

STAFF WORKING DRAFT
State eHealth Collaborative Enterprise
Lead Organization Designation

DRAFT Roles & Responsibilities

Role	Responsibilities
Serve as the HCA designated lead organization (LO) for SSB 5501 Requirements and HITECH HIE Planning and Implementation	
Under SSB 5501 coordinate development of processes and standards to improve patient access to and control of their own information and enable their participation in their own health care.	Develop and implement methods for the secure exchange of clinical data
	Convene representatives of health care privacy advocates, providers, and payors across the state
	Have knowledge and expertise in the major disciplines related to the secure exchange of health data
	Conduct the work without recourse to state funding
	With HCA identify and convene work groups to accomplish the work
	Submit regular updates to HCA on progress of implementing requirements
	With HCA Report on progress of the work to the legislature Dec 1, 2009 and each year through 2012
	By Dec 1, 2011 develop processes guidelines and standards that address:
	Identification and prioritization of a high value data set from health care providers
	Secure methods for accepting and responding to requests for data
	Handling unauthorized access to or disclosure of individually identifiable patient health information, including penalties for unauthorized disclosure

Role	Responsibilities
	Authentication of individuals, including patients and providers, when requesting access to health information, and maintenance of a permanent audit trail of such requests
	Materials written in plain language that explain the exchange of health information and how patients can effectively manage such information, including the use of online tools for that purpose
	Materials for health care providers that explain the exchange of health information and the secure management of such information
HITECH - HIE	
Participate in and help guide the strategic direction setting and key decisions before HCA/HIIAB 3.	<ul style="list-style-type: none"> ● Participate as a voting member of HIIAB3 ● Bring key knowledgeable experts to participate in LO workgroups such as: <ul style="list-style-type: none"> ○ Privacy & Security ○ Statewide HIE/HIT Program evaluation ○ State HIE architecture & technical design ○ Organization & governance ○ Business Plan for financial sustainability ○ Communication & outreach ○ Consumer access & control of health information
Contribute to the State Health IT Plan development and that it reflects views and requirements of the broader HIE stakeholder community in the completed State Health IT Strategic & Operational Plans.	<ul style="list-style-type: none"> ● Participate in development of the State Strategic & Operational Plans during the last quarter of 2009 and first quarter 2010. (Contingent on funding from ONC to complete state plans) ● Determine to what extent a common state-wide vision for HIE programs and services would be beneficial as a "foundation of" or a "partner to" a state-wide HIE in the State Strategic Plan ● Identify activities that can be leveraged in strategic planning for statewide HIE architecture & design.
Convene, coordinate & enable collaboration among stakeholder members of the HIE community including other HITECH and ARRA lead	<ul style="list-style-type: none"> ● Identify and maintain a list of key stakeholders ● Maintain an overview or inventory of HIE

Role	Responsibilities
organizations	<p>capacity across the state, and an inventory of program proposals to expand, interconnect and leverage that capacity.</p> <ul style="list-style-type: none"> • Identify barriers, gaps and/or policy issues which need to be addressed to improve the interoperability of statewide HIE • Assure communication of key decisions, opportunities and strategies to all members of the HIE stakeholder community. • Work collaboratively with HIE community members to develop a state-wide strategy with measurable milestones to implement statewide HIE and address barriers & gaps across the state. • Collaboratively create a framework for prioritizing project proposals for possible ARRA HITECH funding consistent with a state-wide strategy
Participate in the grant application process for WA State in response to potential HIE grant opportunities	With HCA establish and meet deliverable timelines that comply with federal timeline and submission requirements
Enable effective sharing of HIE efforts across the state	Provide a forum for sharing information, activities, opportunities, plans and knowledge gained within the HIE community across the state