

July

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 2025 Q1 begins	2	3	4 Independence Day	5	6
		Start gathering/uploading salary and benefit data for 2024 Q4				
7	8	9	10	11	12	13
14 Deadline to submit Change of Statuses for 2024 Q4	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
	Submit claim for 2024 Q4					
11	12	13	14	15	16	17
18	19	20	21	22	23	24
	Welcome back email from UMass to coordinators					
25	26	27	28	29	30	31
			Deadline to submit claim for 2024 Q3*	Email reminder from UMass to coordinators about quarter readiness activities and deadlines		
					*If you believe you will have issues meeting this deadline, contact MAC@hca.wa.gov	

September

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labor Day	3	4	5	6	7
8	9	10 Participant list, calendars, and work schedules due for 2025 Q2	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
Welcome/Welcome Back email from UMass to participants						
29	30 2025 Q1 ends					

October

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 2025 Q2 begins	2	3	4	5
		Start gathering/uploading salary and benefit data for 2025 Q1				
6	7	8	9	10	11	12
13	14 Deadline to submit Change of Statuses for 2025 Q1	15	16	17	18	19
20	21	22	23	24	25	26
27	28 Deadline to submit claim for 2024 Q4*	29	30	31		
					*If you believe you will have issues meeting this deadline, contact MAC@hca.wa.gov	

November

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
	Submit claim for 2025 Q1					
10	11 Veteran's Day	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 Thanksgiving	29	30

December

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10 Participant list, calendars, and work schedules due for 2025 Q3	11	12	13	14
15	16	17	18	19	20	21
New participants receive welcome email from UMass						
22	23	24	25 Christmas Day	26	27	28
29	30	31 2025 Q2 ends				

January

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 New Year's Day 2025 Q3 begins	2	3	4
5	6	7	8	9	10	11
	Start gathering/uploading salary and benefit data for 2025 Q2					
12	13	14 Deadline to submit Change of Statuses for 2025 Q2	15	16	17	18
19	20 Martin Luther King Jr. Day	21	22	23	24	25
26	27	28 Deadline to submit claim for 2025 Q1*	29	30	31	
					*If you believe you will have issues meeting this deadline, contact MAC@hca.wa.gov	

February

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
	Submit claim for 2025 Q2					
9	10	11	12	13	14	15
16	17 President's Day	18	19	20	21	22
23	24	25	26	27	28	

March

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10 Participant list, calendars, and work schedules due for 2025 Q4*	11	12	13	14	15
16	17	18	19	20	21	22
	New participants receive welcome email from UMass					
23	24	25	26	27	28	29
30	31 2025 Q3 ends				*Remember to update your last day of school due to inclement weather if needed.	

April

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 2025 Q4 begins	2	3	4	5
		Start gathering/uploading salary and benefit data for 2025 Q3				
6	7	8	9	10	11	12
13	14 Deadline to submit Change of Statuses for 2025 Q3	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30 Deadline to submit claim for 2025 Q2*			
					*If you believe you will have issues meeting this deadline, contact MAC@hca.wa.gov	

May

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
	Submit claim for 2025 Q3					
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26 Memorial Day	27	28	29	30	31

June

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19 Juneteenth	20	21
22	23	24	25	26	27	28
29	30 2025 Q4 ends		There is no quarterly prep work for Q1 at this time			

July

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 2026 Q1 begins	2	3	4 Independence Day	5
		Start gathering/uploading salary and benefit data for 2025 Q4				
6	7	8	9	10	11	12
13	14 Deadline to submit Change of Statuses for 2025 Q4	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29 Deadline to submit claim for 2025 Q3*	30	31		
					*If you believe you will have issues meeting this deadline, contact MAC@hca.wa.gov	