

Attendees:					
<input checked="" type="checkbox"/>	Jon Brogger	<input type="checkbox"/>	Jennifer Inman	<input checked="" type="checkbox"/>	Katherine Hudson
<input checked="" type="checkbox"/>	Hansine Fisher	<input checked="" type="checkbox"/>	Leslie Hopkins	<input checked="" type="checkbox"/>	Annie Goodwin
<input checked="" type="checkbox"/>	April Fisk	<input checked="" type="checkbox"/>	Carrie Riemann	<input checked="" type="checkbox"/>	Cathy Mortell
<input checked="" type="checkbox"/>	John Abplanalp	<input checked="" type="checkbox"/>	Patty Proctor	<input type="checkbox"/>	
<input type="checkbox"/>	Adams County	<input type="checkbox"/>	Asotin County	<input checked="" type="checkbox"/>	Benton Franklin
<input checked="" type="checkbox"/>	Clark County	<input checked="" type="checkbox"/>	Chelan-Douglas	<input checked="" type="checkbox"/>	Clallam County
<input checked="" type="checkbox"/>	Columbia County	<input checked="" type="checkbox"/>	Grant County	<input type="checkbox"/>	Island County
<input checked="" type="checkbox"/>	Jefferson County	<input type="checkbox"/>	Klickitat County	<input checked="" type="checkbox"/>	King County
<input checked="" type="checkbox"/>	Kittitas County	<input checked="" type="checkbox"/>	Kitsap Public Health	<input checked="" type="checkbox"/>	Lewis County
<input checked="" type="checkbox"/>	Mason County	<input type="checkbox"/>	NE Tri County	<input checked="" type="checkbox"/>	Okanogan County
<input checked="" type="checkbox"/>	Pacific County	<input checked="" type="checkbox"/>	San Juan County	<input type="checkbox"/>	Skamania County
<input checked="" type="checkbox"/>	Snohomish Health District	<input checked="" type="checkbox"/>	Skagit County	<input checked="" type="checkbox"/>	Spokane Reg Health District
<input checked="" type="checkbox"/>	Thurston County	<input checked="" type="checkbox"/>	Tacoma-Pierce County	<input type="checkbox"/>	Walla Walla County
<input checked="" type="checkbox"/>	Whatcom County	<input checked="" type="checkbox"/>	Whitman County	<input checked="" type="checkbox"/>	Yakima Health District
<b>Please Register for the webinar:</b>	<a href="https://attendee.gotowebinar.com/register/2467189031036662785">https://attendee.gotowebinar.com/register/2467189031036662785</a> Call-in: 1-888-407-5039/Participant PIN: 95523097				
<b>Desired Outcome:</b>	<input checked="" type="checkbox"/> Program updates, question and answers.				

Agenda Items	Lead	Comments	Summary Meeting Notes
Welcome	Jon	Attendance is tracked via webinar registration.	LHJs who participate via phone call only should contact Jon at <a href="mailto:jon.brogger@hca.wa.gov">jon.brogger@hca.wa.gov</a> so that their attendance can be recorded.
Quarterly Invoice Review Status	Katherine	HCA is in process of reviewing quarterly invoices for 2016-2017.	<p>HCA has nearly completed all reviews for Q217 and is actively working on Q317 invoices.</p> <p>LHJs who receive questions from HCA about their invoices should respond as soon as possible.</p> <p>LHJs who have not certified late 2016/early 2017 invoices should do so as soon as possible in order to avoid a future backlog.</p> <p><b>Question:</b> How can I find out whether my LHJ has any outstanding invoice questions or invoices that need to be certified?</p>

			<p><b>Answer:</b> You can contact Jon at <a href="mailto:jon.brogger@hca.wa.gov">jon.brogger@hca.wa.gov</a> to find out whether you need to respond to any outstanding invoice questions or uncertified invoices.</p> <p>URMTS will also show whether your invoice is in certified status.</p>
Q316 Invoice Deadline	Jon	The due date for all original or revised Q316 invoices is 5/11.	LHJs who are in process of completing original or revised invoices for Q316 must certify their invoices by 5/11 in order to give HCA enough time to review ahead of the federal filing limit deadline.
2016-2017 Invoice Certification	Jon	LHJs should certify any outstanding 2016-17 invoices.	Reminder that LHJs are required to certify invoices within 120 calendar days following the end of each billing quarter.
Q417 Invoice Due Date	Jon	Q417 invoices are due by 5/1.	LHJs should certify invoices for Q417 by 5/1/18.
Q118 Client MER File	Carrie	LHJs should submit the Q118 client MER file as soon as possible.	LHJs should submit the Q118 client MER file as soon as possible.
Q118 URMTS Invoicing Opens	Carrie	Q118 URMTS invoicing opens on 4/19.	Q118 URMTS invoicing opens on 4/19.
Q118 Code Review and Countywide MER File	Carrie	Q118 Code Review and Countywide MER is due by 5/16.	Q118 Code Review is due by 5/16 and Countywide MER should be processed by that date.
Q318 Opens for Participant Updates	Carrie	Q318 opens for participant updates on 5/18.	Q318 opens for participant updates on 5/18.
Q118 10% Code Review	Carrie	LHJs should finalize Q118 10% review by 5/31.	LHJs should finalize Q118 10% review by 5/31.
April and May Consortium Calls	Leslie	Consortium Calls are scheduled for 4/24, 4/25 & 4/26 and 5/22, 5/23 & 5/24.	<p>Consortium Calls are scheduled for 4/24, 4/25 &amp; 4/26 and 5/22, 5/23 &amp; 5/24. The calls will focus on SPMP examples, Code 8 and Code 14. The Steering Committee encourages fiscal coordinators to attend.</p> <p><b>Question:</b> How can I access dates/times for consortium call so that I can ask staff to attend in my absence?</p> <p><b>Answer:</b> Dates/times for consortium calls are available in the MAC calendar or you may contact Carrie at <a href="mailto:carrie@hfa3.org">carrie@hfa3.org</a></p>

Comments/Questions	All	Open for any comments/questions.	Minutes from the monthly LHJ Coordinator Call are available on HCA's MAC LHJ website: <a href="https://www.hca.wa.gov/billers-providers/programs-and-services/local-health-jurisdictions">https://www.hca.wa.gov/billers-providers/programs-and-services/local-health-jurisdictions</a>
<b>Next Meeting: 05/21/18 3:30pm-4:00pm</b>			
<b>Adjourn</b>			