

**Washington Apple Health (Medicaid)**

# Alien Medical Program Billing Guide

**April 1, 2019**

Every effort has been made to ensure this guide's accuracy. If an actual or apparent conflict between this document and an agency rule arises, the agency rules apply.

## About this guide\*

This publication takes effect April 1, 2019, and supersedes earlier guides to this program.

The Health Care authority (agency) is committed to providing equal access to our services. If you need an accommodation or require documents in another format, please call 1-800-562-3022. People who have hearing or speech disabilities, please call 711 for relay services.

Washington Apple Health means the public health insurance programs for eligible Washington residents. Washington Apple Health is the name used in Washington State for Medicaid, the children's health insurance program (CHIP), and state-only funded health care programs. Washington Apple Health is administered by the Washington State Health Care Authority.

## What has changed?

Subject	Change	Reason for Change
Entire document	General housekeeping	To improve usability of document
<a href="#">What is covered under the Alien Medical Program? - Emergency medical conditions</a>	Expanded the “Inpatient” bullet with information on involuntary psychiatric admissions	To add necessary coverage information
<a href="#">Cancer treatment and life-threatening benign tumors</a>	Added “(including intensity modulated radiation treatment)” to the “Radiation therapy” bullet	To clarify agency policy

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\*This guide is a billing instruction.

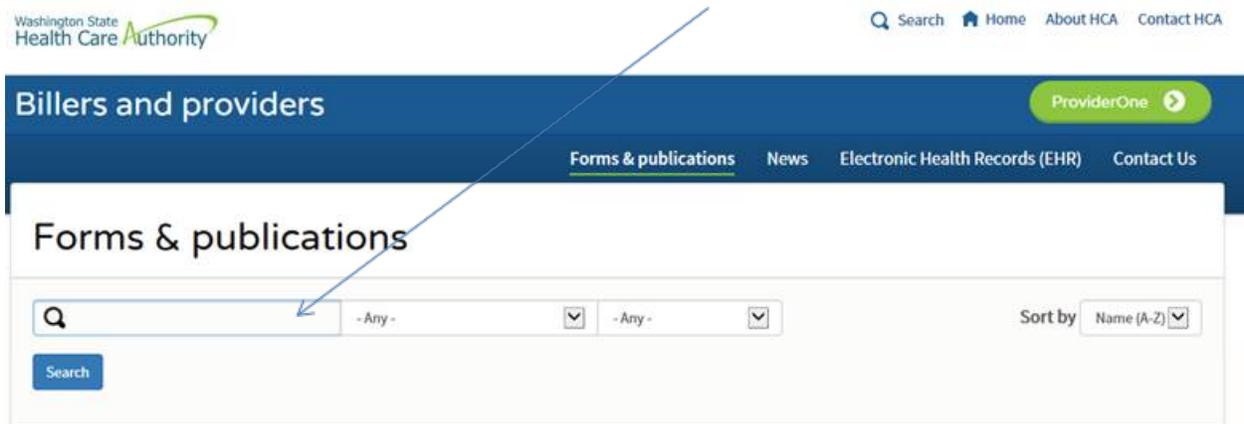
## How can I get agency provider documents?

To access provider alerts, go to the agency's [provider alerts](#) webpage.

To access provider documents, go to the agency's [provider billing guides and fee schedules](#) webpage.

## Where can I download agency forms?

To download an agency provider form, go to the agency's [Forms & publications](#) webpage. Type the agency form number into the **Search box** as shown below (Example: 13-835).



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# Resources Available

Topic	Resource
Finding out about payments, denials, claims processing, or agency-contracted managed care organizations	See the agency's <a href="#">ProviderOne Resources</a> page.
Electronic billing	
Accessing agency publications, including Medicaid Billing Guides, provider notices, and fee schedules	
Private insurance or third-party liability	
How do I obtain prior authorization?	<p>You may submit requests for prior authorization (PA) online through direct entry into ProviderOne (see the agency's <a href="#">prior authorization webpage</a> for details)</p> <p>You may also fax or mail your PA request to the agency. Requests must include:</p> <ul style="list-style-type: none"> <li>• A completed, typed General Information for Authorization form (HCA 13-835), which must be the first page of your request packet.</li> <li>• A completed Authorization Request form (HCA 13-756) and all the documentation listed on that form and any other medical justification.</li> </ul> <p>Fax/mail your request to:</p> <p>Authorization Services Office            PO Box 45535            Olympia, WA 98504-5535            1-866-668-1214</p> <p>For information about downloading agency forms, see <a href="#">Where can I download agency forms?</a></p>

# About the Program

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(WAC [182-507-0110](#))

## **What is Alien Medical Program (AMP) emergency assistance?**

Alien Medical Program (AMP) emergency assistance provides medical care to individuals who do not meet citizenship or immigration status requirements.

Pregnancy-related hospitalizations are not covered under AMP emergency assistance, but are covered under pregnancy-related Washington Apple Health programs.

