



Childbirth Education Provider Guide

February 1, 2012

Washington State
Health Care Authority

About this guide*

This publication takes effect February 1, 2012, and supersedes earlier guides to this program.

Washington Apple Health means the public health insurance programs for eligible Washington residents. Washington Apple Health is the name used in Washington State for Medicaid, the children's health insurance program (CHIP), and state-only funded health care programs. Washington Apple Health is administered by the Washington State Health Care Authority.

What Has Changed?

Reason for Change	Effective Date	Section/ Page No.	Subject	Change
Changes to WAC 182-533-0390 and clarifying content	2-01-12	A.1	About the program	Aligned with WAC changes
		B	Eligibility	No policy change
		C.1—C.4	Provider Requirements	Added new sections about specific provider requirements and qualifications, and required topics for CBE curricula, including a new CBE curriculum checklist
		D.1	Coverage	Clarified what is and is not covered
		E-1	Payment	Added general requirements about receiving payments
		F-1—2	Billing and Claim Forms	Moved record-keeping activities under provider requirements (section C); listed the taxonomy.

* This publication is a billing instruction.

Reason for Change	Effective Date	Section/ Page No.	Subject	Change
		All		Made housekeeping changes, including those related to the merger with HCA (the agency); streamlined and removed repetitive language; updated information related to a Department of Health Maternal and Infant Health program, which no longer exists.

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How Can I Get Agency Provider Documents?

To download and print Agency Provider Notices and Medicaid Provider Guides, go to the agency's [Provider Publications](#) website.

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Important Contacts

Note: This section contains important contact information relevant to childbirth education. For more contact information, see the agency [Resources Available](#) web page.

Topic	Contact Information
Getting a provider application packet or general questions about the program	Health Care Authority First Steps Program Manager 1-360-725-1293

Definitions & Acronyms

[Refer to WAC [182-533-0315](#)]

This section defines terms and abbreviations, including acronyms, used in this Medicaid Provider Guide. Please refer to the [Washington Apple Health Glossary](#) for a more complete list of definitions.

Childbirth Education (CBE) - A series of educational group sessions offered with at least eight hours of instruction, led by an approved instructor, to prepare a pregnant woman and her support person(s) for an upcoming childbirth.

Client – A pregnant woman who has been determined eligible to receive medical or health care services under Medicaid.

First Steps -The program created under the 1989 Maternity Care Access Act (Chapter 74.09 RCW).

Infant Case Management (ICM) – Established as a component of the First Steps program to provide a parent(s) with information and assistance in accessing needed medical, social, educational, and other services to improve the welfare of infants.

Maternity Support Services (MSS) - A component of the First Steps program that provides enhanced services to women during the maternity cycle and their newborn infants. MSS includes screening, assessment, basic health messages, education, counseling, case management, care coordination and other interventions delivered by an MSS interdisciplinary team.

About the Program

What Is the Purpose of Childbirth Education (CBE)?

[Refer to WAC [182-533-0390\(1\)](#)]

The purpose of CBE is to help prepare the client and her support person(s) to:

- Manage the physiological, emotional, and psychological changes experienced during and after pregnancy.
- Develop self-advocacy skills.
- Increase knowledge about and access to local community resources.
- Improve parenting skills.
- Improve the likelihood of positive birth outcomes.

Freedom of Choice/Consent for Services

CBE clients have the right to choose their own agency-approved CBE provider even if they are enrolled in a managed care plan.

Client Eligibility

How can I verify a patient's eligibility?

[Refer to WAC [182-533-0390\(3\)](#)]

To be eligible for childbirth education classes, clients must be:

- Pregnant.
- Covered by a benefit package (BP) that covers CBE.

Providers must verify that a patient has Washington Apple Health coverage for the date of service, and that the client's BP covers the applicable service. This helps prevent delivering a service the agency will not pay for. Verifying eligibility is a two-step process:

Step 1. Verify the patient's eligibility for Washington Apple Health. For detailed instructions on verifying a patient's eligibility for Washington Apple Health, see the *Client Eligibility, Benefit Packages, and Coverage Limits* section in the agency's current [ProviderOne Billing and Resource Guide](#).

