

Washington State Drug Price Transparency Program:

Submitter registration FAQ

This is a list of frequently asked questions pertaining to [submitter registration](#) for the Washington State Drug Price Transparency Program. This FAQ is managed by the Washington State Health Care Authority (HCA). HCA will update this list as needed.

Frequently Asked Questions

Q: What is a WAOIC number?

The Washington State license number that the Office of the Insurance Commissioner issues to agents and companies authorizing them to sell insurance in Washington state.

Q: Am I required to submit a WAOIC number?

Only carriers and PBMs are required to add this number.

Q: Where can I find my WAOIC number?

If you have a WAOIC number, you can [locate it at the Office of the Insurance Commissioner](#) (OIC).

Q: What is a UBI number?

A Unified Business Identifier (UBI) number is a nine-digit number that registers you with several state agencies and allows you to do business in Washington State. A UBI number is sometimes called a tax registration number, a business registration number, or a business license number.

Q: Is a UBI number required for manufacturers?

Yes, the UBI number is required for pharmaceutical manufacturers. If you are having difficulty locating your UBI number, you can [locate it with the Department of Revenue](#) (DOR).

Q: What is a Tax ID number?

This is your Federal tax identification number and is sometimes also referred to as FEIN, EIN, Federal Tax ID, or Federal EIN.

Q: I do not currently have a "covered drug" to report, should I still register?

Yes – please register.

Q: Why did I not receive the GovDelivery communication(s)?

Your anti-spam software may be blocking the GovDelivery communications. Add WaHCA@public.govdelivery.com to your safe sender list.

Q: Are emails from WaHCA@public.govdelivery.com legitimate communications?

Yes, these emails come from HCA's GovDelivery account.

Q: Why am I receiving an email saying that my registration form is incomplete?

You must fill out all fields within the registration form except in the following situations:

(1) only PBMs and carriers need to provide a WAOIC# and UBI# and/or Tax ID# along with primary and secondary contacts; (2) manufacturers and PSOs must submit UBI# and/or Tax ID# along with primary and secondary contacts.

Q: Why is the contact email address I provided being rejected?

We do not accept email addresses that will go to general or group inboxes. The name of the contacts listed need to provide an email address that will receive correspondence that goes directly to them. Each contact will receive their own login and password.

Q: Are two contacts required?

Yes, two contacts are required to ensure communication has been received.

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