

Attendees:			
<input checked="" type="checkbox"/> Jon Brogger	<input type="checkbox"/> Jennifer Inman	<input checked="" type="checkbox"/> Katherine Hudson	
<input checked="" type="checkbox"/> Hansine Fisher	<input checked="" type="checkbox"/> Leslie Hopkins	<input type="checkbox"/> Annie Goodwin	
<input checked="" type="checkbox"/> April Fisk	<input checked="" type="checkbox"/> Carrie Riemann	<input checked="" type="checkbox"/> Cathy Mortell	
<input type="checkbox"/> John Abplanalp	<input type="checkbox"/> Patty Proctor	<input type="checkbox"/> Pat Shaw	
<input type="checkbox"/> Adams County	<input type="checkbox"/> Asotin County	<input checked="" type="checkbox"/> Benton Franklin	
<input type="checkbox"/> Clark County	<input checked="" type="checkbox"/> Chelan-Douglas	<input checked="" type="checkbox"/> Clallam County	
<input type="checkbox"/> Columbia County	<input type="checkbox"/> Grant County	<input checked="" type="checkbox"/> Island County	
<input checked="" type="checkbox"/> Jefferson County	<input type="checkbox"/> Klickitat County	<input checked="" type="checkbox"/> King County	
<input checked="" type="checkbox"/> Kittitas County	<input checked="" type="checkbox"/> Kitsap Public Health	<input checked="" type="checkbox"/> Lewis County	
<input type="checkbox"/> Mason County	<input checked="" type="checkbox"/> NE Tri County	<input type="checkbox"/> Okanogan County	
<input checked="" type="checkbox"/> Pacific County	<input checked="" type="checkbox"/> San Juan County	<input checked="" type="checkbox"/> Skamania County	
<input checked="" type="checkbox"/> Snohomish Health District	<input checked="" type="checkbox"/> Skagit County	<input checked="" type="checkbox"/> Spokane Reg Health District	
<input checked="" type="checkbox"/> Thurston County	<input checked="" type="checkbox"/> Tacoma-Pierce County	<input type="checkbox"/> Walla Walla County	
<input type="checkbox"/> Whatcom County	<input checked="" type="checkbox"/> Whitman County	<input checked="" type="checkbox"/> Yakima Health District	
Please Register for the webinar:	https://attendee.gotowebinar.com/register/2467189031036662785 Call-in: 1-888-407-5039/Participant PIN: 95523097		
Desired Outcome:	<input checked="" type="checkbox"/> Program updates, question and answers.		

Agenda Items	Lead	Comments	Summary Meeting Notes
Welcome	Jon	Attendance is tracked via webinar registration.	Contact Jon if you are attending via telephone only so that your attendance can be recorded.
Quarterly Invoice Review Status	Katherine	HCA is now reviewing 2018 invoices.	<p>HCA is currently reviewing Q1 and Q218 invoices.</p> <p>Please certify outstanding invoices from 2017 as soon as possible in order to avoid a backlog.</p> <p>Reminder that invoices are due by 120 days after the end of the billing quarter.</p>
Q117 MAC Invoice	Jon	Q117 invoices are due by 11/21/18.	LHJs who need to take action on Q117 invoices must certify their invoices in URMTS by 11/21/18 in order to ensure enough review time ahead of the two year federal filing deadline.

Reminder: Q118 and Q218 Revised Invoice Due Dates	Jon	Q118 invoices are due by 11/30/18. Q218 invoices are due by 12/31/18.	Q118 and Q218 invoice due dates were adjusted to accommodate issues related to quarterly MER data.
Reminder: 2019 MER Proposals	Jon	2019 MER Proposals are due to HCA by 12/1/2018.	Please submit your 2019 MER proposals to Jon at jon.brogger@hca.wa.gov
2019 MAC Contracts	Jon	2019 MAC contracts have been sent and are awaiting signature.	<p>2019 MAC contracts have been sent out for signature. The contracts were finalized to bring them into alignment with current HCA contracting standards.</p> <p>The LHJ Steering Committee distributed a list of potential contract-related concerns that may affect multiple LHJs, however LHJs are responsible for requesting changes to their individual contract documents.</p> <p>Questions or concerns about contract language should be sent to Jon or your HCA contract contact.</p> <p>LHJs may also follow-up with their lead agency or the Steering Committee with questions related to the Steering Committee's recommendations.</p> <p>LHJs are encouraged to review and return signed contracts as soon as possible in order to avoid the 12/31/18 expiration date.</p>
2019 Statewide Coordinator Calls	Jon	2019 calls are being scheduled and registration will be open soon.	Registration details for the 2019 Coordinator Call series will be announced in mid-December.
Q119 2019 New Participant Training	Carrie	Q119 new participant training is due by 12/17.	Q119 new participant training is due by 12/17.
Q119 New Participant Updates	Carrie	Q119 opens for new participant updates on 11/20. Participant lists are due by 12/20.	Q119 opens for new participant updates on 11/20. Participant list certifications are due by 12/20.
Q318 10% Code Review	Carrie	LHJs should finalize Q318 10% code review by 11/30.	LHJs should finalize Q318 10% code review by 11/30.
November Consortium Calls	Leslie	Consortium Calls are cancelled for November and December. The Steering Committee will be sending out a revised schedule in December for 2019 calls.	Based on the survey feedback, the LHJ Steering Committee is moving Consortium Calls to a quarterly schedule. More information will be available in December.
Comments/Questions	All	Open for any comments/questions.	
Next Meeting: 12/17/18 3:30pm-4:00pm			