If the patient is eligible for Washington Apple Health, proceed to **Step 2**. If the patient is **not** eligible, see the note box below.

Step 2. Verify service coverage under the Washington Apple Health client's benefit package. To determine if the requested service is a covered benefit under the Washington Apple Health client's BP, see the agency's [Health Care Coverage—Program Benefit Packages and Scope of Service Categories](#) web page.

Note: Patients who are not Washington Apple Health clients may submit an application for health care coverage in one of the following ways:

1. By visiting the Washington Healthplanfinder's website at: www.wahealthplanfinder.org
2. By calling the Customer Support Center toll-free at: 855-WAFINDER (855-923-4633) or 855-627-9604 (TTY)
3. By mailing the application to:
Washington Healthplanfinder
PO Box 946
Olympia, WA 98507

In-person application assistance is also available. To get information about in-person application assistance available in their area, people may visit www.wahealthplanfinder.org or call the Customer Support Center.

A CBE client is not required to be enrolled and/or participate in Maternity Support Services (MSS)/Infant Case Management (ICM) to qualify for CBE classes.

Are Clients Covered for CBE If They Are Enrolled in an Agency-Managed Care Organization?

Yes. If the client is enrolled in an Agency-managed care plan, providers may verify eligibility for managed care enrollment by viewing the Client Benefit Inquiry screen in ProviderOne. Clients enrolled in an Agency-managed care organization (MCO) are eligible for childbirth education outside their MCO.

The agency reimburses for childbirth education through its fee-for-service system. The coverage and billing guidelines in these billing instructions apply to managed care clients.

Bill the agency directly.

Provider Requirements

What Are the Provider Requirements for CBE?

[Refer to WAC [182-533-0390\(4\)](#)]

CBE classes may only be provided by Agency-approved CBE providers as outlined within these billing instructions.

The approved CBE provider must:

- Follow other requirements described in WAC [182-533-0390](#).
- Meet staff qualifications described within these billing instructions.
- Include all required CBE topics on the CBE Curriculum Checklist (see page C.3).
- Deliver CBE classes in a series of group sessions.
- Allow all clients to choose any approved CBE organization, regardless of where she receives prenatal, post pregnancy, or pediatric medical care.
- Periodically view the First Steps website for updates and information regarding the program.
- Bill the agency according to these billing instructions.

What Records Must Be Kept Specific to the CBE Program?

[Refer to WAC [182-533-0390\(5\)](#)]

Providers must:

- Make charts and records available to the agency, its contractors, and the US Department of Health and Human Services, upon their request, *for at least six years from the date of service* or more if required by federal or state law or regulation (see WAC [182-502-0020](#)).

- Maintain:
 - ✓ An original signed copy of each client's Freedom of Choice/Consent for Services form;
 - ✓ A client sign-in sheet for each class; and
 - ✓ Documentation of names and ProviderOne Client ID numbers of eligible CBE clients attending and the dates they participated in each CBE class.

CBE Curriculum Checklist

Pregnancy Topics

- Prenatal Care
- Appropriate pregnancy exercises and their benefits
- Ways of coping with common discomforts of pregnancy
- Danger signs in pregnancy and what to do
- Environmental hazards (including but not limited to alcohol use; tobacco use, secondhand smoke exposure, mercury, toxoplasmosis, and listeriosis)
- Nutritional needs of mother and fetus
- Physical and Emotional changes during pregnancy
- Sexuality during pregnancy, (including safe sex education)
- Preparing to breastfeed
- Planning for a future pregnancy

Labor and Birth Topics

- Informed consent and decision making
- The value and role of labor support persons (Doula, partner, friend, relative)
- Signs and symptoms of true vs. false labor
- Warning signs and what to do
- Coping skills for each stage and phase of labor
- Pain management techniques and options
- Ways to minimize and/or work with labor complications
- Medical procedures and interventions
- Analgesia and anesthesia options
- Types of deliveries (benefits and drawbacks of each)
- Unexpected outcomes and what to do
- Hospital routines, including a tour of a hospital/birthing center

Newborn Topics

- Newborn procedures (standard in Washington State) (APGAR test, metabolic screening, newborn eye prophylaxis, Vitamin K injection)
- Practices to discuss ahead of time with health care provider: such as cutting the cord, circumcision, bonding with baby immediately after birth, breastfeeding/lactation consultation
- Safe sleeping position (on the back), car seat safety, and well-child care.

