Instructions for the Health Home Clinical Eligibility Tool

Version 2.0

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Health Home Clinical Eligibility Tool

• What Is It?
A form that you fill out to help determine Health Home (HH) clinical eligibility for a specific client

• When To Use?
When a client is referred and:
- Client is NOT already assigned to your Lead Entity and
- ProviderOne look-up does not indicate HH eligibility
• How To Fill Out?

1) Enter the ProviderOne Client ID

2) Select the client’s gender and age groups from drop down boxes
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• **How To Fill Out?**

3) Select all disease categories that the client has experienced in the last 15 months

• These are the same disease categories that are used in PRISM

• Drop down lists provide the most common ICD9 / ICD10 diagnosis codes associated with each category
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• How To Fill Out?

4) Select all medication categories that the client has received in the last 15 months

• These are the same medication categories that are used in PRISM

• Drop down lists provide the most common drug types associated with each category
How To Fill Out?

5) Check the client’s clinical eligibility and follow the additional instructions given.

• If not clinically eligible (risk score < 1.5) click the “Clear Selections” button and fill out for the next client.

• If clinically eligible (risk score ≥ 1.5) click the “Next Steps” button for instructions on how to send the information to the Health Care Authority (HCA).
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- Sending Information to the Health Care Authority
  - Select and Copy the table in the “Next Steps” sheet
  - Paste into an email to healthhomes@hca.wa.gov
  - **Note**: You must encrypt the email before sending to HCA
  - HCA will consider the request, determine Health Home program eligibility for the client, and will respond to the email with the determination
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• Questions about how to use the Health Home Clinical Eligibility Tool
  – Send to PRISM.admin@dshs.wa.gov

• Questions about program eligibility or other aspects of Health Homes
  – Send to healthhomes@hca.wa.gov