

Attendees:		
<input checked="" type="checkbox"/> Jennifer Inman	<input type="checkbox"/> Aranza Granrose	<input type="checkbox"/> Laureen Clark
<input type="checkbox"/> Kathy Spoor	<input checked="" type="checkbox"/> Leslie Hopkins	<input checked="" type="checkbox"/> Annie Goodwin
<input checked="" type="checkbox"/> April Fisk	<input checked="" type="checkbox"/> Deanna Quinn	<input checked="" type="checkbox"/> Cathy Mortell
<input checked="" type="checkbox"/> John Abplanalp	<input checked="" type="checkbox"/> Lynda Thomas	<input checked="" type="checkbox"/> Yukari Odora
<input checked="" type="checkbox"/> Patty Proctor	<input checked="" type="checkbox"/> Hansine Fisher	<input checked="" type="checkbox"/> Carrie Riemann
<input checked="" type="checkbox"/> Adams County	<input type="checkbox"/> Asotin County	<input checked="" type="checkbox"/> Benton Franklin
<input type="checkbox"/> Chelan-Douglas	<input checked="" type="checkbox"/> Clallam County	<input checked="" type="checkbox"/> Clark County
<input checked="" type="checkbox"/> Columbia County	<input type="checkbox"/> Cowlitz County	<input checked="" type="checkbox"/> Grant County
<input checked="" type="checkbox"/> Grays Harbor County	<input checked="" type="checkbox"/> Island County	<input checked="" type="checkbox"/> Jefferson County
<input checked="" type="checkbox"/> King County	<input checked="" type="checkbox"/> Kitsap Public Health	<input checked="" type="checkbox"/> Kittitas County
<input checked="" type="checkbox"/> Klickitat County	<input checked="" type="checkbox"/> Lewis County	<input checked="" type="checkbox"/> Mason County
<input checked="" type="checkbox"/> NE Tri County	<input checked="" type="checkbox"/> Okanogan County	<input type="checkbox"/> Pacific County
<input checked="" type="checkbox"/> San Juan County	<input checked="" type="checkbox"/> Skagit County	<input checked="" type="checkbox"/> Skamania County
<input checked="" type="checkbox"/> Snohomish Health District	<input checked="" type="checkbox"/> Spokane Reg Health District	<input checked="" type="checkbox"/> Tacoma-Pierce County
<input checked="" type="checkbox"/> Thurston County	<input checked="" type="checkbox"/> Walla Walla County	<input checked="" type="checkbox"/> Whatcom County
<input checked="" type="checkbox"/> Whitman County	<input checked="" type="checkbox"/> Yakima Health District	<input type="checkbox"/>
Please Register for the webinar:	https://attendee.gotowebinar.com/register/6161559082050965764 Call-in: 1-888-407-5039/Participant PIN: 95523097	
Desired Outcome:	✓ Program updates, question and answers.	

Agenda Items	Lead	Comments	Summary Meeting Notes
Welcome	Jennifer	Attendance is tracked via webinar registration.	See above.
Code 1 vs Code 10	Leslie	See handout: quick reference guides	These two quick reference guides have been updated and will be sent via email to all coordinators. Please distribute to all staff participating in the MAC program. The updates highlight differences between activity code 1b and 10b. Please review.
Reminder: MER proposal	Jennifer	Due December 1st	Reminded coordinators that the annual MER proposal must be submitted to HCA no later than 12/1/16 (even if there are no changes from the previous year). If you need assistance, need a copy of the 2016 proposal, or have any questions, please contact Jennifer Inman Jennifer.inman@hca.wa.gov .
Reminder: October fiscal trainings	Carrie	October 5 th : Olympia October 12 th : Moses Lake	If you plan to attend, please register. Bring any questions or concerns you have, and contact Carrie Riemann carrie@hfa3.org for assistance registering.
Preference on code reviewer training	Jennifer	Poll to be sent. End of year (2016) or early 2017; in person or webinar.	Code review training will be offered in the near future. A poll will be sent later this week to obtain coordinator input on whether it should be in-person or webinar and when it should be offered. In-person sessions would be regionally-

			based. Please respond to the poll. The training is designed for all LHJ staff who do RMTS code review, plus the LHJ's MAC coordinator.
Webinar on Home Visiting program guide	Carrie	Will be held during regularly scheduled consortium calls	<p>A program guide has been developed for home visiting which includes the First Steps program. First Steps includes Maternity Support Services (MSS) and Infant Case Management (ICM). This guide helps clarify the difference between First Steps and MAC, and addresses other home visiting programs (such as Children with Special Health Care Needs and Nurse Family Partnership) because many nurses providing First Steps services also work in these programs. The guide will be reviewed during the October consortium calls. All LHJ staff who provide First Steps services need to attend one of these calls. Please encourage your First Steps staff to attend your own consortium call—if this is not possible, they can join another consortium's call. Make up sessions will be scheduled if none of the dates work for your staff. The webinar will take no more than an hour. If you have any questions about the consortium call/schedule, please contact Carrie Riemann carrie@hfa3.org. An e-mail will be sent out with a link to register.</p> <p><u>Schedule</u></p> <ul style="list-style-type: none"> • Consortium 5: November 1st 9am • Consortium 6: October 26th 9am • Consortium 9: October 25th 3pm • Consortium 10: October 24th at 10am • Consortium 11: October 26th 1:30pm • Consortium 12: October 26th 11am • PHSKC: TBA
<p>Client ID system correction</p> <ul style="list-style-type: none"> • RMTS results to be corrected • Invoices will need to be revised • Ongoing QA activities 	Hansine	<p>See handout: Client ID Update LHJ Instructions</p> <p>Revisions due after reconciliation</p>	<p>Revised RMTS results (that reflect corrections to the client ID) should be finalized later this week and loaded into the reconciliation quarterly invoices (these quarters will be released on the timeline included in the coordinator call from August. The revised RMTS results also impact the original invoices for Q2 2015—Q1 2016. These Invoices affected by the update to the RMTS results must be revised after you have received payment for the initial invoice. LHJs may wait to begin the revisions until after the reconciliation process is complete and the Q2 16 invoice has been submitted. It is also important that LHJs regularly review the client IDs to ensure this situation does not happen again. The Steering Committee and HCA are working with HFA on a reporting function to help streamline this process.</p>
Reviewing client IDs and navigating the URMTS	Carrie	Manually review RMTS until system generated report is ready.	<p>If you have any questions about navigating in the URMTS system, please refer to the URMTS User Guide and/or contact Carrie Riemann carrie@hfa3.org for technical assistance.</p>
Revising historical invoices during reconciliation	Jennifer	Only need to revise if an error was identified. Any inappropriate claiming must be corrected prior to reconciliation.	<p>Invoices only need to be revised if an error was discovered and the amount of reimbursement changed. Revisions should be resubmitted to HCA for payment ASAP since the reconciliation invoices cannot be started until after the revisions are submitted. Revisions should be done on the same excel worksheet version as the original invoices, but</p>

			saved as a revision.
Reconciliation invoices deadline	Jennifer	October 15, 2016	Since the 15th lands on a weekend, it is acceptable to have final invoices in by Monday, October 17 th . However, the preference is to have them in no later than the 15 th .
End of quarter updates	Carrie	Q4 16 Participant list	The participant list for Q4 16 must be certified today, 9/19/16.
General discussion/questions	Jennifer	Comments, questions, concerns	
Next Meeting: Monday, October 17, 2016 from 3:30pm-4:00pm			
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