting function (e.g., amyotrophic lateral sclerosis (ALS), active infection polyneuritis (Guillain-Barre) | | 870000016 |
| Speech deficit due to injury or surgery to face, head, or neck | | 870000017 |
| Speech deficit which requires a speech generating device | | 870000007 |
| Swallowing deficit due to injury or surgery to face, head, or neck; | | 870000010 |
| As part of a botulinum toxin injection protocol when botulinum toxin is prior authorized by the Agency | | 870000011 |

Swallowing Evaluations

Swallowing (dysphagia) evaluations must be performed by a speech-language pathologist who:

- Holds a master's degree in speech-language pathology; and
- Has received extensive training in the anatomy and physiology of the swallowing mechanism, with additional training in the evaluation and treatment of dysphagia.

A swallowing evaluation includes:

- An oral-peripheral exam to evaluate the anatomy and function of the structures used in swallowing;
- Dietary recommendations for oral food and liquid intake therapeutic or management techniques; and
- (May include) A video fluoroscopy for further evaluation of swallowing status and aspiration risks.

Using Timed/Untimed Procedure Codes

For the purposes of these billing instructions:

- Each 15 minutes of a timed CPT® code equals one unit; and
- Each non-timed CPT® code equals one unit, regardless of how long the procedure takes.

If time is included in the CPT code description, the beginning and ending times of each therapy modality must be documented in the client's medical record.

Addressing Limits

The limits for therapies are per client, per calendar year.

- Bill timely. Claims will pay in date of service order. If a claim comes in for a previous date of service, the system will automatically pay the earlier date and recoup or adjust the later date.
- Contact the Agency to check on limits, by submitting a service limit request to MACSC by using the on-line request form at: <https://fortress.wa.gov/dshs/plcontactus/>.
- Please consult the [ProviderOne Billing and Resource Guide](#)
 - Section: Client Eligibility, Benefit Packages, and Coverage Limits

Coverage Table

Note: Due to its licensing agreement with the American Medical Association, the Agency publishes only the official, brief CPT™ code descriptions. To view the full descriptions, please refer to your current CPT book.

| Procedure Code | Modifier | Brief Description | PT | OT | SLP | Policy Comments |
|---|----------|-------------------------------|----|----|-----|--|
| * Asterisk means - This procedure code is included in the benefit limitation for clients 21 years of age and over. | | | | | | |
| 92506 | GN | Speech/hearing evaluation | | | X | 1 per client, per calendar year |
| 92507* | GN | Speech/hearing therapy | | | X | |
| 92508* | GN | Speech/ hearing therapy | | | X | |
| 92526* | GO, GN | Oral function therapy | | X | X | |
| 92551* | GN | Pure tone hearing test air | | | X | |
| 92597* | GN | Oral speech device eval | | | X | |
| 92605 | GN | Eval for non-speech device rx | | | X | Included in the primary services. Bundled. |
| 92606 | GN | Non-speech device service | | | X | Included in the primary services. Bundled. |
| 92607 | GN | Ex for speech device rx 1 hr | | | X | Limit 1 hour |
| 92608 | GN | Ex for speech device rx addl | | | X | Each additional 30 min. |
| 92609* | GN | Use of speech device service | | | X | |
| 92610 | GN | Evaluate swallowing function | | | X | |
| 92611* | GN | Motion fluoroscopy/swallow | | | X | |
| 92630* | GN | Aud rehab pre-ling hear loss | | | X | |
| 92633* | GN | Aud rehab post-ling hear loss | | | X | |
| 95831* | GP, GO | Limb muscle testing manual | X | X | | 1 muscle testing procedure, per client, per day. Muscle testing procedures cannot be billed in combination with each other. Can be billed alone or with other PT/OT procedure codes. |
| 95832* | GP, GO | Hand muscle testing manual | X | X | | 1 muscle testing procedure, |

Modifiers: GP = Physical Therapy; GO = Occupational Therapy; GN = Speech Therapy
 TS = Follow-up service; RT = Right; LT = Left

