



STATE OF WASHINGTON  
**HEALTH CARE AUTHORITY**

626 8th Avenue, SE • P.O. Box 45530 • Olympia, Washington 98504-5530

**Medicaid Administrative Match**

**Memo:** LHJ-01-13

June 10, 2013

**TO:** All Local Health Jurisdiction Medicaid Administrative Match Contractors

**FROM:** Alan Himsl, Unit Supervisor *AH*  
Medicaid Outreach Unit  
Community Services, Health Care Services

**SUBJECT:** Medicaid Administrative Match; July-December 2012 Administrative Fee

Health Care Authority (HCA) acknowledges the concerns expressed by several Local Health Jurisdictions (LHJ) regarding the recent administrative fee HCA invoiced. The invoiced amount represented the administrative fee incurred during the time period of July through December 2012 for activities related to processing claims dated prior to July 2012. Due to the suspended status of the current contracts, if you have not already submitted payment, please consider these invoices as advisory notices to be used for your budgetary planning purposes. Once CMS approves the resumption of claiming from July 1, 2012 forward, all LHJs will be required to pay all administrative fees retroactive to the claiming period. HCA will not process any A19-1A invoices for any quarters beyond June 30, 2012 until all administrative fees have been paid in full.

If you have any questions regarding this information, please contact Jennifer Inman, MAM Program Specialist, at 360-725-1738, or by email at [jennifer.inman@hca.wa.gov](mailto:jennifer.inman@hca.wa.gov).

cc: Todd Slettvet, MAM Section Manager, HCA  
Sharon Holler, Accounting Section Manager, HCA  
Kathy Spoor, Chair, LHJ Steering Committee