

Attendees:					
<input checked="" type="checkbox"/>	Jon Brogger	<input type="checkbox"/>	Jennifer Inman	<input checked="" type="checkbox"/>	Katherine Hudson
<input type="checkbox"/>	Kathy Spoor	<input type="checkbox"/>	Leslie Hopkins	<input checked="" type="checkbox"/>	Annie Goodwin
<input type="checkbox"/>	April Fisk	<input checked="" type="checkbox"/>	Carrie Riemann	<input checked="" type="checkbox"/>	Cathy Mortell
<input checked="" type="checkbox"/>	John Abplanalp	<input type="checkbox"/>	Lynda Thomas	<input checked="" type="checkbox"/>	Hansine Fisher
<input checked="" type="checkbox"/>	Benton Franklin	<input checked="" type="checkbox"/>	Clark County	<input type="checkbox"/>	Patty Proctor
<input type="checkbox"/>	Adams County	<input checked="" type="checkbox"/>	Asotin County	<input checked="" type="checkbox"/>	Tacoma-Pierce County
<input type="checkbox"/>	Chelan-Douglas	<input checked="" type="checkbox"/>	Clallam County	<input type="checkbox"/>	Grant County
<input checked="" type="checkbox"/>	Columbia County	<input type="checkbox"/>	Cowlitz County	<input checked="" type="checkbox"/>	Jefferson County
<input checked="" type="checkbox"/>	King County	<input type="checkbox"/>	Island County	<input checked="" type="checkbox"/>	Kittitas County
<input checked="" type="checkbox"/>	Klickitat County	<input checked="" type="checkbox"/>	Kitsap Public Health	<input type="checkbox"/>	Mason County
<input checked="" type="checkbox"/>	NE Tri County	<input checked="" type="checkbox"/>	Lewis County	<input checked="" type="checkbox"/>	Pacific County
<input checked="" type="checkbox"/>	San Juan County	<input type="checkbox"/>	Okanogan County	<input type="checkbox"/>	Skamania County
<input type="checkbox"/>	Snohomish Health District	<input type="checkbox"/>	Skagit County	<input type="checkbox"/>	Tacoma-Pierce County
<input checked="" type="checkbox"/>	Thurston County	<input type="checkbox"/>	Spokane Reg Health District	<input checked="" type="checkbox"/>	Yakima Health District
<input checked="" type="checkbox"/>	Whatcom County	<input type="checkbox"/>	Walla Walla County	<input type="checkbox"/>	
Please Register for the webinar:	https://attendee.gotowebinar.com/register/20590935130279170 Call-in: 1-888-407-5039/Participant PIN: 95523097				
Desired Outcome:	<input checked="" type="checkbox"/> Program updates, question and answers.				

Agenda Items	Lead	Comments	Summary Meeting Notes
Welcome	Jon	Attendance is tracked via webinar registration.	
Quarterly Invoice Review Status	Jon	HCA is in process of reviewing quarterly invoices for 2016-2017.	<p>HCA is working to reduce an invoice backlog for 2016/17 quarters. Reviews are nearly complete for Q316. Reviews for Q416 and Q117 have begun.</p> <p>Some LHJs still need to certify invoices for 2016 and early 2017 quarters.</p> <p>Contact HCA directly for assistance with individual invoices.</p>
Quarterly Invoice Urgent Requests	Jon	LHJs who have an urgent need for invoice processing should contact HCA.	Any LHJ that has a time barrier necessitating an earlier invoice review should contact Jon with that information.

Q1 2016 Invoice Revisions	Jon	Any invoice revisions for Q1 2016 must be received by HCA by 11/27/17.	LHJs who have outstanding invoices for Q116 must submit their invoice by 11/27/17 in order to give HCA enough processing time ahead of the federal two year filing deadline. Any LHJ that is unable to meet that timeline should contact Jon as soon as possible to discuss options.
Q317 MER Data	Jon	Q317 MER Data is delayed.	Due to an HCA error related to the eligibility file transfer, MER data was delayed for Q317. LHJs should anticipate a short delay in receiving MER data for that invoice cycle. HCA has taken steps to ensure eligibility information will be transferred on time in the future.
Annual MER Proposal	Jon	2018 MER Proposals are due by Friday 12/1/2017.	Reminder that LHJs must submit 2018 MER proposals by Friday 12/1/2017. Proposals can be sent to Jon at jon.brogger@hca.wa.gov MER proposal forms are available on HCA's MAC website here .
LHJs Q3 2017 10% Review	Carrie	LHJs must finalize Q3 2017 10% review by 11/30/2017.	Reminder that LHJs must finalize Q3 2017 10% review by 11/30/2017.
Q1 2018 Participant Certification List	Carrie	Q118 Participant List Certification is due by 12/15/2017.	Reminder that Q118 Participant List Certification is due by 12/15/2017. Question: what if an LHJ has a staff member who starts in their position after 12/15? Answer: Contact Carrie to discuss options for certification past 12/15.
Q1 2018 New Participant Training	Carrie	Q118 New Participant Training is due by 12/22/2017.	Reminder that Q118 New Participant Training is due by 12/22/2017. Remember: in-person training is now tracked in URMTS so when that is completed, please log and certify it in URMTS. Contact Carrie with questions.
Comments/Questions	All	Open for any comments/questions.	
Next Meeting: 12/18/17 3:30pm-4:00pm			
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