# Client Eligibility

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## Who is eligible for alien medical program emergency assistance?

There is no precertification or prior authorization for eligibility under this program. Eligibility for the Alien Medical Program (AMP) emergency assistance does not have to be established before an individual begins receiving emergency treatment. However, eligibility is not guaranteed.

**Note:** When eligibility is established for AMP emergency assistance, clients will receive a ProviderOne number and have a code designating Emergency Related Services Only (ERSO) and Alien Emergency Medical (AEM).

To qualify for AMP emergency assistance, noncitizens must have or need at least one of the following:

- A qualifying emergent medical condition that places the person's health in serious jeopardy
- A cancer treatment plan
- Dialysis treatment
- Anti-rejection medication for an organ transplant
- Long-term care services

The person also must:

- Be age 19 or older
- Not be pregnant
- Meet the eligibility criteria under WAC [182-507-0110](#)

For more information about qualifying and applying for AMP emergency assistance, visit the agency's [Apple Health Alien Medical programs](#) webpage.

**Note:** Clients age 18 and younger who do not qualify for Washington Apple Health because of their immigration status are covered for health care under the state-only funded Apple Health for Kids. See WAC [182-503-0535\(2\)\(e\)\(ii\)](#), WAC [182-505-0210](#), and WAC [182-507-0110\(2\)](#).

# Coverage

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## What is covered under the Alien Medical Program?

### Emergency medical conditions

The Medicaid agency covers emergency medical conditions under Alien Medical Program (AMP) emergency assistance. The agency determines if the primary condition requiring treatment meets the definition of an emergency medical condition in WAC [182-500-0030](#), and the condition is confirmed through review of clinical records.

A qualifying emergency medical condition must be treated in one of the following hospital settings only:

- Emergency room services, which must include an evaluation and management visit by a physician
- Inpatient, including involuntary psychiatric admissions approved by the administrative service organization (ASO) or behavioral health organization (BHO) (see the agency's [Mental Health Services Billing Guide](#))
- Outpatient surgery
- Psychiatric setting authorized by the agency's inpatient mental health designee

The agency pays for all related medically necessary health care services and professional services provided. These services include, but are not limited to:

- Anesthesia, surgical, and recovery services
- Emergency medical transportation
- Laboratory, x-ray, and other diagnostics and the professional interpretations
- Medical equipment and supplies
- Medications
- Nonemergency ambulance transportation from a hospital to a long-term acute care (LTAC) or an inpatient acute physical medicine and rehabilitation (PM&R) unit, if prior authorized
- Physician consultation, treatment, surgery, or evaluation services
- Therapy services

The agency pays for admissions to an LTAC facility or an inpatient PM&R unit when:

- The person is transferred directly to this facility from the hospital.
- The admission is prior authorized according to [LTAC](#) and [PM&R](#) program rules.

The agency does not pay for any services, regardless of setting, once the person is discharged from the hospital after being treated for a qualifying emergency medical condition. However, pharmacy services, drugs, devices, and drug-related supplies listed in WAC [182-530-2000](#), prescribed on the same day and associated with the qualifying visit or service are covered for a one-time fill and paid according to the agency's [Prescription Drug Program Billing Guide](#).

The certification is only for the date of service for an inpatient stay, emergency room service, or outpatient surgery related to an emergency room visit. If the person is in the hospital overnight, the certification will be the admission date through the discharge date. Upon release from the hospital, the person is no longer eligible for coverage.

## Dialysis

(WAC [182-507-0120](#))

Dialysis to treat acute renal failure or end stage renal disease is considered an emergency and is covered under Alien Medical Program (AMP) emergency assistance.

When related to treating the qualifying medical condition, the agency pays for the following services:

- Anesthesia services
- Dialysis
- Durable and nondurable medical equipment
- Home health services, limited to two visits
- Hospice services
- Inpatient and outpatient hospital care
- Interpreter services
- Laboratory, x-ray, or other diagnostic studies
- Nonemergency transportation
- Office or clinic based care
- Oxygen services
- Pharmacy services
- Physician and ARNP services
- Respiratory and intravenous (IV) therapy
- Surgical procedures and care

All hospice, home health, durable and nondurable medical equipment and supplies, oxygen and respiratory, IV therapy, and dialysis for acute renal disease services require [prior authorization](#). Any prior authorization requirements that apply to the other services must also be met according to specific program rules.

Coverage for dialysis begins on the date the person begins dialysis treatment, which includes fistula placement and other required access.

The agency does not pay for diagnostics or predialysis intervention, such as surgery for fistula placement anticipating the need for dialysis, or any services related to preparing for dialysis under AMP emergency assistance.

## **Cancer treatment and life-threatening benign tumors**

(WAC [182-507-0120](#))

Treatment for cancer and life-threatening benign tumors is considered an emergency and is covered under AMP emergency assistance.

