

Attendees:					
<input checked="" type="checkbox"/>	Jon Brogger	<input type="checkbox"/>	Jennifer Inman	<input checked="" type="checkbox"/>	Katherine Hudson
<input type="checkbox"/>	Kathy Spoor	<input checked="" type="checkbox"/>	Leslie Hopkins	<input checked="" type="checkbox"/>	Annie Goodwin
<input checked="" type="checkbox"/>	April Fisk	<input checked="" type="checkbox"/>	Carrie Riemann	<input checked="" type="checkbox"/>	Cathy Mortell
<input type="checkbox"/>	John Abplanalp	<input type="checkbox"/>	Lynda Thomas	<input type="checkbox"/>	Hansine Fisher
<input checked="" type="checkbox"/>	Benton Franklin	<input checked="" type="checkbox"/>	Clark County	<input type="checkbox"/>	Patty Proctor
<input checked="" type="checkbox"/>	Adams County	<input checked="" type="checkbox"/>	Asotin County	<input checked="" type="checkbox"/>	Tacoma-Pierce County
<input checked="" type="checkbox"/>	Chelan-Douglas	<input checked="" type="checkbox"/>	Clallam County	<input checked="" type="checkbox"/>	Grant County
<input checked="" type="checkbox"/>	Columbia County	<input type="checkbox"/>	Cowlitz County	<input checked="" type="checkbox"/>	Jefferson County
<input checked="" type="checkbox"/>	King County	<input type="checkbox"/>	Island County	<input checked="" type="checkbox"/>	Kittitas County
<input type="checkbox"/>	Klickitat County	<input checked="" type="checkbox"/>	Kitsap Public Health	<input checked="" type="checkbox"/>	Mason County
<input checked="" type="checkbox"/>	NE Tri County	<input checked="" type="checkbox"/>	Lewis County	<input checked="" type="checkbox"/>	Pacific County
<input type="checkbox"/>	San Juan County	<input type="checkbox"/>	Okanogan County	<input type="checkbox"/>	Skamania County
<input checked="" type="checkbox"/>	Snohomish Health District	<input checked="" type="checkbox"/>	Skagit County	<input checked="" type="checkbox"/>	Whitman County
<input checked="" type="checkbox"/>	Thurston County	<input type="checkbox"/>	Spokane Reg Health District	<input checked="" type="checkbox"/>	Yakima Health District
<input type="checkbox"/>	Whatcom County	<input checked="" type="checkbox"/>	Walla Walla County	<input type="checkbox"/>	
<b>Please Register for the webinar:</b>	<b>Registration:</b> <a href="https://attendee.gotowebinar.com/register/2467189031036662785">https://attendee.gotowebinar.com/register/2467189031036662785</a> <b>Call-in: 1-888-407-5039/Participant PIN: 95523097</b>				
<b>Desired Outcome:</b>	<input checked="" type="checkbox"/> Program updates, question and answers.				

Agenda Items	Lead	Comments	Summary Meeting Notes
<b>Welcome</b>	Jon	Attendance is tracked via webinar registration.	<p>LHJs who participate via phone call only should reach out to Jon so that their attendance can be recorded.</p> <p>LHJs who register for this webinar series receive a unique webinar ID that allows them to access the meeting. Any LHJ experiencing issues accessing the webinar should contact Jon at <a href="mailto:jon.brogger@hca.wa.gov">jon.brogger@hca.wa.gov</a></p>
Quarterly Invoice Review Status	Katherine	HCA is in process of reviewing quarterly invoices for 2016-2017.	<p>HCA has nearly completed all reviews for Q117 and is beginning to work on Q217 invoices.</p> <p>LHJs who receive questions from HCA about their invoices should respond as soon as possible.</p> <p>LHJs should review back-up documentation to ensure it is</p>

			accurate and complete before certifying their invoice in URMTS.
Quarterly Invoice Urgent Requests	Jon	LHJs who have an urgent need for invoice processing should contact HCA.	Any LHJ who has an urgent need that may necessitate an earlier review should contact Jon at <a href="mailto:jon.brogger@hca.wa.gov">jon.brogger@hca.wa.gov</a>
Q216 Invoices Due Date	Jon	Invoices for Q216 must be certified by 02/15.	LHJs who are working on initial or revised invoices for Q216 must certify their invoices by 02/15/18 in order to ensure enough review time ahead of the federal 2 year timely filing deadline.  Claims received after that date may not be eligible for federal reimbursement.
Q317 Invoices Due Date	Jon	Q3 2017 Invoices are due by 01/29.	LHJs should certify their Q317 invoices in URMTS by 1/29/18.  LHJs who are unable to meet that deadline should contact Jon at <a href="mailto:jon.brogger@hca.wa.gov">jon.brogger@hca.wa.gov</a> .
January and February Consortium Calls	Leslie	Consortium Calls are scheduled for 01/23-01/25 and 02/26-02/28.	WSALPHO's January and February Consortium Calls are scheduled for 01/23/18-01/25/18 and 02/26/18-02/28/18.  <b>Question:</b> Is there a master schedule and list of topics for all 2018 Consortium Calls?  <b>Answer:</b> A schedule is available via the MAC calendar. Contact Carrie at <a href="mailto:carrie@hfa3.org">carrie@hfa3.org</a> for information about topics for upcoming calls.  <b>Question:</b> Will consortium calls focus on financial training?  <b>Answer:</b> The call generally focuses on RMTS coordinator training rather than financial or invoice-related training.
2018 Annual Refresher Training Notices	Carrie	Notices will be sent on 02/09.	HFA will send 2018 Annual Refresher Training notices on 02/09/18.  <b>Question:</b> is annual training required for all participants or only new participants?  <b>Answer:</b> Annual training is required for all participants.
Q42017 Code Review	Carrie	Q417 Code Review is due on 02/15.	LHJs must submit code review for Q417 to HFA by 02/15/18.

Q2 2018 Participant Updates	Carrie	Q218 opens for participant updates on 02/16.	Q218 opens for participant updates on 02/16/18.
Q4 2017 10% Review	Carrie	LHJs must finalize Q417 10% review by 03/02.	10% reviews for Q417 must be finalized by 03/02/18.
Comments/Questions	All	Open for any comments/questions.	
<b>Next Meeting: 02/26/18 3:30pm-4:00pm</b>			
<b>Adjourn</b>			