Instructions for the Health Home Clinical Eligibility Tool (ICD/NDC Lookup)

Version 3.0

Prepared by Research and Data Analysis Division Department of Social and Health Services & Strategic Design & Program Oversight Health Care Authority

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RDA Research & Data Analysis Division

• What is it?

The Health Home Clinical Eligibility Tool uses specific ICD10, and NDC codes to formulate a HH eligibility score.

• When to Use?

This tool is used to determine a PRISM score when PRISM may not include pending diagnoses or medications.

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ow to Use Please check	k FIRST with your Healt	h Home Lead as to the Client's current PRISM score.	Health Care Autho	FILL Department & Health	nt of Social Services
1) Enter the patient's	ProviderOne Client IE)		Transforming	liver
2) Select the patient's	s demographic inform	ation, then follow either steps 3a/4a or 3b/4b	Clinical Eligibility Results	mansrorming	nves
3a/4a) Select all dis	ease/medication cat	egories that the patient has had in the last 15 months, or	c ,		
3b/4b) Enter any dia	gnosis/medication co	odes that a patient has had in the last 15 months, in the next tab	Risk Score	0.00	
5) Follow the instruct	ions for next steps ba	ased on the clinical eligibility determination	Clinical Eligibility Not Elig	rible (Risk < 1.5)	
			clinical Ligibility Hot Lig		
Email questions about	disease categories,	group levels, and/or finding specific codes to <u>PRISM.admin@dshs.wa.gov</u>			
Email questions about	Health Home eligibi	lity to <u>healthhomes@hca.wa.gov</u> .	5) Instructions Patient is no	ot clinically eligible.	Clear Select
			Click the Clea	ar Selections button and repeat for	
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	ProviderOn	e Client ID - Enter Number -			Next Step
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The Clinical Eligibility Tool (CET) has been updated. You can enter ICD10 Diagnosis Codes (ICD10) and National Drug Codes (NDC) from a client's clinical documentation. There are a couple things that you will need to know:

 You must download the tool to make it work. Go to <u>Health Home resources | Washington</u> <u>State Health Care Authority</u> and open the Clinical Eligibility Tool . You will need to select "Download file".



• When the download is completed select "open file" and save it into your drive.



Click on "Enable Content."



Note —The CET will not work until you have saved your copy and clicked on "Enable Content."

At the bottom of the screen you will see multiple tabs. Start by opening the second tab "Dx and Rx Code Lookup."

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How to fill out the form

- Select the age. Some of the ICD10 codes have different Risk Groups, depending on the age of the Client.
- Enter the ICD10 codes. You can enter up to 100 codes, with or without the decimal. If a code isn't found, "#N/A" is displayed.
- Enter the NDC codes. You can enter up to 100 codes, preceding zeroes are not required. If a code isn't found, "NOT FOUND" is displayed.
- When all your codes are entered, press the "Run the Clinical Eligibility Tool with these values" button. This will place your selections into the Clinical Eligibility Tool and your focus will be sent to that sheet.



Health Home Clinical Eligibility Tool (Version 2.0) How to Use > Please check FIRST with your Health Home Lead as to the Client's current PRISM score. 1) Enter the patient's ProviderOne Client ID	Washington State Health Care Authority
2) Select the patient's demographic information	Clinical Eligibility Results
3) Select all disease categories that the patient has experienced in the last 15 months	• /
4) Select all medication categories that a patient has received in the last 15 months	Risk Score 4.14
5) Follow the instructions for next steps based on the clinical eligibility determination	Clinical Eligibility Eligible (Risk >= 1.5)
• Email questions about disease categories, group levels, and/or finding specific codes to PRISM.admin@dshs.wa.gov.	
Email questions about Health Home eligibility to <u>healthhomes@hca.wa.gov</u> .	5) Instructions Patient is clinically eligible. Click the Next Steps button (or go to the Next
1) ProviderOne Client ID 🕨 Enter into the box provided	Steps sheet) and follow the instructions to send
ProviderOne Client ID - Enter Number -	further determination of Health Home eligibility. Next Steps
2) Demographic Information Fill in using the drop down boxes provided Gender - Select Gender - Age 25 to 44	
Cerebrovascular	View Common ICDD / ICD 10 Codes for Construction day (law)
	View Common 1609 / 16010 Codes for Cerebrovascular (low)
Developmental Disability	
Medium Severe or profound mental retardation	View Common ICD9 / ICD 10 Codes for DD (medium)
Low Mild or moderate mental retardation, Down's syndrome	View Common 1CD9 / 1CD to Codes for DD (low)
Diabetes	
Type 1 High Type 1 diabetes with renal manifestations/coma	View Common ICD9 / ICD 10 Codes for Diabetes (type 1 high)
Type 1 Medium Type 1 diabetes without complications	View Common ICD9 / ICD10 Codes for Diabetes (type 1 medium)
Type 2 Low Type 2 or unspecified diabetes w/out complications	View Common ICD9 / ICD 10 Codes for Diabetes (type 2 low)

• How To Continue?

- If you scroll down, you will notice that your Diagnoses and Medications entered on the previous screen have been noted on this screen by a check in front of the correct score level.
- Note, some diagnoses may be extremely low risk and may have no effect on the score. In this case there will not be selections for these diagnoses.
- You will need to enter the ProviderOne Client Id and Gender before the Clinical Eligibility Tool, will show a Risk Score.

Health Home Clinical Eligibility Tool (Version 2.0)	Washington State	
How to Use Please check FIRST with your Health Home Lead as to the Client's current PRISM score.	7111 bepartment of Social & Health Services	
2) Select the patient's demographic information	Clinical Eligibility Results	
3) Select all disease categories that the patient has experienced in the last 15 months		
4) Select all medication categories that a patient has received in the last 15 months	Risk Score 4.24	
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ProviderOne Client ID 0123456789WA	further determination of Health Home eligibility. Next Steps	
2) Demographic Information Fill in using the drop down boxes provided	\land	
Gender Male Age 25 to 44	1	
3) Disease Categories > Select all that apply using the check boxes provided		

Next Steps

- Click the "Next Steps" Button.
- Follow the instructions on the Next Steps Tab.

Note: clicking the "Clear Selections" button here will only clear the values on this screen. It will not clear your entries in the "Dx and Rx Code Lookup" tab.

Send a secure e-mail to the contracted Health Home Lead Organization

- Select and copy the table in the "Next Steps" tab
- Paste the results into an e-mail and e-mail to the contracted Health Home Lead Organization.

Note: You must encrypt the e-mail before sending to the contracted Health Home Lead Organization

The contracted Health Home Lead Organization will e-mail HCA at <u>healthhomes@hca.wa.gov</u>.

ProviderOne ID:	0123456789WA
Risk Score:	1.54
Clinical Eligibility:	Eligible (Risk >= 1.5)
Demographics:	Male-age 45 to 64
Disease Categories:	Cardiovascular (low); Gastro (medium); Skin (low); Substance use (very low); Cancer (medium);
Medication Categories:	