

**Medicaid Purchasing Administration  
(MPA)  
and  
Department of Health**



**Medical Nutrition Therapy  
Billing Instructions**

**ProviderOne Readiness Edition**

[WAC 388-550-6300]

## About This Publication

This publication supersedes all previous Department/MPA *Medical Nutrition Therapy Billing Instructions* published by the Health and Recovery Services Administration, Washington State Department of Social and Health Services and in coordination with the Department of Health, Maternal and Infant Health.

**Note:** The Department now reissues the entire billing manual when making updates, rather than just a page or section. The effective date and revision history are now at the front of the manual. This makes it easier to find the effective date and version history of the manual.

## Effective Date

The effective date of this publication is: **05/09/2010**.

## 2010 Revision History

This publication has been revised by:

Document	Subject	Issue Date	Pages Affected

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## How Can I Get Department/MPA Provider Documents?

To download and print Department/MPA provider numbered memos and billing instructions, go to the Department/MPA website at <http://hrsa.dshs.wa.gov> (click the *Billing Instructions and Numbered Memorandum* link).

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# Important Contacts

**Note:** This section contains important contact information relevant to medical nutrition therapy. For more contact information, see the Department's/MPA's *Resources Available* web page at: [http://hrsa.dshs.wa.gov/Download/Resources\\_Available.html](http://hrsa.dshs.wa.gov/Download/Resources_Available.html)

Topic	Contact Information
Contacting the Department Medical Assistance Customer Service Center (MACSC)	See the Department/MPA <i>Resources Available</i> web page at: <a href="http://hrsa.dshs.wa.gov/Download/Resources_Available.htm">http://hrsa.dshs.wa.gov/Download/Resources_Available.htm</a> ↓
Becoming a provider or submitting a change of address or ownership	
Finding out about payments, denials, claims processing, or Department managed care organizations	
Electronic or paper billing	
Finding Department documents (e.g., billing instructions, # memos, fee schedules)	
Private insurance or third-party liability, other than Department managed care	

# Definitions & Abbreviations

This section defines terms and abbreviations, including acronyms, used in these billing instructions. Please refer to the Department/MPA *ProviderOne Billing and Resource Guide* at [http://hrsa.dshs.wa.gov/download/ProviderOne\\_Billing\\_and\\_Resource\\_Guide.html](http://hrsa.dshs.wa.gov/download/ProviderOne_Billing_and_Resource_Guide.html) for a more complete list of definitions.

**Benefit Service Package** - A grouping of benefits or services applicable to a client or group of clients.

**Certified Dietitian** – Certified dietitians in Washington State are:

- Dietitians or nutritionists who:
  - ✓ Have met the national educational standards of the American Dietetic Association;
  - ✓ Are designated as a Registered Dietitian; and
  - ✓ Have met additional specific health education requirements of the Washington State Department of Health, Division of Licensing;

**Note:** Registered Dietitians licensed in the State of Oregon may be assigned a Department-Certified Dietitian **ProviderOne ID/NPI**.

- Recognized by the medical profession as legitimate providers of nutrition care; and
- Healthcare professionals who translate scientific information about nutrition and diet into relevant terms for individuals.

**Enteral Nutrition** – The use of medically necessary nutrition products alone, or in combination with traditional food, when a client is unable to consume enough traditional food to meet nutrition requirements. Enteral nutrition solutions can be given orally or via feeding tubes. [WAC 388-554-200]

**Enteral Nutrition Product** - Enteral nutrition formulas and/or products. [WAC 388-554-200]

**Maximum Allowable** - The maximum dollar amount that a provider may be reimbursed by the Department for specific services, supplies, or equipment.

**Medical Identification card(s)** – See *Services Card*.

**Medical Nutrition Therapy** - A face-to-face interaction between the certified dietitian and the client and/or client’s guardian for the purpose of evaluating and making recommendations regarding the client’s nutritional status.

