

## Medicaid Administrative Claiming - A19 Submissions

### Overview

For participants in the Health Care Authority's (HCA) Medicaid Administrative Claiming (MAC) program, contractors are required to submit quarterly A19-1A Invoice Vouchers (A19) in order to receive federal reimbursement. This notification is to provide an update to the A19 submission process effective April 1, 2017. This update applies to all MAC contractors including School Districts (SD), Local Health Jurisdictions (LHJ), Washington State Tribes (Tribes), and King County Superior Court Juvenile Probation Services (KCSCJPS).

### Current A19 Process:

- When a claiming quarter ends, HCA will notify the MAC program coordinator of claim approval.
- MAC program coordinators then print the A19 form.
- The A19 form is manually signed, dated, and mailed to HCA.

### New A19 Process

- When a claiming quarter ends, HCA will notify the MAC program coordinator of claim approval.
- MAC program coordinators then print the A19 form.
- The A19 form is manually signed, dated, scanned, and emailed to your designated HCA contact.

### Benefits of the New A19 Process

- Quicker submission process. Rather than waiting 5 – 10 business days for HCA to receive the physically-mailed A19 form, it can be received same day via electronic mail.
- Easier to track and archive. Saving an e-mail,

rather than using other tracking/archiving formats, can be easier to manage.

- Consistency through the submission process. In addition to the A19, Certified Public Expenditures (CPE) are required quarterly to receive federal reimbursement. Currently, the CPE can be submitted electronically. Allowing electronic delivery of the A19 form is the logical next step in a seamless submission process.

### Next Steps

The Coordinator Manuals for each MAC program will be updated to include this revision which is to begin on April 1, 2017. You will then be able to reference the Coordinator Manual for any questions regarding the A19 submission process. If you have any questions at this time, please reach out to your current HCA contact person or use the information provided below.

### For additional information about HCA's MAC program, please contact:

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