Outpatient Rehabilitation

| Procedure Code | Modifier | Brief Description | PT | OT | SLP | Policy Comments |
|---|------------|------------------------------|----|----|-----|--|
| * Asterisk means - This procedure code is included in the benefit limitation for clients 21 years of age and over. | | | | | | |
| | | | | | | per client, per day. Muscle testing procedures cannot be billed in combination with each other. Can be billed alone or with other PT/OT procedure codes. |
| 95833* | GP, GO | Body muscle testing manual | X | X | | 1 muscle testing procedure, per client, per day. Muscle testing procedures cannot be billed in combination with each other. Can be billed alone or with other PT/OT procedure codes. |
| 95834* | GP, GO | Body muscle testing manual | X | X | | 1 muscle testing procedure, per client, per day. Muscle testing procedures cannot be billed in combination with each other. Can be billed alone or with other PT/OT procedure codes. |
| 95851* | GP, GO | Range of motion measurements | X | X | | Excluding hands |
| 95852* | GP, GO | Range of motion measurements | X | X | | Including hands |
| 96125* | GP, GO, GN | Cognitive test by hc pro | X | X | X | 1 per client, per calendar year |
| 97001 | GP | Pt evaluation | X | | | 1 per client, per calendar year |
| 97002 | GP | Pt re-evaluation | X | | | 1 per client, per calendar year |
| 97003 | GO | OT evaluation | | X | | 1 per client, per calendar year |
| 97004 | GO | OT re-evaluation | | X | | 1 per client, per calendar year |
| 97005 | | Athletic train eval | | | | Not covered |
| 97006 | | Athletic train re-eval | | | | Not covered |
| 97010 | GP, GO | Hot or cold packs therapy | X | X | | Bundled |
| 97012* | GP | Mechanical traction therapy | X | | | |
| 97014* | GP, GO | Electric stimulation therapy | X | X | | |
| 97016* | GP | Vasopneumatic device therapy | X | | | |
| 97018* | GP, GO | Paraffin bath therapy | X | X | | |
| 97022* | GP | Whirlpool therapy | X | | | |
| 97024* | GP | Diathermy eg microwave | X | | | |

Modifiers: GP = Physical Therapy; GO = Occupational Therapy; GN = Speech Therapy
 TS = Follow-up service; RT = Right; LT = Left

Outpatient Rehabilitation

| Procedure Code | Modifier | Brief Description | PT | OT | SLP | Policy Comments |
|---|----------|------------------------------|----|----|-----|---|
| * Asterisk means - This procedure code is included in the benefit limitation for clients 21 years of age and over. | | | | | | |
| 97026* | GP | Infrared therapy | X | | | |
| 97028* | GP | Ultraviolet therapy | X | | | |
| 97032* | GP, GO | Electrical stimulation | X | X | | Timed 15 min units |
| 97033* | GP | Electric current therapy | X | | | Timed 15 min units |
| 97034* | GP, GO | Contrast bath therapy | X | X | | Timed 15 min units |
| 97035* | GP | Ultrasound therapy | X | | | Timed 15 min units |
| 97036* | GP | Hydrotherapy | X | | | Timed 15 min units |
| 97039* | GP | Physical therapy treatment | X | | | |
| 97110* | GP, GO | Therapeutic exercises | X | X | | Timed 15 min units |
| 97112* | GP, GO | Neuromuscular re-education | X | X | | Timed 15 min units |
| 97113* | GP, GO | Aquatic therapy/exercises | X | X | | Timed 15 min units |
| 97116* | GP | Gait training therapy | X | | | Timed 15 min units |
| 97124* | GP, GO | Massage therapy | X | X | | Timed 15 min units |
| 97139* | GP | Physical medicine procedure | X | | | |
| 97140* | GP, GO | Manual therapy | X | X | | Timed 15 min units |
| 97150* | GP, GO | Group therapeutic procedures | X | X | | |
| 97530* | GP, GO | Therapeutic activities | X | X | | Timed 15 min units |
| 97532* | GO, GN | Cognitive skills development | | X | X | Timed 15 min units |
| 97533* | GO, GN | Sensory integration | | X | X | Timed 15 min units |
| 97535* | GP, GO | Self care mngmt training | X | X | | Timed 15 min units |
| 97537* | GP, GO | Community/work reintegration | X | X | | Timed 15 min units |
| 97542 | GP, GO | Wheelchair mngmt training | X | X | | 1 per client, per calendar year. Assessment is limited to four 15-min units per assessment. Indicate on claim wheelchair assessment |
| 97545 | | Work hardening | | | | Not covered |
| 97546 | | Work hardening add-on | | | | Not covered |
| 97597* | GP, GO | Rmvl devital tis 20 cm/< | X | X | | Do not use in combination with 11040-11044. Limit one per client, per day. |
| 97598* | GP, GO | Rmvl devital tis addl 20 cm< | X | X | | 1 per client, per day. Do not use in combination with 11040-11044. |

