

RFP Checklist

Document	Complete	Due Date
1. Letter of Intent	<input type="checkbox"/>	December 16, 2016
A. Company Information	<input type="checkbox"/>	
B. Authorized Representative	<input type="checkbox"/>	
C. Key Subcontractors	<input type="checkbox"/>	
D. Certification of Minimum Qualifications	<input type="checkbox"/>	
E. Signed Data Share Agreement	<input type="checkbox"/>	
2. Initial Repricing and Network Files Sent to Milliman	<input type="checkbox"/>	March 1, 2017
3. Repricing Files Finalized	<input type="checkbox"/>	April 21, 2017
4. Master Letter of Transmittal	<input type="checkbox"/>	April 21, 2017
A. Identifying Bidder Information	<input type="checkbox"/>	
B. Employer Tax Identification & W-9 Form	<input type="checkbox"/>	
C. Executive Summary of Proposal	<input type="checkbox"/>	
D. References	<input type="checkbox"/>	
E. Arrears Affirmation	<input type="checkbox"/>	
F. Financial Viability Information	<input type="checkbox"/>	
i. Certified Financial Statements and Quarterly Reports to Shareholders; OR	<input type="checkbox"/>	
ii. Financial Statements reviewed by CPA; AND	<input type="checkbox"/>	
iii. A.M. Best Insurance Report (1 copy)	<input type="checkbox"/>	
G. Subsidiary Information	<input type="checkbox"/>	
H. Litigation/Government Action	<input type="checkbox"/>	

I. Conflict of Interest	<input type="checkbox"/>	
i. Former State Employees	<input type="checkbox"/>	
ii. Key Officers/Employees Relations	<input type="checkbox"/>	
iii. Other Conflicts of Interest	<input type="checkbox"/>	
J. Contract Termination/Default	<input type="checkbox"/>	
K. Red Line of Draft Contract	<input type="checkbox"/>	
L. Diverse Business Inclusion Plan	<input type="checkbox"/>	
M. Certificates and Assurances	<input type="checkbox"/>	
N. Certification of Claims Repricing and Network submitted to Milliman	<input type="checkbox"/>	
5. Proposal	<input type="checkbox"/>	
Exhibit 1 – Innovative Leadership & Administrative Support	<input type="checkbox"/>	
Exhibit 2 – Clinical Management in Care Transformation	<input type="checkbox"/>	
Exhibit 3 – Administrative Services	<input type="checkbox"/>	
Exhibit 4 – Provider Network	<input type="checkbox"/>	
Exhibit 5 – Contract Costs and Trend Guarantee	<input type="checkbox"/>	
Exhibit 6 – Technical Data Requirements	<input type="checkbox"/>	
Exhibit 7 – Market Presence	<input type="checkbox"/>	