

## Medicaid Administrative Claiming for Department of Corrections

### Overview

The Department of Corrections (DOC) provides outreach and application assistance services to Washington State Incarcerated Individuals within 90 calendar days upon their release with no or inadequate medical coverage.

DOC helps these individuals apply for Medicaid program services, explain benefits, and help guide them to the appropriate covered services.

The intent is to provide continuity of care for incarcerated individuals upon re-entry into the community.

DOC is eligible for partial reimbursement for the time their staff spend performing Medicaid administrative activities.

### Examples of potential MAC activities

- Informing Washington State Incarcerated Individuals about the Medicaid program by providing information about benefits and assisting them with the application process.
- Assisting Incarcerated Individuals in completing and submitting the Medicaid application for Medicaid eligibility determination, or referring them to online resources to apply.
- Improving the application process for Medicaid covered services.
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### DOC staff eligible to participate in MAC

DOCs participating staff are 100% dedicated to outreach and/or application assistance activities.

At the beginning of each fiscal year, DOC certifies participating positions are 100% dedicated to Medicaid activities.

### Participation/Claiming process

- DOC uses a tracking log to document activity type, time allocation, and number of applications processed for Incarcerated Individuals. This serves as backup documentation for the quarterly claim of staff expenses.
- DOC calculates and submits a quarterly claim report to HCA within 120 business days from the end of the quarter on an A19-1A template provided by HCA, along with the Certified Public Expenditures (CPE) form, and all supporting documentation for reimbursement.
- DOC sends HCA any state and/or federal audit reports findings and corrective action plans that relate to the MAC program, within 30 business days.
- The Federal Financial Participation (FFP) for the MAC program is 50%.

### Reimbursement

The amount of reimbursement from the MAC program varies each quarter depending on the following factors:

- Number of participants and amount of salaries,
- Number of hours available for MAC activities.

For additional information about HCA's DOC MAC program, contact:

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