Modifiers: GP = Physical Therapy; GO = Occupational Therapy; GN = Speech Therapy
 TS = Follow-up service; RT = Right; LT = Left

Outpatient Rehabilitation

| Procedure Code | Modifier | Brief Description | PT | OT | SLP | Policy Comments |
|---|---------------------------------|-----------------------------|----|----|-----|--|
| * Asterisk means - This procedure code is included in the benefit limitation for clients 21 years of age and over. | | | | | | |
| 97602* | GP, GO | Wound(s) care non-selective | X | X | | 1 per client, per day. Do not use in combination with 11040-11044. |
| 97605 | GP, GO | Neg press wound tx < 50 cm | X | X | | Bundled |
| 97606 | GP, GO | Neg press wound tx > 50 cm | X | X | | Bundled |
| 97750* | GP, GO | Physical performance test | X | X | | Do not use to bill for an evaluation (97001) or re-eval (97002) |
| 97755 | GP, GO | Assistive technology assess | X | X | | Timed 15 min units |
| 97760* | GP, GO | Orthotic mgmt and training | X | X | | Two 15-minute units, per client, per day. Can be billed alone or with other PT/OT procedure codes. |
| 97761* | GP, GO | Prosthetic training | X | X | | Timed 15 min units |
| 97762 | GP, GO -or- GP,GO & TS | C/o for orthotic/prosth use | X | X | | Use this code for DME assessment. 1 per client, per calendar year. Use with two 15-min units per session. Use modifier TS for follow up service. Can be billed alone or with other PT/OT procedure codes. |
| 97799* | GP, GO & RT or LT | Physical medicine procedure | X | X | | Use this code for custom hand splints. 1 per hand, per calendar year. Use modifier to indicate right or left hand. Documentation must be attached to claim. |
| S9152 | GN | Speech therapy re-eval | | | X | 1 per client, per calendar year |

The Agency does not pay:

- Separately for outpatient rehabilitation that is included as part of the reimbursement for

Modifiers: GP = Physical Therapy; GO = Occupational Therapy; GN = Speech Therapy
TS = Follow-up service; RT = Right; LT = Left

Outpatient Rehabilitation

other treatment programs. This includes, but is not limited to, hospital inpatient and nursing facility services.

- A healthcare professional for outpatient rehabilitation performed in an outpatient hospital setting when the healthcare professional is not employed by the hospital. The hospital must bill the Agency for the services.

Fee Schedule

- Rehabilitation services provided in an office setting are paid according to the Agency's Outpatient Rehabilitation Fee Schedule.
- Rehabilitation services provided in hospital and hospital-based clinic settings are subject to the Agency's Fee Schedule for Outpatient Prospective Payment System (OPPS) and Outpatient Hospitals.

Both fee schedules can be viewed at:

<http://hrsa.dshs.wa.gov/rbrvs/Index.html#O>

Modifiers: GP = Physical Therapy; GO = Occupational Therapy; GN = Speech Therapy
TS = Follow-up service; RT = Right; LT = Left

Authorization

General Guidelines

- Please note that authorization requirements are not a denial of service.
- When a service requires authorization, the provider **must properly request** written authorization in accordance with the Agency's rules, these billing instructions, and applicable numbered memos.
- When the provider does not properly request authorization, the Agency returns the request to the provider for proper completion and resubmission. The Agency does not consider the returned request to be a denial of service.
- Upon request, a provider must provide documentation to the Agency showing how the client's condition met the criteria for using the expedited prior authorization (EPA) code and/or prior authorization.
- The Agency's authorization of service(s) does not necessarily guarantee payment.
- The Agency may recoup any payment made to a provider if the Agency later determines that the service was not properly authorized or did not meet the EPA criteria. Refer to WAC 388-502-0100(1)(c) and WAC 388-544-0560(7).