Family Adjustment Topics

- Physical and emotional changes
- Sexuality after pregnancy (including safe sex education)
- Protection from secondhand smoke exposure
- Signs of postpartum blues vs. postpartum depression vs. postpartum psychosis
- Potential stresses within family and how to access local supportive resources
- Breastfeeding (nutritional needs of mother, lactation consultation resources)

What Qualifications Must a Person Have to Deliver CBE?

CBE classes must be provided only by a qualified person who meets the requirements outlined in these billing instructions. To qualify as a CBE provider, the person must:

- Have a certification or credentials from a training organization that meets the Childbirth Educator training standards set by the [International Childbirth Education Association \(ICEA\)](#).
- Have a current Core Provider Agreement and National Provider Identifier (NPI).

Note: Only persons who meet the conditions outlined above are considered qualified to provide and bill for CBE classes provided to eligible clients. At any time the agency discovers payment was made for classes provided by a nonqualified person, an overpayment will be established and monies will be recuperated.

Coverage

What Is Covered?

[Refer to WAC [182-533-0390\(6\)](#)]

The agency covers one series of CBE classes per client per pregnancy. The education must be delivered in a series of group sessions with a minimum of eight hours of instruction.

A client must attend at least one CBE session for the provider to be paid.

What Is Not Covered?

Under the Childbirth Education program, the agency does not cover CBE that is provided during a one-to-one home or office visit.

For information regarding one-to-one home or office visits, refer to the current Agency [Maternity Support Services/Infant Case Management Medicaid Program Guide](#).

Payment

What Are the General Requirements for Receiving Payments for Providing CBE?

[Refer to WAC [182-533-0390\(7\)](#)]

The agency pays for covered classes provided to eligible clients on a fee-for-service basis.

The CBE provider must accept the agency's maximum allowable fee as final and complete payment for classes provided to a client.

The agency's maximum allowable fee includes all classes, core materials, publications, and educational materials provided throughout the class series. Clients must receive the same materials that are offered to other attendees.

Where Do I Find the Fee Schedule?

You can view the agency Childbirth Education [Fee Schedule](#)

Billing and Claim Forms

What Are the General Billing Requirements?

Providers must follow the agency's [ProviderOne Billing and Resource Guide](#). These billing requirements include:

- What time limits exist for submitting and resubmitting claims and adjustments.
- When providers may bill a client.
- How to bill for services provided to primary care case management (PCCM) clients.
- How to bill for clients eligible for both Medicare and Medicaid.
- How to handle third-party liability claims.
- What standards to use for record keeping.

What If the Mother Becomes Pregnant Soon After Her Previous Pregnancy?

If a mother becomes pregnant soon after her previous pregnancy, enter the new "Due Date" in field **19** on the CMS-1500 Claim Form. This "resets" the claims processing clock for the new pregnancy.

How Do I Complete the CMS-1500 Claim Form?

The following CMS-1500 Claim Form instructions relate to Childbirth Education:

Field No.	Name	Entry
24B	Place of Service	Enter Place of Service. For example: code 99 (other); 11 (office)
24D	Procedures, Services, or Supplies	Enter HCPCS code S9436 with modifier HD (S9436-HD).
24E	Diagnosis Code	Enter ICD-9-CM diagnosis code V22.2.
24F	\$ Charges	Enter your usual and customary charge.

Submit claims with Agency-designated CBE taxonomy 174400000X, which must be actively associated to appropriate provider NPI in the ProviderOne provider subsystem for the date(s) of service.

Note: Refer to the agency's [ProviderOne Billing and Resource Guide](#) for general instructions on completing the CMS-1500 Claim Form.