**National Provider Identifier (NPI)** – A system for uniquely identifying all Providers of health care services, supplies, and equipment.

**Nutritional Counseling** – See Medical Nutrition Therapy.

**ProviderOne** – Department of Social and Health Services (the Department) primary provider payment processing system.

**ProviderOne Client ID-** A system-assigned number that uniquely identifies a single client within the ProviderOne system; the number consists of nine numeric characters followed by WA.

**For example:** 123456789WA.

**Women, Infant, and Children (WIC)**

**Program** - The United States Department of Agriculture Special Supplemental Nutrition Program for Women, Infants and Children (WIC) administered by the Department of Health. Direct client services are delivered by contracted local providers. WIC provides nutrition screening, nutrition education, breastfeeding promotion, health and social service referrals, and nutritious foods to pregnant, breastfeeding and postpartum women, infants, and children through the end of the month they turn 5 years of age. To be eligible, WIC clients must have:

- A nutrition-related health risk; and
- Income at or below 185% of the Federal Poverty Level (FPL) or be enrolled in Medicaid, Food Stamps, or Temporary Assistance for Needy Families (TANF) programs.

# About the Program

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## What Is the Purpose of the Medical Nutrition Therapy Program?

The purpose of the Medical Nutrition Therapy program is to ensure that clients have access to, and providers are paid for, outpatient medical nutrition therapy when:

- Medically necessary;
- Provided by a certified dietitian with an **ProviderOne ID/National Provider Identifier (NPI); and**
- Provided to Department-eligible clients who are 20 years of age and younger with an EPSDT referral.

# Client Eligibility

## Who Is Eligible?

Medical nutrition therapy is available to Medicaid-eligible clients who meet all of the following criteria:

- Referred by an EPSDT provider;
- 20 years of age and younger; and
- On a Benefit Service Package that covers medical nutrition therapy.

**Note:** Refer to the *Scope of Coverage Chart* web page at: <http://hrsa.dshs.wa.gov/Download/ScopeofHealthcareSvcsTable.html> for an up-to-date listing of Benefit Service Packages.

Please see the Department/MPA *ProviderOne Billing and Resource Guide* at <http://hrsa.dshs.wa.gov> for instructions on how to verify a client's eligibility.

## Are Clients Enrolled in a Department Managed Care Plan Eligible? [Refer to WAC 388-538-060 and 095 or WAC 388-538-063 for GAU clients]

**YES!** When verifying eligibility using ProviderOne, if the client is enrolled in a Department managed care plan, **managed care enrollment will be displayed on the Client Benefit Inquiry screen.** All services must be requested directly through the client's Primary Care Provider (PCP). Clients can contact their managed care plan by calling the telephone number provided to them.

All medical services covered under a managed care plan must be obtained by the client through designated facilities or providers. The managed care plan is responsible for:

- Payment of covered services; and
- Payment of services referred by a provider participating with the plan to an outside provider.

**Note:** To prevent billing denials, please check the client's **eligibility prior** to scheduling services and at the **time of the service** and make sure proper authorization or referral is obtained from the plan. **See the Department/MPA *ProviderOne Billing and Resource Guide* at [http://hrsa.dshs.wa.gov/download/ProviderOne\\_Billing\\_and\\_Resource\\_Guide.html](http://hrsa.dshs.wa.gov/download/ProviderOne_Billing_and_Resource_Guide.html) for instructions on how to verify a client's eligibility.**



# Provider Requirements

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## Which Provider **Specialties** May Be Paid for Medical Nutrition Therapy Provided by a Certified Dietitian?

The Department pays the following provider **specialties** when medical nutrition therapy is provided by certified dietitians to Department-eligible clients:

- Advanced Registered Nurse Practitioners (ARNP);
- Certified Dietitians;
- Durable Medical Equipment (DME)
- Health Departments;
- Outpatient Hospitals; and
- Physicians.

