




STATE OF WASHINGTON
HEALTH CARE AUTHORITY

626 8th Avenue, SE • P.O. Box 45530 • Olympia, Washington 98504-5530

**Medicaid Administrative Claiming
Memo: SD-05-15**

September 29, 2015

TO: Washington School District Superintendents
School District Business Managers
School District Medicaid Administrative Claiming Coordinators (MAC)

FROM:  Todd Slettvet, Section Manager
Health Care Services, Community Services

SUBJECT: **Rescinding Student Number Requirement in Random Moment Time Study (RMTS) Narrative**

This communication is intended to provide an important update for all MAC contracted school districts concerning the Random Moment Time Study (RMTS) and documentation requirements.

In the SD-04-15 memo dated September 2, 2015 (please see attached copy as reference), we recommended the inclusion of student numbers in the random moment narrative descriptions to support reported activities. After consulting with HCA legal counsel, we are rescinding this recommendation. Student numbers should not be included in the narratives.

All other suggestions for supporting documentation outlined in the attached memo (SD-04-15) still remain. It is important to remember that documentation of administrative claims must be sufficient to permit state or federal reviewers or auditors to determine whether the activities were necessary for the proper and efficient administration of the state plan.

If you have any question on this matter, please contact the assigned Program Specialist listed below.

Districts A-C	Aranza Granrose	(360) 725-1950 aranzazu.granrose@hca.wa.gov
Districts D-I	Laura Pierpoint	(360) 725-1665 laura.pierpoint@hca.wa.gov
Districts J-M	Tyron Nixon	(360) 725-1894 tyron.nixon@hca.wa.gov
Districts N-R	Kevin Curry	(360) 725-1589 kevin.curry@hca.wa.gov
Districts S-Z	Larry Linn	(360) 725-1970 larry.linn@hca.wa.gov

cc: Alan Himsl
Aranza Granrose
Laura Pierpoint
Tyron Nixon
Kevin Curry
Larry Linn