When related to treating the qualifying medical condition, the agency pays for the following services include, but are not limited to:

- Anesthesia services
- Chemotherapy
- Durable and nondurable medical equipment
- Home health services, limited to two visits
- Hospice services
- Inpatient and outpatient hospital care
- Interpreter services
- Laboratory, x-ray, or other diagnostic studies
- Nonemergency transportation
- Office or clinic based care
- Oxygen services
- Pharmacy services
- Physician and ARNP services
- Radiation therapy (including intensity modulated radiation treatment) to treat cancer or life-threatening benign tumors;
- Respiratory
- Surgery
- Surgical procedures and care and intravenous (IV) therapy

All hospice, home health, durable and nondurable medical equipment and supplies, oxygen and respiratory, IV therapy, and dialysis for acute renal disease services require [prior authorization](#). Any prior authorization requirements applicable to the other services must also be met according to specific program rules.

To be eligible for coverage for cancer treatment or treatment of life-threatening benign tumors under this program, the diagnosis must be already established or confirmed. The agency does not pay for cancer screenings or diagnostics for a work-up to establish the presence of cancer or life-threatening benign tumors.

## Anti-rejection medications

If the person has had an organ transplant, the agency will pay only for anti-rejection medications under this program.

## State-funded long-term-care services

The agency covers long-term care services provided in one of the following settings:

- Adult family home
- Adult residential care facility
- Assisted living facility
- Enhanced adult residential care facility
- In a person's own home
- Nursing facility

**Note:** The state-funded long-term care services program is subject to caseload limits determined by legislative funding. Long-term care services cannot be authorized for eligible people prior to a determination by the Aging and Long-Term Support Administration (AL TSA) that caseload limits will not be exceeded because of the authorization.

## What is not covered under the Alien Medical Program?

When the agency determines that a condition is not a medical emergency, the agency does **not** cover related hospital services, care, surgeries, or inpatient admissions, including but not limited to:

- Any services provided during a hospital admission or visit unrelated to the treatment of the qualifying emergency medical condition
- Emergency room visits, surgery, or hospital admissions
- Hospital clinic services
- Laboratory x-ray, or other diagnostic procedures
- Organ transplants, including pre-evaluations and post-operative care
- Physical, occupational, speech therapy, or audiology services

## Alien Medical Program

- Services provided outside of a hospital setting, including but not limited to:
  - ✓ Dental services
  - ✓ Durable and nondurable medical supplies
  - ✓ Hearing services
  - ✓ Home health services
  - ✓ Hospice services
  - ✓ Interpreter services
  - ✓ Laboratory, radiology, and any other diagnostic testing
  - ✓ Nonemergency medical transportation
  - ✓ Nursing facility services
  - ✓ Office or clinic-based services provided by a physician, an ARNP, or any other licensed practitioner
  - ✓ Personal care services
  - ✓ Pharmacy services, except when prescribed on the same day and associated with the qualifying visit or service. In this case, the agency will pay for a one-time fill and pay according to the agency's [Prescription Drug Program Billing Guide](#).
  - ✓ Physical, respiratory, occupational, and speech therapy services
  - ✓ Prenatal care, except labor and delivery
  - ✓ School-based services
  - ✓ Vision services
  - ✓ Waiver services

**Note:** The services listed in this “[What is not covered](#)” section are not within the scope of service categories for the Alien Medical Program. Therefore, the agency’s exception to rule process in WAC [182-501-0160](#) is not available.

# Authorization

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## What is prior authorization?

Prior authorization (PA) is the process the agency uses to authorize a service before it is provided to a client. The PA process applies to covered services and is subject to client eligibility and program limitations.

## Services requiring PA

The agency requires PA for all Alien Medical Program emergency assistance, including:

- Dialysis for acute renal disease services
- Durable and nondurable medical equipment
- Home health
- Hospice
- IV therapy
- Oxygen and respiratory

Any prior authorization requirements applicable to other services must also be met according to specific program rules.

## How do I request PA?

See [Resources Available](#).

# Billing

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All claims must be submitted electronically to the agency, except under limited circumstances. For more information about this policy change, see [Paperless Billing at HCA](#). For providers approved to bill paper claims, see the agency's [Paper Claim Billing Resource](#).

## What are the general billing requirements?

Providers must follow the agency [ProviderOne Billing and Resource Guide](#). These billing requirements include, but are not limited to, the following:

- Time limits for submitting and resubmitting claims and adjustments
- What fee to bill the agency for eligible clients
- When providers may bill a client
- Third-party liability
- Record keeping requirements

## Billing for multiple services

If multiples of the same procedures are performed on the same day, providers must bill with the appropriate modifier (if applicable) and must bill all the services on the same claim.

## How do I bill claims electronically?

Instructions on how to bill Direct Data Entry (DDE) claims can be found on the agency's [Billers, providers, and partners](#) webpage, under [Webinars](#).

For information about billing Health Insurance Portability and Accountability Act (HIPAA) Electronic Data Interchange (EDI) claims, see the ProviderOne 5010 companion guides on the [HIPAA Electronic Data Interchange \(EDI\)](#) webpage.