



STATE OF WASHINGTON
HEALTH CARE AUTHORITY

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Medicaid Administrative Claiming
Memo: SD-01-15

February 12, 2015

TO: Contracted School District Superintendents
School District Medicaid Administrative Claiming Coordinators
School District Business Managers

FROM: *T.S.* Todd Slettvet, Section Manager, HCS, HCA

SUBJECT: School-Based Medicaid Administrative Claiming-Future Program Revisions

The Health Care Authority (HCA) is committed to improving the School Based Medicaid Administrative Claiming Program (MAC) and providing the necessary support and assistance to school districts to ensure Medicaid eligible children enroll and receive necessary healthcare services. HCA is also committed to ensuring claiming is appropriate and consistent with the Centers for Medicare and Medicaid Services (CMS) federal claiming guidelines.

For the remainder of school year 2014-2015, HCA will continue MAC claiming using the current paper-based time study system. For the 2015-2016 school year, HCA will move from the current paper-based system to a web-based Random Moment Time Study (RMTS)/claiming system. Our goal is to have this new time study and claiming system fully operational by October 1, 2015.

An RMTS and claiming system will help HCA and participating school districts meet federal program requirements and avoid audit findings.

Benefits of moving to a web-based RMTS and claiming system include:

- Improved program administration and oversight.
- Data is stored electronically, providing real-time computer-based reports for HCA and contractor coordinators.
- Participants certify the time study response when completing the moment, eliminating the need for supervisory review.
- Participating staff will need only to respond to a few moments in a quarter rather than tracking 100% of their time for five full days.
- Participants will have up to three days to respond to their moments.
- Human error and the potential for inappropriate claiming will be significantly reduced.

HCA has reached out to the Office of Superintendent of Public Instruction and school districts around the state to participate in workgroup meetings to develop key elements of the RMTS/claiming system over the next few months. The purpose of these meetings is to:

- Develop language for random moment responses that is understandable to school district time study participants.

- Help school district coordinators understand the RMTS/claiming system.
- Help school district coordinators understand HCA's role in training, technical assistance and program monitoring.
- Help school district coordinators understand the vendor's role in the RMTS/claiming system.

As the new RMTS/claiming system is developed, HCA will continue desk reviews of school claims and conduct on-site monitoring visits as scheduled. If you have any additional questions or concerns, please contact Alan Himsl at alan.himsl@hca.wa.gov or (360) 725-1647.

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