

LHJ MAC Workgroup:			
<input checked="" type="checkbox"/> Jon Brogger (HCA)	<input type="checkbox"/> Jennifer Inman (HCA)	<input checked="" type="checkbox"/> Katherine Hudson (HCA)	
<input type="checkbox"/> Hansine Fisher (HFA)	<input checked="" type="checkbox"/> Carrie Riemann (HFA)	<input checked="" type="checkbox"/> Leslie Hopkins (PHSKC)	
<input checked="" type="checkbox"/> Annie Goodwin (Benton-Franklin)	<input checked="" type="checkbox"/> April Fisk (Kitsap)	<input checked="" type="checkbox"/> Cathy Mortell (Tacoma-Pierce)	
<input checked="" type="checkbox"/> John Abplanalp (Thurston)	<input type="checkbox"/> Patty Proctor (Whatcom)	<input type="checkbox"/> Pat Shaw (Clark)	
Consortium 1 & 2:			
<input checked="" type="checkbox"/> Public Health of Seattle/King County			
Consortium 5:			
<input checked="" type="checkbox"/> Tacoma-Pierce County Health Dept	<input type="checkbox"/> Spokane Regional Health District		
Consortium 6:			
<input type="checkbox"/> Asotin County Health District	<input checked="" type="checkbox"/> Kitsap Public Health District	<input checked="" type="checkbox"/> Snohomish Health District	
<input type="checkbox"/> Whatcom County Health Dept			
Consortium 9:			
<input type="checkbox"/> Chelan-Douglas Health District	<input type="checkbox"/> Lewis County Public Health	<input type="checkbox"/> Okanogan County Public Health	
<input checked="" type="checkbox"/> Pacific County Public Health	<input checked="" type="checkbox"/> Thurston County Public Health	<input checked="" type="checkbox"/> San Juan County Public Health	
Consortium 10:			
<input type="checkbox"/> Adams County Health Department	<input checked="" type="checkbox"/> Benton-Franklin Health District	<input checked="" type="checkbox"/> Jefferson County Public Health	
<input type="checkbox"/> Kittitas County Public Health	<input checked="" type="checkbox"/> NE Tri-County Health District		
Consortium 11:			
<input type="checkbox"/> Clark County Public Health	<input checked="" type="checkbox"/> Grant County Health District	<input checked="" type="checkbox"/> Island County Health Dept	
<input type="checkbox"/> Mason County Public Health	<input checked="" type="checkbox"/> Yakima Health District		
Consortium 12:			
<input type="checkbox"/> Clallam County Health and Human Svcs	<input type="checkbox"/> Columbia County	<input checked="" type="checkbox"/> Garfield County	
<input type="checkbox"/> Klickitat County Public Health	<input checked="" type="checkbox"/> Skagit County	<input type="checkbox"/> Skamania County	
<input checked="" type="checkbox"/> Walla Walla County Health Dept	<input type="checkbox"/> Whitman County		
Please Register for the webinar:	https://attendee.gotowebinar.com/register/4145439606328336897 Call-in: 1-888-407-5039/Participant PIN: 95523097		
Desired Outcome:	<input checked="" type="checkbox"/> Program updates, question and answers.		

Agenda Items	Lead	Comments	Summary Meeting Notes
Welcome	Jon	Attendance is tracked via webinar registration.	If you are attending via phone only, please send Jon an email so that your attendance can be recorded.
Quarterly Invoice Review Status	Katherine	HCA is now reviewing 2018 invoices.	HCA is currently reviewing Q1 and Q218 invoices. Please respond to any invoice questions as soon as you can so that HCA can complete your review.

Q217 and Q317 MAC Invoices	Jon	Some LHJs still need to take action on 2017 invoices.	<p>Some LHJs still need to submit 2017 invoices.</p> <p>Q217 invoices must be certified in URMTS by 2/20 at 12pm in order to ensure sufficient review time ahead of the 2 year federal filing deadline.</p> <p>LHJs who have questions about completing their 2017 invoices should contact Jon at jon.brogger@hca.wa.gov</p>
Q318 MAC Invoice Due Date	Jon	Q318 MAC invoices are due on 1/29/18.	LHJs who are unable to certify their Q318 invoice by 1/29 should contact Jon to discussion extension options.
120 Day Invoice Filing Deadline	Jon	HCA will begin notifying LHJs who do not submit invoices before the 120 filing deadline.	<p>Beginning with the Q318 invoicing cycle, LHJs that do not meet the 120 invoicing deadline will receive notification from HCA reminding them of this contract requirement.</p> <p>This process will help to avoid invoicing backlogs and ensure better communication between agencies regarding invoicing timelines.</p> <p>LHJs who are unable to certify their invoices within the 120 day time period should contact Jon to discussion extension options.</p>
Q418 Code Review Certification	Carrie	Q418 Code Review is due 2/15.	Q418 Code Review is due 2/15.
January Consortium Calls	Leslie	Re-cap of January Consortium Call.	Consortium calls have moved to a quarterly schedule.
Comments/Questions	All	Open for any comments/questions.	<p>Question: How can I verify staff that need to complete their annual training?</p> <p>Response: Email notifications, which include how to access the training and the completion deadline, were sent to all RMTS participants who are required to take the annual training.</p> <p>Training progress is viewable in URMTS via the "Training Progress" link. RMTS Coordinators may also send "nudge" emails to participants who need to complete the training. .</p> <p>Carrie can resend training notifications if requested.</p>
Next Meeting: 2/25/2019 3:30pm-4:00pm			