LHJ MAC Workgroup:

- Jon Brogger (HCA)
- Hansine Fisher (HFA)
- Annie Goodwin (Benton-Franklin/Asotin)
- John Abplanalp (Lewis)
- Jennifer Inman (HCA)
- Carrie Riemann (HFA)
- April Fisk (Kitsap)
- Lorri Vining (Whatcom)
- Leslie Hopkins (PHSKC)
- Cathy Mortell (Tacoma-Pierce)
- Theresa Adkinson (Grant)

Consortium 1 & 2:

- Public Health of Seattle/King County

Consortium 5:

- Tacoma-Pierce County Health Dept
- Spokane Regional Health District

Consortium 6:

- Asotin County Health District
- Kitsap Public Health District
- Snohomish Health District

Consortium 7:

- Chelan-Douglas Health District
- Lewis County Public Health
- Okanogan County Public Health
- Pacific County Public Health
- Thurston County Public Health
- San Juan County Public Health

Consortium 8:

- Adams County Health Department
- Benton-Franklin Health District
- Jefferson County Public Health

Consortium 9:

- Kittitas County Public Health
- NE Tri-County Health District

Consortium 10:

- Clark County Public Health
- Grant County Health District
- Island County Health Dept

Consortium 11:

- Mason County Public Health
- Yakima Health District

Consortium 12:

- Clallam County Health and Human Svcs
- Columbia County
- Garfield County
- Klickitat County Public Health
- Skagit County
- Skamania County
- Walla Walla County Health Dept

Please Register for the Zoom Webinar:

Register in advance for this webinar series:
https://zoom.us/webinar/register/WN_3-oAT0jFR42u5mBa36M83g

Desired Outcome: ✓ Program updates, questions and answers.

<table>
<thead>
<tr>
<th>Agenda Items</th>
<th>Lead</th>
<th>Comments</th>
<th>Summary Meeting Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welcome</td>
<td>Jon</td>
<td>Attendance is tracked via webinar registration.</td>
<td>Send an email to <a href="mailto:jon.brogger@hca.wa.gov">jon.brogger@hca.wa.gov</a> if you attend via telephone only</td>
</tr>
<tr>
<td>HCA Staffing Changes</td>
<td>Jon</td>
<td>Update on HCA staffing changes.</td>
<td>Katherine Tillman has accepted a new position.</td>
</tr>
<tr>
<td>Quarterly Invoice Review Status</td>
<td>Jon</td>
<td>Update on review progress for 2020/2021 invoices.</td>
<td>HCA is currently reviewing 2020/2021 invoices.</td>
</tr>
<tr>
<td>Event</td>
<td>Responsibility</td>
<td>Description</td>
<td>Details</td>
</tr>
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<tr>
<td>Annual MER Proposal</td>
<td>Jon</td>
<td>2022 MER Proposals are due 12/1/21.</td>
<td>2022 MER Proposals are due 12/1/21. Locate the MER proposal form at HCA’s LHJ MAC website. Send completed MER proposals to <a href="mailto:jon.brogger@hca.wa.gov">jon.brogger@hca.wa.gov</a>.</td>
</tr>
<tr>
<td>2021 Indirect Cost Certificates</td>
<td>Jon</td>
<td>2021 Indirect Cost Certificates are due with the Q121 invoice.</td>
<td>2021 Indirect Cost Certificates are due with the Q121 invoice. Upload the completed form to URMTS as back-up to your invoice. Locate the MER proposal form at HCA’s LHJ MAC website.</td>
</tr>
<tr>
<td>Q221 Invoice Deadline</td>
<td>Jon</td>
<td>Q221 invoices are due by 10/29/21.</td>
<td>Q221 invoices are due by 10/29/21. If you have a barrier in meeting this deadline, please contact HCA to discuss options for extension.</td>
</tr>
<tr>
<td>RMTS Participation and Invoicing</td>
<td>Jon/Carrie</td>
<td>Reminder to assign RMTS and non-RMTS staff to the correct cost pools on the MAC invoice.</td>
<td>Invoice preparers should cross check staff cost pool assignments with their RMTS participants list and ensure that non-RMTS staff are not assigned to RMTS only cost pools. You can locate a copy of your RMTS participant list in the URMTS RMTS section. <strong>Question:</strong> can you tell me whether my LHJ’s RMTS staff cost pool assignments are correct? <strong>Answer:</strong> contact HCA to discuss specific information your LHJ’s MAC invoice.</td>
</tr>
<tr>
<td>Q421 Participant List</td>
<td>Carrie</td>
<td>Q421 Participant List must be certified by 9/21/21.</td>
<td>Q421 Participant List must be certified by 9/21/21.</td>
</tr>
<tr>
<td>Five Day RMTS Deadline Update</td>
<td>Cathy</td>
<td>Update on returning to a five-day RMTS response time.</td>
<td>Based on LHJ feedback, the program will not return to a five-day RMTS response window through Q421.</td>
</tr>
<tr>
<td>October Consortium Calls</td>
<td>Leslie</td>
<td>Consortium calls take place on 10/14 at 11am, 10/19 at 3pm and 10/20 at 9am. These consortia meetings will be a code reviewer refresher training.</td>
<td>Consortium calls take place on 10/14 at 11am, 10/19 at 3pm and 10/20 at 9am. These consortia meetings will be a code reviewer refresher training.</td>
</tr>
<tr>
<td>RMTS Coding Refresher Training</td>
<td>Cathy</td>
<td>October 1st at 9am, October 4th at 10am, October 7th at 1pm.</td>
<td>October 1st at 9am, October 4th at 10am, October 7th at 1pm.</td>
</tr>
<tr>
<td>Comments/Questions</td>
<td>All</td>
<td>Open for any comments/questions.</td>
<td></td>
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</tbody>
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Access the MAC LHJ Coordinator Manual at HCA’s [website](https://www.hca.wa.gov/assets/billers-and-providers/19-050.pdf) or paste this URL into your browser’s address bar:


**Next Meeting:** 10/18/2021 3:30pm-4:00pm