

Attendees:					
<input checked="" type="checkbox"/>	Jon Brogger	<input type="checkbox"/>	Jennifer Inman	<input checked="" type="checkbox"/>	Katherine Hudson
<input type="checkbox"/>	Hansine Fisher	<input checked="" type="checkbox"/>	Leslie Hopkins	<input checked="" type="checkbox"/>	Annie Goodwin
<input checked="" type="checkbox"/>	April Fisk	<input checked="" type="checkbox"/>	Carrie Riemann	<input type="checkbox"/>	Cathy Mortell
<input type="checkbox"/>	John Abplanalp	<input checked="" type="checkbox"/>	Patty Proctor	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Adams County	<input checked="" type="checkbox"/>	Asotin County	<input checked="" type="checkbox"/>	Benton Franklin
<input checked="" type="checkbox"/>	Clark County	<input type="checkbox"/>	Chelan-Douglas	<input checked="" type="checkbox"/>	Clallam County
<input checked="" type="checkbox"/>	Columbia County	<input type="checkbox"/>	Grant County	<input checked="" type="checkbox"/>	Island County
<input checked="" type="checkbox"/>	Jefferson County	<input type="checkbox"/>	Klickitat County	<input checked="" type="checkbox"/>	King County
<input checked="" type="checkbox"/>	Kittitas County	<input checked="" type="checkbox"/>	Kitsap Public Health	<input type="checkbox"/>	Lewis County
<input type="checkbox"/>	Mason County	<input checked="" type="checkbox"/>	NE Tri County	<input type="checkbox"/>	Okanogan County
<input checked="" type="checkbox"/>	Pacific County	<input checked="" type="checkbox"/>	San Juan County	<input checked="" type="checkbox"/>	Skamania County
<input checked="" type="checkbox"/>	Snohomish Health District	<input checked="" type="checkbox"/>	Skagit County	<input checked="" type="checkbox"/>	Spokane Reg Health District
<input checked="" type="checkbox"/>	Thurston County	<input checked="" type="checkbox"/>	Tacoma-Pierce County	<input type="checkbox"/>	Walla Walla County
<input checked="" type="checkbox"/>	Whatcom County	<input checked="" type="checkbox"/>	Yakima Health District	<input type="checkbox"/>	
Please Register for the webinar:	https://attendee.gotowebinar.com/register/2467189031036662785 Call-in: 1-888-407-5039/Participant PIN: 95523097				
Desired Outcome:	<input checked="" type="checkbox"/> Program updates, question and answers.				

Agenda Items	Lead	Comments	Summary Meeting Notes
Welcome	Jon	Attendance is tracked via webinar registration.	Participants attending via phone call only should notify Jon at jon.brogger@hca.wa.gov to have their attendance recorded.
Quarterly Invoice Review Status	Katherine	HCA is in process of reviewing quarterly invoices for 2016-2017.	<p>HCA is working on invoice reviews for Q417.</p> <p>There are a number of LHJs who have not certified their 2016-2017 invoices.</p> <p>Reminder that LHJs must certify invoices within 120 days of the end of each quarter.</p> <p>LHJs who receive questions from HCA about their invoices should take any necessary action and respond ASAP in order to have their review completed in a timely manner.</p> <p>Reminder that 2018 MER proposals were due at the end of 2017. If your</p>

			<p>LHJ hasn't submitted yet, please do as soon as possible.</p> <p>Reminder that certificates of indirect cost should be uploaded to URMTS as back-up to the Q118 invoice.</p> <p>MER Proposal and Indirect Cost forms can be found on HCA's LHJ MAC website: https://www.hca.wa.gov/billers-providers/programs-and-services/local-health-jurisdictions under "Billing and required documents".</p>
Q416 MAC Invoice Deadline	Jon	Q416 invoices must be submitted by 8/17/18 in order to avoid the federal filing deadline.	<p>LHJs who are in process of submitting original or revised invoices for Q416 must certify their invoice in URMTS by 8/17/18 in order to ensure enough time to review and complete the a19 process ahead of the federal filing deadline.</p> <p>HCA will continue to reach out to LHJs who need to take action on their Q416 invoice.</p>
LHJ MAC Contract Amendments	Jon	Update on status of LHJ MAC contract amendments.	<p>LHJ MAC contract amendments are nearly complete. HCA contracts staff are working with LHJs that still need to take action on their amendments.</p> <p>Thank you to LHJs for their excellent communication and quick response time throughout the amendment process.</p>
Q218 RMTS	Carrie	Q218 RMTS closes on 7/9 with invoices opening on 7/20.	Q218 RMTS closes on 7/9 with invoices opening on 7/20.
Q318 New Participant Training	Carrie	Q318 New Participant Training is due by 6/18.	<p>Q318 New Participant Training is due by 6/18.</p> <p>If a participant is on leave or unable to complete the training, RMTS coordinators may want to consider removing them from their participant list.</p>
Participant List Certification	Carrie	Q318 Participant List certification is due by 6/21.	Q318 Participant List certification is due by 6/21.
Q318 RMTS Moments	Carrie	RMTS moments for Q318 are generated on 6/22.	RMTS moments for Q318 are generated on 6/22.
June Consortium Calls	Leslie	Consortium Calls are scheduled for 6/26, 6/27 & 6/28.	Consortium Calls are scheduled for 6/26, 6/27 & 6/28. Topics will include SPMP coding, handout discussion on narrative writing and an open Q&A.

Comments/Questions	All	Open for any comments/questions.	<p>Question: Who should an LHJ notify when a coordinator is retiring?</p> <p>Answer: LHJs should notify HCA whenever there are coordinator staffing changes.</p>
Next Meeting: 07/16/18 3:30pm-4:00pm			