**HCA/LHJ Statewide MAC Coordinator Call**

### Webinar
- **May 16, 2022**
- **3:30pm-4:00pm**

**LHJ MAC Workgroup:**
- Jon Brogger (HCA)
- Hansine Fisher (HFA)
- Annie Goodwin (Benton-Franklin)
- John Abplanalp (Lewis)
- Maricela Holtzer (HCA)
- Carrie Riemann (HFA)
- April Fisk (Kitsap)
- Lorri Vining (Whatcom)
- Jennifer Price (HCA)
- Leslie Hopkins (PHSKC)
- Cathy Mortell (Tacoma-Pierce)
- Nikki Fox (Grant)

**Consortium 1 & 2:**
- Public Health of Seattle/King County

**Consortium 5:**
- Tacoma-Pierce County Health Dept
- Spokane Regional Health District

**Consortium 6:**
- Asotin County Health District
- Kitsap Public Health District
- Snohomish Health District
- Whatcom County Health Dept

**Consortium 9:**
- Chelan-Douglas Health District
- Lewis County Public Health
- Okanogan County Public Health
- Pacific County Public Health
- Thurston County Public Health
- San Juan County Public Health

**Consortium 10:**
- Adams County Health Department
- Benton-Franklin Health District
- Jefferson County Public Health
- Kittitas County Public Health
- NE Tri-County Health District

**Consortium 11:**
- Clark County Public Health
- Grant County Health District
- Island County Health Dept
- Mason County Public Health
- Yakima Health District

**Consortium 12:**
- Clallam County Health and Human Svcs
- Columbia County
- Garfield County
- Klickitat County Public Health
- Skagit County
- Skamania County
- Walla Walla County Health Dept

Please Register for the Zoom Webinar:
- Register in advance for this webinar series: https://zoom.us/webinar/register/WN_DQxeXKBsRdOivwaHET1ZKQ

**Desired Outcome:** ✓ Program updates, questions, and answers.

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<thead>
<tr>
<th>Agenda Items</th>
<th>Lead</th>
<th>Comments</th>
<th>Summary Meeting Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welcome</td>
<td>Jon</td>
<td>Attendance is tracked via webinar registration.</td>
<td>HCA is currently reviewing 2020/2021 invoices. If your LHJ has past due invoices for 2020 or 2021, please certify them as soon as possible to avoid a review backlog.</td>
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<tr>
<td>Quarterly Invoice Review Status</td>
<td>Maricela</td>
<td>Update on review progress for 2020/2021 invoices.</td>
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<tr>
<td>Reminder: Q421 Invoice Due Date</td>
<td>Maricela</td>
<td>Q421 invoices were due on 4/28/22.</td>
<td>Reminder that Q421 invoice was due by 4/28/22. All LHJs who have not yet certified Q421 invoices should do so as soon as possible. Please contact HCA with any questions about your Q421 invoices.</td>
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<tr>
<td>Q122 MAC Invoice Due Date</td>
<td>Maricela</td>
<td>Q122 invoices are due by July 29th.</td>
<td>Q122 invoices are due by 7/29/22. Reminder: Upload a 2022 Indirect Cost Rate Certificate with your Q122 Invoices. Certificate of Indirect Costs</td>
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<tr>
<td>Q320 Final Invoice Deadline</td>
<td>Jon</td>
<td>Q320 invoices were due on 5/13/22.</td>
<td>The final deadline for Q320 invoices was 5/13/22. All LHJs who need to take action have been notified of that due date. If your LHJ hasn’t yet certified that quarter, please start working on that invoice and certify as soon as possible.</td>
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<td>Reminder: Juneteenth Holiday</td>
<td>Jon</td>
<td>Registration is now available for the June 2022 Coordinator Call on June 27th at 3:30pm.</td>
<td>Due to the Juneteenth holiday (which is observed this year on June 20th), our June coordinator call will be rescheduled to Monday June 27th, at 3:30pm. Register here</td>
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<td>Q122 Code Review Certification Deadline and 10% Sample Deadline</td>
<td>Leslie</td>
<td>Q122 Code Review Certification is due by May 16th and 10% Sample is due by June 6th</td>
<td>Q122 Code Review Certification is due by May 16th and 10% Sample is due by June 6th. Reminder to review and certify both the initial code advising sample and final review as promptly as possible in order to minimize impact to LHJs who are ready to invoice for that quarter.</td>
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<td>Q322 Participant List Certification</td>
<td>Leslie</td>
<td>Q322 Participant List must be certified by June 17th.</td>
<td>Q322 Participant List must be certified by June 17th. Question: How do I code remaining moments for staff who retire mid-quarter? Response: Assign any remaining moments after a participant retires to activity code 16 (unpaid time-off).</td>
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<td>Q322 New Participant Training Webinars</td>
<td>Leslie</td>
<td>Q322 New Participant Training Webinar takes place on 6/10 at 9am and 6/14 at 1pm.</td>
<td>Q322 New Participant Training Webinar takes place on 6/10 at 9am and 6/14 at 1pm.</td>
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<td>MAC Coordinator Updates</td>
<td>Leslie</td>
<td>MAC Coordinator Updates</td>
<td>Lisa St. John from Spokane County has replaced Susan Schutz.</td>
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<td>Megan Bean from NE Tri Counties will replace Doris Hoffman.</td>
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<td>Melissa Casey from Mason County will replace Lydia Bucheit.</td>
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<td>Many thanks to Susan, Doris and Lydia for serving in the LHJ MAC Program and welcome to all the new coordinators!</td>
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<td>Comments/Questions</td>
<td>All</td>
<td>Open for any comments/questions.</td>
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Access the MAC LHJ Coordinator Manual at HCA’s website or paste this URL into your browser’s address bar: https://www.hca.wa.gov/assets/billers-and-providers/19-050.pdf

Next Meeting: 6/27/2022 3:30pm-4:00pm