Expedited Prior Authorization (EPA) - Additional Units for Clients 21 and Older

When a client meets the criteria listed in Section C for additional benefit units of outpatient rehabilitation, providers must use the expedited prior authorization (EPA) process. When a client's situation does not meet the conditions for EPA, a provider must request prior authorization.

EPA may be requested once, per client, per calendar year, per each therapy type.

Expedited Prior Authorization

Enter the appropriate 9-digit EPA code on the billing form in the authorization number field, or in the *Authorization* or *Comments* field when billing electronically. EPA codes are designed to eliminate the need for written authorization.

EPA numbers and/or limitation extensions (LE) do not override the client's eligibility or program limitations. Not all eligibility groups receive all services.

Requesting a Limitation Extension (LE)

If a client's benefit limit of outpatient rehabilitation has been reached (initial units plus additional EPA units), a provider may request authorization for a limitation extension (LE) from the Agency.

The Agency evaluates requests for authorization of covered outpatient rehabilitation that exceed limitations in these billing instructions on a case-by-case basis in accordance with WAC 388-501-0169. The provider must justify that the request is medically necessary (as defined in WAC 388-500-0005) for that client.

Note: Requests for an LE must be appropriate to the client's eligibility and/or program limitations. Not all eligibility programs cover all services.

The following documentation is required for all requests for LE:

- **Complete** the **General Information for Authorization** form, **DSHS 13-835**. This request form **MUST** be the initial page when you submit your request; and
- A completed **Physical, Occupational and Speech Therapy Limitation Extension Request** form, **DSHS 13-786**, and all the documentation listed on this form and any other medical justification.

Fax LE requests to: 1-866-668-1214.

Note: To **view and download** the General Information for Authorization form, DSHS 13-835, and Physical, Occupational, Speech Therapy Limitation Extension Request form, DSHS 13-786, visit the Agency's Forms and Records Management Service web site: <http://www.dshs.wa.gov/msa/forms/efrms.html>.

Billing and Claim Forms

What Are the General Billing Requirements?

Providers must follow the billing requirements in the Agency’s *ProviderOne Billing and Resource Guide* at <http://hrsa.dshs.wa.gov>. These billing requirements include, but are not limited to:

- Time limits for submitting and resubmitting claims and adjustments;
- What fee to bill the Agency for eligible clients;
- When providers may bill a client;
- How to bill for services provided to primary care case management (PCCM) clients;
- Billing for clients eligible for both Medicare and Medicaid;
- Third-party liability; and
- Record keeping requirements.

Billing Requirements

These outpatient rehabilitation benefit limits for clients 21 years of age and older apply to the skilled therapy services provided through a Medicare-certified Home Health Agency as well as therapy provided by physical, occupational, and speech therapists in outpatient hospital clinics and free-standing therapy clinics.

THERAPISTS: Therapists must use the appropriate modifier on the CMS-1500 when billing the Agency:

| MODALITY | MODIFIERS |
|----------------------|-----------|
| Physical Therapy | GP |
| Occupational Therapy | GO |
| Speech Therapy | GN |

Completing the CMS-1500 Claim Form

Note: Refer to the Agency’s *ProviderOne Billing and Resource Guide* at <http://hrsa.dshs.wa.gov> for general instructions on completing the CMS-1500 Claim Form.

Outpatient Rehabilitation

HOME HEALTH AGENCIES - Home Health Agencies must use the following procedure codes and modifiers when billing the Agency:

| Modality | Home Health Revenue Codes | New Home Health Procedure Codes | Modifiers |
|----------------------|---------------------------|---------------------------------|-----------|
| Physical Therapy | 0421 | G0151 = 15 min units | GP |
| Occupational Therapy | 0431 | G0152 = 15 min units | GO |
| Speech Therapy | 0441 | 92507 = 1 unit | GN |

OUTPATIENT HOSPITAL OR HOSPITAL BASED CLINIC SETTING - Hospitals must use the appropriate revenue code, CPT code, and modifier when billing the Agency:

| Modality | Revenue Code | Modifiers |
|----------------------|--------------|-----------|
| Physical Therapy | 042X | GP |
| Occupational Therapy | 043X | GO |
| Speech Therapy | 044X | GN |

Note: Refer to the Agency's *Outpatient Hospital Billing Instructions* for further details.