

LHJ MAC Workgroup:			
<input checked="" type="checkbox"/> Jon Brogger (HCA)	<input type="checkbox"/> Jennifer Inman (HCA)	<input checked="" type="checkbox"/> Katherine Tillman (HCA)	
<input checked="" type="checkbox"/> Hansine Fisher (HFA)	<input checked="" type="checkbox"/> Carrie Riemann (HFA)	<input checked="" type="checkbox"/> Leslie Hopkins (PHSKC)	
<input checked="" type="checkbox"/> Annie Goodwin (Benton-Franklin/Asotin)	<input type="checkbox"/> April Fisk (Kitsap)	<input checked="" type="checkbox"/> Cathy Mortell (Tacoma-Pierce)	
<input checked="" type="checkbox"/> John Abplanalp (Lewis)	<input checked="" type="checkbox"/> Lorri Vining (Whatcom)	<input type="checkbox"/> Theresa Adkinson (Grant)	
Consortium 1 & 2:			
<input checked="" type="checkbox"/> Public Health of Seattle/King County			
Consortium 5:			
<input checked="" type="checkbox"/> Tacoma-Pierce County Health Dept	<input type="checkbox"/> Spokane Regional Health District		
Consortium 6:			
<input checked="" type="checkbox"/> Asotin County Health District	<input type="checkbox"/> Kitsap Public Health District	<input checked="" type="checkbox"/> Snohomish Health District	
<input checked="" type="checkbox"/> Whatcom County Health Dept			
Consortium 9:			
<input checked="" type="checkbox"/> Chelan-Douglas Health District	<input checked="" type="checkbox"/> Lewis County Public Health	<input checked="" type="checkbox"/> Okanogan County Public Health	
<input type="checkbox"/> Pacific County Public Health	<input checked="" type="checkbox"/> Thurston County Public Health	<input checked="" type="checkbox"/> San Juan County Public Health	
Consortium 10:			
<input checked="" type="checkbox"/> Adams County Health Department	<input checked="" type="checkbox"/> Benton-Franklin Health District	<input checked="" type="checkbox"/> Jefferson County Public Health	
<input checked="" type="checkbox"/> Kittitas County Public Health	<input checked="" type="checkbox"/> NE Tri-County Health District		
Consortium 11:			
<input checked="" type="checkbox"/> Clark County Public Health	<input checked="" type="checkbox"/> Grant County Health District	<input checked="" type="checkbox"/> Island County Health Dept	
<input checked="" type="checkbox"/> Mason County Public Health	<input type="checkbox"/> Yakima Health District		
Consortium 12:			
<input checked="" type="checkbox"/> Clallam County Health and Human Svcs	<input checked="" type="checkbox"/> Columbia County	<input checked="" type="checkbox"/> Garfield County	
<input type="checkbox"/> Klickitat County Public Health	<input checked="" type="checkbox"/> Skagit County	<input checked="" type="checkbox"/> Skamania County	
<input checked="" type="checkbox"/> Walla Walla County Health Dept			
Please Register for the Zoom Webinar:	Register in advance for this webinar series: https://zoom.us/webinar/register/WN_3-oAT0jFR42u5mBa36M83g		
Desired Outcome:	✓ Program updates, questions and answers.		

Agenda Items	Lead	Comments	Summary Meeting Notes
Welcome	Katherine	Attendance is tracked via webinar registration.	
Quarterly Invoice Review Status	Katherine	Update on review progress for 2019/2020 invoices.	HCA is reviewing invoices from all quarters in 2020 in addition to 2019 invoices as they become certified. If your LHJ has not yet certified your 2019-2020 invoices, please do so as

			soon as possible to avoid a potential backlog
Q419 Invoice Deadline	Katherine	The final due date for Q419 invoices is 8/6/21.	The final due date for Q419 invoices is 8/6/21. All LHJs who need to act on their Q419 invoice have been notified of this due date. HCA will not seek reimbursement past the two-year federal filing deadline.
Q121 Invoice Deadline	Katherine	The Q121 invoice is due 7/30/21.	Q121 invoices must be certified by 7/30/21. If you are unable to certify by this deadline, please reach out to HCA to discuss options for extension.
2021 Indirect Cost Certificates	Katherine	2021 Indirect Cost Certificates are due with the Q121 invoice.	LHJs are required to submit a 2021 indirect cost rate certificate as back-up to their Q121 invoice. You can locate the indirect cost rate form on HCA's LHJ MAC website under "Billing and Required Documents". If you have any issues locating this document, please let us know.
Fiscal Monitoring Update	Jon	Update on HCA triennial fiscal monitoring.	HCA's accounting team is working with HFA to request additional documents if they are needed. Carrie will reach out and connect with coordinators if additional documentation is requested.
MAC Vendor Policy Manual Update	Jon/Leslie	Review the MAC Vendor Policy Manual Update.	Coordinator Manual has been updated to include additional information clarifying roles and responsibilities for LHJs who use vendors related to invoice preparation and MAC meeting attendance. LHJ fiscal or RMTS coordinators are required to attend MAC meetings such as the coordinator call, however another agency employee can attend in their absence if needed.
Quarterly Code Review Certification Deadline	Carrie	Q221 Quarterly Code Review Certification is due 8/20/21.	Q221 Quarterly Code Review Certification is due 8/20/21.
National State of Emergency and Return to 5-day deadline	Leslie	National State of Emergency and return to 5-day deadline.	The program will explore reducing the RMTS moment back to the 5-day deadline starting October 1, 2021. Carrie will send an inquiry to LHJs the first week of August to gather feedback on this issue.

			Please be sure to respond if you have concerns about returning to 5 days.
Quarterly Consortium Calls	Leslie	Quarterly Consortium Calls take place on 7/20 at 3pm, 7/21 at 9am, and 7/29 at 11am.	Quarterly Consortium Calls take place on 7/20 at 3pm, 7/21 at 9am, and 7/29 at 11am.
MAC Coordinator Changes	Leslie	A moment to recognize MAC Coordinator changes.	Happy Retirement Vicky Rutherford from Grant County. Thank you for all you have done in the MAC program! Welcome to the MAC program Gracie Minks in Pacific County and Nikkole Fox in Grant County!
Comments/Questions	All	Open for any comments/questions.	Q: How best should staff code to ongoing work for Diversity Equity and Inclusion within our department? I'm having trouble deciding if this work is, in general, programmatic (Code 4), part of planning/policy making (Code 8), or part of general admin (14). Advice? A: If agency wide, not program specific, code 14 is most appropriate.
<p>Access the MAC LHJ Coordinator Manual at HCA's website or paste this URL into your browser's address bar: https://www.hca.wa.gov/assets/billers-and-providers/19-050.pdf</p>			
Next Meeting: 8/16/2021 3:30pm-4:00pm			