**Note:** When billing the Department, the certified dietitian's **NPI** must be entered:

- In field #33 (PIN) and NPI number in #33 on the **CMS-1500 claim form**; or
- In the Attending Physician's I.D. form locator on the **UB-04 claim form**.

**Do not bill medical nutrition therapy and nondietitian professional services together on the same claim form. These services must be billed separately.**

## When May Providers Bill the Department for Medical Nutrition Therapy Provided in WIC Program Locations?

Providers may bill the Department for medical nutrition therapy provided in Women, Infants, and Children (WIC) program locations when the medical nutrition therapy is:

- Provided by a certified dietitian who has an **NPI**; and
- Not a WIC service and therefore is not documented or funded as a WIC service.

## Who Can Refer a Client for Medical Nutrition Therapy?

Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) providers may refer a client to a certified dietitian for medical nutrition therapy if there is a medical need for nutritional services. Information concerning the medical need and the referral must be documented in the client's chart.

## What Are the Responsibilities of the Certified Dietitian Regarding the Referral?

The certified dietitian must:

- Obtain all medical information necessary to do a comprehensive nutritional assessment; and
- Keep the primary medical care provider apprised of the assessment, prognosis, and progress of the client.

**Note:** When billing the Department:

- The referring provider's name must be entered in field 17; and
- The NPI in field 17a and referring provider's NPI in field 17b on the CMS-1500 Claim Form; or
- In the appropriate form locator on the UB-04 Claim Form.

## What Are the Appropriate Conditions for Referral?

The Department covers medical nutrition therapy when *medically necessary*. Medical conditions that can be referred to a certified dietitian include, but are not limited to, the following:

**Inadequate or Excessive Growth** - e.g., failure to thrive, undesired weight loss, underweight, major change in weight-to-height percentile.

**Inadequate Dietary Intake** - e.g., formula intolerance, food allergy, limited variety of foods, limited food resources, poor appetite.

**Infant Feeding Problems** - e.g., poor suck/swallow, breast-feeding difficulties, lack of developmental feeding progress, inappropriate kinds or amounts of feeding offered, limited information and/or skills of caregiver.

**Chronic Disease Requiring Nutritional Intervention** - e.g., congenital heart disease, pulmonary disease, renal disease, cystic fibrosis, metabolic disorder, gastrointestinal disease.

**Medical Condition Requiring Nutritional Intervention** - e.g., iron-deficiency anemia, familial hyperlipidemia, pregnancy.

**Developmental Disability** – e.g., increasing the risk of altered energy and nutrient needs, oral-motor or behavioral feeding difficulties, medication-nutrient interaction, tube feedings.

**Psycho-Social Factors** - e.g., behaviors suggesting eating disorders. Clients with eating disorders should also be referred to the Division of Mental Health or its representatives (e.g., Regional Support Network) for treatment.

**Obesity** – Use diagnosis codes 278.00, 278.01 or 278.02 on your claim.

**Please note the following information for certified dietitians** when billing for clients (generally adults) who are completing the approval process for bariatric surgery:

Clients receive an approval letter with an authorization number for dietitian visits; four units for the initial visit (CPT 97802) and two units for subsequent visits twice a month for 6 months (97803). You must bill with the authorization number on the claim. If you have questions about the authorization number and the span of dates approved, call MACSC (see *Important Contacts*).

For dietitian visits billed in the outpatient setting, use the appropriate revenue code. However, do not use revenue code 942 which is used for diabetic education only.

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# Coverage/Fee Schedule

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## What Is Covered?

The Department covers the following procedure codes listed below.

CPT Code	Brief Description	Policy/Limits
97802	Medical nutrition, indiv, initial	1 unit=15 minutes Maximum of 2 hours (8 units) per year
97803	Medical nutrition, indiv, subseq	1 unit=15 minutes Maximum of 1 hour (4 units) per day
97804	Medical nutrition, group	1 unit=15 minutes Maximum of 1 hour (4 units) per day

## Fee Schedule

You may view the Department's/MPA's Medical Nutrition Therapy Fee Schedule on-line at:  
<http://hrsa.dshs.wa.gov/RBRVS/Index.html>

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# Billing and Claim Forms

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**Note:** The Department does not pay for medical nutrition therapy services when billed on the same claim as nondietitian professional services.

**Do not bill a physician office call and a medical nutrition therapy visit together on the same claim form. These services must be billed separately.**

## What Are the General Billing Requirements?

Providers must follow the Department/MPA *ProviderOne Billing and Resource Guide* at: [http://hrsa.dshs.wa.gov/download/ProviderOne\\_Billing\\_and\\_Resource\\_Guide.html](http://hrsa.dshs.wa.gov/download/ProviderOne_Billing_and_Resource_Guide.html). These billing requirements include, but are not limited to:

- Time limits for submitting and resubmitting claims and adjustments;
- What fee to bill the Department for eligible clients;
- When providers may bill a client;
- How to bill for services provided to primary care case management (PCCM) clients;
- Billing for clients eligible for both Medicare and Medicaid;
- Third-party liability; and
- Record keeping requirements.

## What Additional Records Must Be Kept When Providing Medical Nutrition Therapy?

Enrolled providers must keep a copy of:

- Documentation that the WIC program is unable to provide all or part of the medically necessary enteral nutrition product (formula);
- The referral from the EPSDT provider;
- The comprehensive medical nutrition therapy evaluation;
- Any correspondence with the referring provider; and
- Information concerning the medical need and the referral must be documented in the client's file.

## What Additional Information Do I Include in the Enteral Nutrition Evaluation When Clients Are Receiving Enteral Nutrition Product Paid for by the Department?

Include determination and documentation of the following:

- The amount of oral and/or enteral nutrition required; and
- The reason why traditional foods alone will not meet an individual's nutritional requirements.

See the current *Enteral Nutrition Billing Instructions* for a list of criteria and modifiers.

### Completing the CMS-1500 Claim Form

**Note:** Refer to the Department/MPA *ProviderOne Billing and Resource Guide* at: [http://hrsa.dshs.wa.gov/download/ProviderOne\\_Billing\\_and\\_Resource\\_Guide.html](http://hrsa.dshs.wa.gov/download/ProviderOne_Billing_and_Resource_Guide.html) for general instructions on completing the CMS-1500 Claim Form.

The following CMS-1500 Claim Form instructions relate to medical nutrition therapy:

Field No.	Name	Entry								
24B	Place of Service	Use the appropriate code(s): <table border="0" style="margin-left: 40px;"> <tr> <td style="text-align: center;"><b>Code Number</b></td> <td style="text-align: center;"><b>To Be Used For</b></td> </tr> <tr> <td style="text-align: center;">11</td> <td style="text-align: center;">Office</td> </tr> <tr> <td style="text-align: center;">12</td> <td style="text-align: center;">Home</td> </tr> <tr> <td style="text-align: center;">22</td> <td style="text-align: center;">Outpatient Hospital</td> </tr> </table>	<b>Code Number</b>	<b>To Be Used For</b>	11	Office	12	Home	22	Outpatient Hospital
<b>Code Number</b>	<b>To Be Used For</b>									
11	Office									
12	Home									
22	Outpatient Hospital									
24G	Days or Units	Enter: <ul style="list-style-type: none"> <li>• 97802, not more than 8 units per year.</li> <li>• 97803, not more than 4 units per day.</li> <li>• 97804, not more than 4 units per day.</li> </ul>								

### Completing the UB-04 Claim Form

Detailed instructions on how to complete and bill according to the official UB-04 Data Specifications Manual is available from the National Uniform Billing Committee at: <http://www.nubc.org/index.html>.

For more information, read # Memorandum [06-84](#).